



Minutes of a Regular Meeting of  
Council of the District Of Katepwa  
Held on August 21, 2018 in the Katepwa Center  
\*\*\*\*\*

**Present:**

- Mayor – Don Jewitt
- Councillor Ward 1 – Darren Cyca
- Councillor Ward 1 – Murdoch MacPherson
- Councillor Ward 2 – Darwin Chatterson
- Councillor Ward 2 – Dennis Temple
- Councillor Ward 2 – Mike Alport
- Councillor Ward 3 – Dave Thauberger
- Councillor Ward 3 – Tim Stoll
- Administrator – Laurie Rudolph

Oaths of Office signed by Councillor Cyca and Councillor MacPherson.

**CALL TO ORDER**

A quorum being present Mayor Jewitt called the meeting to order at 7:11pm.

**AGENDA**

**202/2018**

**CHATTERSON** - THAT the agenda be accepted with the following:

**Additions:**

**Unfinished Business:**

- 11.4 District Landfill – Draft Memorandum of Understanding – Maintenance Plan/Survey Plan
- 11.6 #13 Jackson Terrace Rezoning & Jackson Terrace Roadway – Public Notice Advertising and Bylaw 5-2018

**New Business:**

- 12.18 Council Member IPADs and Cases – Suma Summer School
- 12.19 Legal Counsel/Office Work

**Carried.**

**MINUTES**

**203/2018**

**THAUBERGER** - THAT the minutes of the July 17, 2018 Regular Meeting of Council be approved as presented.

**Carried.**

**OPEN SESSION:**

Maintenance Supervisor Rick Weber presented his monthly report, his duties included placement of signage, tree trimming (30 plus loads of trees), waste collection, road repair (16 yards of base), culvert repair by #10 Jackson Street, and water testing.

Grass at the lagoon was cut twice by the R.M. of Abernethy and will not need to be done again until 2019. The District men performed trimming of edges at the lagoon.

From the tree trimming there were a number of trees too high to cut with the District equipment. Rick recommended contracting someone to trim trees.

**WASTE COLLECTION – WEEKLY BAG PICK UP**

**204/2018**

**CHATTERSON** – THAT a reminder to residents be included in the September newsletter of the weekly waste collection for household garbage only; and that the weekly bag limit be revisited in 2019.

**Carried.**

**DELEGATION:**

Greg Wallace attended the meeting at 7:36p.m. to give an update on the work completed within the subdivision and to advise of the lots remaining for sale. Greg requested Council's permission to continue to park his recreation vehicle on his vacant lot to market the remaining lots. He left the meeting at 7:39p.m.

**GREG WALLACE – PERMISSION OF RECREATION VEHICLE**

**205/2018**

**ALPORT** – THAT Greg Wallace be permitted to continue to park his recreation vehicle on his vacant lot within the Cedar Villa Estates Subdivision to market the remaining lots, and that it be revisited at the August 2019 Regular meeting.

**Carried.**

**DELEGATION:**

Don Howden attended the meeting at 7:40p.m. on behalf of the Katepwa Point Nature Trails Revitalization committee. The committee is dedicated to restoring the nature trails of Cutout Coulee Trail and Hillside Nature Trail. The trails require brush removal, replacement of wooden steps, placement of trail signage, upgrading of interpretive signs, and replacement of damaged structures. In 2018, the committee's goal is to have signage placed and wooden steps repaired. He requested Council's consideration of the District partnering with the committee on 50/50 funding. He left the meeting at 8:07p.m.

**KATEPWA POINT NATURE TRAILS REVITALIZATION –  
DONATION RECEIPTS**

**206/2018**

**ALPORT** – THAT the District provide donation receipts on behalf of the Katepwa Point Nature Trails Revitalization committee.

