

Minutes of a Regular Meeting of  
Council of the District Of Katepwa  
Held on January 15, 2019 in the Katepwa Center  
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**Present:**

Mayor – Don Jewitt  
Councillor Ward 1 – Darren Cyca  
Councillor Ward 2 – Darwin Chatterson  
Councillor Ward 2 – Dennis Temple  
Councillor Ward 2 – Mike Alport  
Councillor Ward 3 – Dave Thauberger  
Councillor Ward 3 – Tim Stoll  
CAO – Laurie Rudolph

**Absent:**

Councillor Ward 1 – Murdoch MacPherson

**CALL TO ORDER**

A quorum being present Mayor Jewitt called the meeting to order at 7:00pm.

**AGENDA**

**1/2019**

**STOLL - THAT** the agenda be accepted with the following addition:

**New Business:**

12.15 Town & Country Building Inspection Services

**Carried.**

**MINUTES**

**2/2019**

**THAUBERGER - THAT** the minutes of the December 18, 2018 Regular Meeting of Council be approved as presented.

**Carried.**

**OPEN SESSION:**

Maintenance Supervisor Rick Weber presented his monthly report, his duties include removal of ice at lagoon, waste collection, snow edging at Breese Park, snow removal, and water testing.

Rick will be attending a first aid course in Yorkton on January 23<sup>rd</sup> and 24<sup>th</sup>.

Rick commented that the equipment purchased last year was working good and that maintenance is done before and after using the equipment. He recommended that the District may want to look at a good used ¾ ton 4X4 to replace the half ton, due to the half ton is short on pulling power with a loaded trailer and has 155,000 km. He also recommended that the District may want to consider the purchase of a grader blade for bobcat to use on the back lanes and streets.

- 3/2019**      **NORTH VALLEY WASTE MANAGEMENT- MULTI MATERIAL STEWARDSHIP GRANT**  
**CHATTERSON** – THAT the proposal by North Valley Waste Management Authority Inc. to take over responsibility of the District’s grant contract from Multi-Material Stewardship Western Inc. be accepted.  
**Carried.**
- 4/2019**      **WATERMARK CONSULTING LTD. – ENVIRONMENTAL SITE ASSESSMENT**  
**STOLL** – THAT WaterMark Consulting Ltd. be paid the overage amount of \$756.00 for the (4) protective covers for piezometer by Probe drilling during the environmental site assessment work.  
**Carried.**
- 5/2019**      **FEDERATION OF CANADIAN MUNICIPALITIES**  
**ALPORT** – THAT the Federation of Canadian Municipalities membership in the amount of \$270.43 be paid.  
**Carried.**
- 6/2019**      **TAX ENFORCEMENT – LOT 8, BLOCK 2 PLAN AS1082**  
**THAUBERGER** – THAT the Mayor and CAO be authorized to sign the agreement by Taxervice for the tax enforcement of Lot 8, Block 2 Plan AS1082.  
**Carried.**
- 7/2019**      **EAST CENTRAL TRANSPORTATION PLANNING**  
**TEMPLE** – THAT the East Central Transportation Planning membership in the amount of \$141.00 be paid.  
**Carried.**
- 8/2019**      **SASKCULTURE COMMUNITY CULTURAL ENGAGEMENT & PLANNING GRANT**  
**ALPORT** – THAT the District make application for funding under the SaskCulture Community Cultural Engagement & Planning Grant.  
**Carried.**
- 9/2019**      **SOUTH SASKATCHEWAN VACATION GUIDE**  
**STOLL** – THAT the District submit to Concept Media for a full page advertisement in the South Saskatchewan Vacation Guide in the amount of \$1200.00; that permission be obtained from the existing businesses of Rocco’s Beach Store, Katepwa Beach Hotel, Katepwa Beach Golf Club and Sunday’s Log Cabin for inclusion of their advertisements; and that the Katepwa RV Park Ltd. be contacted to also include an ad.  
**Carried.**

