

Minutes of a Regular Meeting of
Council of the District Of Katepwa
Held on March 19, 2019 in the Katepwa Center

Present:

- Mayor – Don Jewitt
- Councillor Ward 1 – Murdoch MacPherson
- Councillor Ward 1 – Darren Cyca
- Councillor Ward 2 – Darwin Chatterson
- Councillor Ward 2 – Mike Alport
- Councillor Ward 2 – Dennis Temple
- Councillor Ward 3 – Dave Thauberger
- Councillor Ward 3 – Tim Stoll
- CAO – Laurie Rudolph

CALL TO ORDER

A quorum being present Mayor Jewitt called the meeting to order at 7:00pm.

AGENDA

82/2019

ALPORT - THAT the agenda be accepted with the following addition:

Communications/Correspondence:

7.9 Ministry of Gov't Relations – Investing in Canada Infrastructure

Financial Reports:

8.1 Miller Thomson Invoice #3250882

Unfinished Business:

11.5 Municipal Reserve – Blk/Par R Plan FN607

11.6 Roadway Assessment & Preservation – Service Agreement

New Business:

12.5 Spring Clean up

12.6 Closed Meeting – Employee matters

Carried.

MINUTES

83/2019

CHATTERSON - THAT the minutes of the February 26, 2019 Regular Meeting of Council be approved as presented.

Carried.

OPEN SESSION:

Maintenance Supervisor Rick Weber was unable to attend but provided his monthly written report, his duties include water testing, removal of ice and salt/sand at lagoon, snow removal, culvert cleaning along Poplar Drive, payment of invoices, mail, pick up at Valley Pumps, waste collection, and equipment maintenance.

DELEGATION:

Gus Lagace, Kristen Resener, and Garnet Harman attended the meeting at 7:06p.m. to provide information on the Regional Pool Steering Committee. The committee sent out a survey regarding a shared regional pool and over 90% were in favor of the municipalities working collaboratively on recreation and over 90% were in favor of a pool. The committee is proposing a year round pool as an additional draw to the region. The location proposed is to have the pool connected to the rink in Fort Qu'Appelle. The individuals inquired on having a District rep sit on the committee from either Council or a designate from the community in determining a common group facility type. The committee is looking into grants and public private partnership funding. The first regional meeting will be held in April. They left the meeting at 7:27p.m.

REGIONAL POOL STEERING COMMITTEE

84/2019 **STOLL** – THAT Councillor Cyca be appointed to sit on the Regional Pool Steering Committee.

Carried.

#5 JACKSON BAY – LOT CONSOLIDATION

85/2019 **CHATTERSON** – THAT the request for lot consolidation of Lots 1 to 3, Blk 4 Plan 88R07413 be tabled to the April 16, 2019 Regular meeting.

Carried.

INFORMATION SERVICES CORP. – END USER LICENSE AGREEMENT

86/2019 **TEMPLE** – THAT the Mayor and CAO be authorized to sign the Information Services Corp. End User License Agreement.

Carried.

CRIME WATCH CANADA

87/2019 **STOLL** – THAT the District decline in placing an advertisement in the Wounded Warriors Canada E-Magazine.

Carried.

LETTER OF RESIGNATION

88/2019 **TEMPLE** – THAT the resignation by Laurie Rudolph from the position of CAO as of April 30, 2019 be accepted.

Carried.

**INVESTING IN CANADA INFRASTRUCTURE PROGRAM –
EXPRESSION OF INTEREST**

89/2019 **CHATTERSON** – THAT an expression of interest be submitted for the parks, roads, and tennis courts under the Investing in Canada Infrastructure Program.
Carried.

COMMUNICATIONS/CORRESPONDENCE REPORT

90/2019 **ALPORT** - THAT the communications/correspondence report be accepted as presented.
Carried

**BANK RECONCILIATION AND STATEMENT OF REVENUE &
EXPENDITURES**

91/2019 **CHATTERSON** - THAT the Bank Reconciliation and Statement of Revenue and Expenditures for the month of February 2019 be approved as presented.
Carried.

**MUNICIPAL RESERVE BLK/PAR R2, PLAN 79R00363 – PORTABLE
TOILET**

92/2019 **CHATTERSON** – THAT a portable toilet be rented to be placed at the municipal reserve Blk/Par R2, Plan 79R00363.
Carried.

ADMINISTRATION REPORT

93/2019 **THAUBERGER** - THAT the Administration Report be accepted as presented.
Carried.

**ROADWAY ASSESSMENT AND PRESERVATION –
SERVICE AGREEMENT**

94/2019 **MACPHERSON** - THAT WSP Canada Inc. be contracted to provide a report on the roadway assessment and preservation as per the Request for Proposal and the WSP Canada Inc. Service Agreement as amended by the District.
Carried.

COMMITTEE REPORT

95/2019 **THAUBERGER** - THAT the Committee Reports be accepted as presented.
Carried.

BUILDING OFFICIAL SERVICES

96/2019 **CYCA** – THAT the proposal by Professional Building Inspections, Inc. for building inspection services be accepted.
Carried.