**Carried.**

- KATEPWA POINT NATURE TRAILS REVITALIZATION – 50/50 FUNDING**
- 207/2018 THAUBERGER** – THAT the District provide the Katepwa Point Nature Trails Revitalization committee with 50/50 funding up to a maximum of \$800.00 from the Recreational Capital reserve for the 2018 year.  
**Carried.**
- KATEPWA ROAD – SAND SEALING AND LINE PAINTING**
- 208/2018 THAUBERGER** – THAT quotes be obtained for sand sealing and line painting along Katepwa Road.  
**Carried.**
- GOVERNMENT OF SASKATCHEWAN – POTENTIAL LAND SALE**
- 209/2018 ALPORT** – THAT a letter be sent to the Government of Saskatchewan, Saskatchewan Highways and Infrastructure to notify of the current zoning for NW 28-19-12-W2M, Blk/Par R Plan FS964 Ext 2, and of there being no consideration for rezoning.  
**Carried.**
- #52 JACKSON STREET – GARAGE SETBACK**
- 210/2018 STOLL** – THAT a letter be sent to the adjacent landowner and a written report be requested from Town & Country Building Inspection Services for their comments regarding the proposed 7 foot rear setback for the placement of a garage on the property at #52 Jackson Street; and that the property owner of #52 Jackson be required to have lands surveyed if not already surveyed.  
**Carried.**
- MCKERCHER LLP BARRISTERS & SOLICITORS - Parcel A, Plan No. 101477617, NW ¼ 27-19-12 W2M.**
- 211/2018 MACPHERSON** – THAT the District retain the services of McKercher LLP Barristers and Solicitors to prepare the appropriate document to have the plan showing proposed subdivision annexed as Schedule A to the servicing agreement signed October 20, 2017 for Parcel A, Plan No. 101477617, NW ¼ 27-19-12 W2M.  
**Carried.**
- CORRESPONDENCE REPORT**
- 212/2018 CHATTERSON** - THAT the correspondence report be accepted as presented.  
**Carried.**
- #99S KATEPWA DRIVE – ON SITE MEETING**
- 213/2018 TEMPLE** – THAT an on-site meeting be arranged for the public works committee, building inspector and CAO to meet with the property owners of #99S Katepwa Drive to review drainage.  
**Carried.**

**ACCOUNTS PAYABLE**  
214/2018 **CHATTERSON** - THAT cheque 3978 to 4028 in the amount of \$118,064.39, direct payments of \$13,403.87, and the July 2018 payroll in the amount of \$13,329.37 be approved as presented.

**Carried.**

**BANK RECONCILIATION AND STATEMENT OF REVENUE & EXPENDITURES**  
215/2018 **ALPORT** - THAT the Bank Reconciliation and Statement of Revenue and Expenditures for the month of July 2018 be approved as presented.

**Carried.**

**ADMINISTRATIVE REPORT**  
216/2018 **STOLL** - THAT the Administrative Report be accepted as presented.

**Carried.**

**LAKE LANE, DAGWOOD AND SANDY BEACH BOAT LAUNCHS**  
217/2018 **STOLL** - THAT Councillor Cyca and Councillor MacPherson review and provide a recommendation for the September Regular meeting regarding the areas of Lake Lane, Dagwood Boat Launch and Sandy Beach boat launch parking.

**Carried.**

**COMMITTEE REPORT**  
218/2018 **CHATTERSON** - THAT the Committee Reports be accepted as presented.

**Carried.**

**COUNCIL MEMBERS CONTACT INFORMATION**  
219/2018 **CYCA** – THAT the following contact information be placed on the District’s website and provided to the public when requested:  
Councillor Cyca [darren.cyca@sasktel.net](mailto:darren.cyca@sasktel.net)  
Councillor MacPherson [murdoch.macpherson@sasktel.net](mailto:murdoch.macpherson@sasktel.net)  
Councillor Alport [mike.alport@sasktel.net](mailto:mike.alport@sasktel.net)

**Carried.**

**SEWAGE DISPOSAL RATES AND OPTIONS**  
220/2018 **TEMPLE** - THAT Resolution #75/2018 be amended to insert “per recreation vehicle site” after \$75.00 and to remove “a per sewage pump out rate of \$25.00 (Twenty-five dollars) payable upon receiving service” under Recreation Vehicle Rates & Options; and that the South Katepwa RV Park be required to pay the rate of \$75.00 per recreation vehicle site for the 2018 year.

**Carried.**

**221/2018**      **#143 PARK STREET – NUISANCE ORDER**  
**TEMPLE** - THAT a letter be sent to the property owner at #143 Park Street to notify of the District proceeding with the work outlined in the orders to remedy as of October 2018.

**Carried.**

**222/2018**      **BREESE PARK – TENNIS COURT**  
**STOLL** - THAT a letter be sent to Jones-Konihowski Construction, and that the letter include:

- a quote request for the resurface and seal of the tennis court at Breese Park;
- of the District being prepared to defer the project until the spring 2019; and
- of the District being prepared to provide a deposit if required.