- 10/2019**      **SOUTHEAST REGIONAL LIBRARY-FORT QU'APPELLE BRANCH**  
**CHATTERSON** – THAT the District decline the donation request by the Southeast Regional Library – Fort Qu'Appelle Branch.  
**Carried.**
- 11/2019**      **COMMUNICATIONS/CORRESPONDENCE REPORT**  
**CHATTERSON** - THAT the communications/correspondence report be accepted as presented.  
**Carried**
- 12/2019**      **ACCOUNTS PAYABLE**  
**CHATTERSON** -THAT cheques 4177 to 4203 in the amount of \$61,590.50, direct payments of \$9800.21, and the December 2018 payroll in the amount of \$11,748.81 be approved as presented.  
**Carried.**
- 13/2019**      **BANK RECONCILIATION AND STATEMENT OF REVENUE & EXPENDITURES**  
**STOLL** - THAT the Bank Reconciliation and Statement of Revenue and Expenditures for the month of December 2018 be approved as presented.  
**Carried.**
- 14/2019**      **ADMINISTRATION REPORT**  
**THAUBERGER** - THAT the Administration Report be accepted as presented.  
**Carried.**
- 15/2019**      **COMMITTEE REPORT**  
**STOLL** - THAT the Committee Reports be accepted as presented.  
**Carried.**
- 16/2019**      **2018 ACCOUNTS RECEIVABLES**  
**CHATTERSON** - THAT the following accounts receivable entries be reversed;
- \$3000.00 – 101105097 Sask Ltd.  
Service fee previously paid for the same lot
  - \$3000.00 – Capital Farms Ltd.  
Service fee collected as a general receipt and set up as an accounts receivable receipt
  - \$395.00 - #460 Poplar Drive  
Owner not proceeding with the construction of the 12' X 16' shed.
- Carried.**

**17/2019 RESERVE ACCOUNT ENTRIES**  
**THAUBERGER** – THAT \$3000.00 be reversed from the reserve account entries completed in October 2018 as per Resolution #311/2018 due to duplication of amount collected by general receipt and set up as an accounts receivable receipt.

**Carried.**

**18/2019 FIREARM HOLDER APPOINTMENT**  
**CHATTERSON** - THAT Chadwick Thauberger be appointed as an additional firearm holder for the District of Katepwa.

**Carried.**

**19/2019 DISTRICT WORKWEAR POLICY**  
**STOLL** – That the District implement the following workwear policy for full time and casual maintenance staff , a spreadsheet be prepared to track, and that the annual budget include \$1000.00 towards the workwear:

**Workwear Policy**

- three short or long sleeve work shirts annually;
- work boots CSA approved every second year \$250.00 district allowance;
- one pair of winter insulated coveralls every second year \$150.00 district allowance; and
- hard hats, safety glasses, caps, and summer/winter work gloves as needed.

**Carried.**

**20/2019 2019 SUMMER STUDENT MAINTENANCE POSITION**  
**CYCA** – THAT the Summer Student Maintenance position be from May 1<sup>st</sup> to August 31; and advertised in the Fort Times News, Indian Head – Wolseley News, District website and email.

**Carried.**

**21/2019 2019 AUDITOR**  
**TEMPLE** - THAT MWC Chartered Professional Accountants LLP be appointed as auditor.

**Carried.**

**22/2019 2019 ASSESSOR**  
**CHATTERSON** - THAT the CAO Laurie Rudolph be appointed as assessor.

**Carried.**

**2019 FINANCIAL INSTITUTION**  
**23 /2019** **CYCA** - THAT the Plainsview Credit Union be appointed as the financial institution.

**Carried.**

**FIDELITY BOND**  
**24/2019** **THAUBERGER** - THAT the fidelity bond with Balcarres Insurance Agencies in the amount of \$25,000.00 be acknowledged.

**Carried.**

**2019 BOARD OF REVISION/DEVELOPMENT APPEALS BOARD & SECRETARY**  
**25/2019** **CYCA** - THAT Gord Krismer & Associates be appointed as the board of revision and development appeals board.

**Board Members:**

Clint Krismer – Chair

Gord Krismer – Vice-Chair

Jeff Hutton

Kirby Bodnard

Charmaine Luscombe

Brenda Lauf

Cameron Duncan

David Lang

Gail Wartman

**Secretary:** Aileen Swenson

**Carried.**

**POPLAR DRIVE AND LOUISE CRESCENT HIGHWAY/STREET SIGNAGE**  
**26/2019** **TEMPLE** – THAT Poplar Drive and Louise Crescent highway/street signage be tabled to the February Regular meeting.

**Carried.**

**RENAMING OF ROADWAY**  
**27/2018** **THAUBERGER** – THAT a bylaw be prepared for the portion of road that is located at the south end of the District directly off of Highway 56 to rename to Maples Road.

**Carried.**

**TAVERN LICENSE – DAILY FAMILY DINING ENDORSEMENT**  
**28/2019** **TEMPLE** – THAT the application by Norton Trucking Ltd. to Sask Liquor and Gaming Authority for a Tavern License – Daily Family Dining Endorsement to allow for minors in the Katepwa Beach Hotel be approved.