- PROFESSIONAL BUILDING INSPECTIONS, INC. –
BUILDING INSPECTION SERVICES**
- 97/2019** **CHATTERSON** – THAT the Mayor and CAO be authorized to sign the Professional Building Inspections, Inc. service agreement.
Carried.
- ROADWAY ASSESSMENT AND PRESERVATION –
SERVICE AGREEMENT**
- 98/2019** **STOLL** - THAT the Mayor and CAO be authorized to sign the WSP Canada Inc. service agreement as amended by the District.
Carried.
- MAINTENANCE QUONSET – SURVEILLANCE CAMERA**
- 99/2019** **CHATTERSON** – THAT a quote be obtained from Gardon Securities for the installation of surveillance cameras at the maintenance quonset, upon SaskTel completing the installation of internet connection.
Carried.
- WEED SPRAYING**
- 100/2019** **MACPHERSON** – THAT the District forego with the spraying of dandelions in the spring, but proceed with the spraying of thistles in the fall.
Carried.
- DOCK QUOTE**
- 101/2019** **CYCA** – THAT the quote submitted by BHT Welding Services for the supply of a dock to be located at Como Park in the amount of \$5,083.80 be accepted.
Carried.
- TENNIS COURT QUOTE**
- 102/2019** **STOLL** – THAT the quote submitted by Jones-Konihowski Construction for the resurfacing of the Breese Park tennis court in the amount of \$17,000.00 plus taxes and the resurfacing of the Sandy Beach tennis court in the amount of \$19,000.00 plus taxes be accepted.
Carried.
- 2019 OPERATING AND CAPITAL BUDGET**
- 103/2019** **CHATTERSON** - THAT the 2019 Operating and Capital Budget with a surplus of \$56,335.00 be approved.
Carried.
- 2019 FIVE YEAR CAPITAL**
- 104/2019** **ALPORT** - THAT the Five Year Capital Plan for 2019 to 2023 be approved.
Carried.

- 105/2019 MEETING RECESS**
TEMPLE - THAT the meeting recess at 9:40 p.m.
Carried.
- 106/2019 MEETING RECONVENE**
ALPORT - THAT the meeting reconvene at 9:49p.m.
Carried.
- 107/2019 RECOGNITION GIFT**
CYCA – THAT Jake Meyer be given \$200.00 in \$50.00 gift certificates from the Katepwa Beach Hotel in recognition of his years of service as building inspector for the District of Katepwa.
Carried.
- 108/2019 OFFICE SURVEILLANCE CAMERA**
TEMPLE – THAT upon Councillor Cyca being unable to reposition the office surveillance camera, the CAO be authorized to have Gardon Securities come out to reposition the office surveillance camera at the rate of \$300.00.
Carried.
- 109/2019 BASE TAX CANCELLATION**
THAUBERGER - THAT a base tax cancellation of \$250.00 be applied to:
 - #60 Elm Street Lot 11, Blk 3 Plan AN3651/#64 Lakeview Lane Lot 32, Plan W5146 (parcel tie resolution approval May 2018)
 - #62 Elm Street Lot 12, Blk 3 Plan AN3651/#66 Lakeview Lane Lot 33, Plan W5146 (parcel tie resolution approval Jan 2019)**Carried.**
- 110/2019 MANAGING PRIVACY AND ACCESS TO INFORMATION COURSES**
TEMPLE - THAT the Assistant Administrator be authorized to attend the courses of Managing Privacy and Access to Information in the amount of \$350.00 per course.
Carried.
- 111/2019 CLOSED MEETING – EMPLOYEE MATTERS**
ALPORT – THAT we recess, and deliberations continue in a closed meeting at 10:15p.m. to 10:40p.m. as per Part III Section 15(1)(b)(ii) of *The Local Authority of Freedom of Information and Protection of Privacy Act*.
Carried.

Laurie Rudolph, CAO left the meeting at 10:41p.m.
Laurie Rudolph, CAO returned to the meeting at 10:51p.m.

- 112/2019** **RISE FROM CLOSED MEETING**
THAUBERGER – THAT Council rise from the closed meeting and reconvene the Regular meeting at 10:53p.m.

Carried.

Councillor Alport declared a conflict of interest and left the meeting 10:54p.m.

- 113/2019** **ACCOUNTS PAYABLE**
TEMPLE -THAT cheques 4247 to 4270 in the amount of \$34,188.16, direct payments of \$9,631.03, and the February 2019 payroll in the amount of \$11,473.64 be approved as presented; and that Councillor Alport be reimbursed for the Miller Thomson invoice #3250882 in the amount of \$1613.42.

Carried.

Councillor Alport returned to the meeting 10:56p.m.

- 114/2019** **CAO POSITION ADVERTISEMENT**
TEMPLE – That the CAO position be advertised with a deadline for resumes by Monday, April 15, 2019.

Carried.

- 115/2019** **ADJOURNMENT**
ALPORT - THAT the meeting now be adjourned at 10:58p.m.

Carried.

Next Meeting: - April 16, 2019 at 7:00pm – Katepwa Center

Mayor

Administrator