**Carried.**

- 29/2019**      **BUILDING BYLAW NO. 7-2016 – ACCESSORY BUILDINGS**  
**STOLL** – THAT the surveyor certificate requirement in Bylaw No. 7-2016 pertain to any accessory buildings over 100 square feet.  
**Carried.**
- 30/2019**      **#110 CYPRESS STREET – CONCRETE BLOCKS**  
**STOLL** – THAT the CAO speak with the property owners at #110 Cypress Street to request for the side concrete blocks near the roadway to be removed immediately, and for the remaining concrete blocks to be removed from the road allowance as soon as the ground thaws.  
**Carried.**
- 31/2019**      **DISTRICT PROPERTY/ROAD ALLOWANCE - #114 CYPRESS STREET**  
**CYCA** – THAT the CAO prepare a letter for the property owners at #114 Cypress Street to advise them of the resolution passed in 2015, and of their retaining wall no longer being required to be removed.  
**Carried.**
- 32/2019**      **BUILDING INSPECTOR RESIGNATION**  
**ALPORT** – THAT a letter be sent to Jake and Ann Meyer (Town & Country Building Inspections) to acknowledge resignation and thank them for their years of service as building inspector for the District of Katepwa.  
**Carried.**
- 33/2019**      **PRESENT ACTIVE BUILDING PERMITS**  
**CHATTERSON** – THAT the District accept Jake Meyer’s offer to complete the present active building permits to the final stage of inspection.  
**Carried.**
- 34/2019**      **BUILDING OFFICIAL SERVICES**  
**ALPORT** - THAT the CAO inquire with Jake Meyer on assisting in writing a job description for the position of Building Official services, and to receive his advice on individuals that may be available to perform inspections until the position is filled.  
**Carried.**
- 35/2019**      **FEBRUARY REGULAR MEETING**  
**TEMPLE** - THAT the February Regular meeting be moved from February 19, 2019 to February 26, 2019.  
**Carried.**



**36/2019**      **ADJOURNMENT**  
**ALPORT - THAT the meeting now be adjourned at 9:45p.m.**  
**Carried.**

**Next Meeting: - February 26, 2019 at 7:00pm – Katepwa Center**

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Mayor

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Administrator

Jan 15- 2019

- Equipment got in the last two years is working good
- maintenance done after using + checked again before using
- we should be looking at replacing 1/2 Ton for a good used 3/4 Ton 4x4. The reason is 1/2 ton has a V6 for engine and 155,000 km on ~~on~~ and is a little short on power when pulling trailer loaded
- in the future maybe look at grader for the Bobcat to use on back lanes + streets
- water test good
- Lagoon has ice built up again.
- have to keep pad free of ice and keep salt sand on pad so it's easier to scrape ice off
- Garbage going good 1/2 ton full and trailer ~~just~~ just takes one trip.
- I need a load of salt sand at Quent maintenance yard
- I am taking first course Jan 23-24 in Yorkton.

Rock Weber



## Katepwa Administrator

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**From:** Murdoch MacPherson <murdoch.macpherson@sasktel.net>  
**Sent:** 10/01/2019 9:13 AM  
**To:** 'Katepwa Administrator'  
**Subject:** Calling Lakes Planning Commission 8Jan2019 Meeting Report

Hi Laurie,

I attended the Calling Lakes Planning Commission meeting on 8Jan2019.

Following are the highlights of the meeting:

- Steve Helfrick (Fort San) spoke about the potential for a new regional swimming pool facility in Fort Qu'Appelle. It is in the very early planning stage.
- David Sutherland spoke to the proposed solution Canada Gold Fortune potash mine near Broadview, which would use water from the Hatfield aquifer.
- CLPC sent a letter dated 10Dec2018 to the Ministry of Environment regarding the potash mine with a request for further information regarding the potential impact of this mine on the quality and quantity of water in the david Qu'Appelle Valley system. There has been no response.
- David Sutherland spoke to the Global Institute for Water Quality report recently released by the Lower Qu'Appelle Water Shed that indicates that significant agricultural pollution is entering the Qu'Appelle Valley system. This report was released against the wishes of WSA. Sutherland suggested that the Government must address this report and amend their watershed plan accordingly.
- CLPC is looking at hosting a general public meeting to present the findings of this report.
- CLPC sent a letter to the Ministry of Environment on 10Dec2018 about their concern regarding Zebra mussels. No response to date.
- Next CLPC meeting is 19 Feb 2019

Thanks,  
Murdoch

Murdoch MacPherson  
Sandy Beach, Katepwa