**Carried.**

**DISTRICT LANDFILL – DRAFT MEMORANDUM OF UNDERSTANDING**

**ALPORT** - THAT the draft Memorandum of Understanding be accepted with the addition of a signature line. THAT the motion be amended to move forward with draft Memorandum of Understanding, and the draft be presented to the Katepwa Beach Golf Club Inc. for their comments.

**Withdraw.**

**DISTRICT LANDFILL – DRAFT MEMORANDUM OF UNDERSTANDING**

**223/2018**      **MACPHERSON** - THAT a letter be sent to the Katepwa Beach Golf Club Inc. to notify of the District not proceeding with the draft Memorandum of Understanding, and that a formal lease agreement to be revisited upon final closure of the landfill site.

**Carried.**

**BLK/PAR R2, PLAN 79R00363**

**224/2018**      **TEMPLE** – THAT a letter be sent to the Katepwa and District Lions Club to advise that the decisions regarding the closure of the non-registered roadway, entrance signage, and chain link fence at Blk/Par R2, Plan 79R00363 postponed for further review, and to be revisited at a later date.

**Carried.**

**#13 JACKSON TERRACE & JACKSON TERRACE ROADWAY**

**225/2018**      **ALPORT** – THAT the decision for the rezoning of #13 Jackson Terrace be postponed to the September 18, 2018 Regular meeting.

**Carried.**

- 226/2018**      **DECLARATION OF RESULTS – JULY 28, 2018 BY-ELECTION**  
**ALPORT** – THAT the Declaration of Results – Ward 1 of the By-Election held on July 28, 2018 be acknowledged.  
**Carried.**
- 227/2018**      **MISSION RIDGE EXCAVATING – HOLDING TANK**  
**CYCA** – THAT the distance between the well and holding tank located at the maintenance quonset be reviewed prior to issuing payment to Mission Ridge Excavating.  
**Carried.**
- 228/2018**      **MINUTES**  
**STOLL** – THAT the May 15, 2018 and June 19, 2018 minutes previously adopted be amended to remove “by phone” after the name of Michael Alport.  
**Carried.**
- 229/2018**      **FLOWER BASKETS – 2019 BASKETS**  
**JEWITT** – THAT ten (10) flower hanging baskets be ordered from U&K Greenhouse to place in and around the District office area.  
**Carried.**
- 230/2018**      **#29 KATEPWA AVE – LEGAL SURVEY**  
**CYCA**– THAT the District proceed with a legal road survey and the realigning of the back lane along the lots of Blk 18, Plan 77R00363, subject to receiving confirmation of a legal survey completed for the parcel of lands at #29 Katepwa Avenue.  
**Carried.**
- 231/2018**      **SASKPOWER ARM**  
**CHATTERSON** – THAT SaskPower be authorized to proceed with installation of an arm on the pole between #312S and #326S Katepwa Drive in the amount of \$690.00 plus GST.  
**Carried.**
- 232/2018**      **MAY STREET – NEW STREET LIGHT**  
**ALPORT** – THAT the request for the installation of a new street light along May Street be denied.  
**Carried.**
- 233/2018**      **MAINTENANCE QUONSET – WATER & SEWER MECHANICAL PROPOSAL & WIRING**  
**STOLL** – THAT the quote submitted by JBL Plumbing and Heating for the water and sewer mechanical proposal at the maintenance quonset in the amount of \$5836.45; and the quote submitted by Fort Connect Electric Ltd. for the wiring of well controller and water heater at the maintenance quonset in the amount of \$869.00 be accepted.  
**Carried.**

- 234/2018 SANDY BEACH TENNIS COURT LIGHTS**  
**ALPORT** – THAT the quote submitted by Fort Connect Electric Ltd. for the repair of the lights at the Sandy Beach tennis court in the amount of \$823.24 be accepted.  
**Carried.**
- 235/2018 LANDFILL – BUILDING DEMOLITION**  
**STOLL** – THAT the quote submitted by Machniak Trenching & Excavating to remove the two sheds at the District landfill site free of charge be accepted.  
**Carried.**
- 236/2018 SANDY BEACH BRIDGE WORK**  
**TEMPLE** – THAT the quote submitted by Corey’s Excavating and Maintenance Ltd. for the bridge work at Sandy Beach in the amount of \$2463.09 be accepted.  
**Carried.**
- 237/2018 #53 JACKSON - CULVERT**  
**TEMPLE** – THAT the culvert along #53 Jackson Street be revisited in the spring of 2019.  
**Carried.**
- 238/2018 VIDEO SURVEILLANCE**  
**ALPORT** – THAT the quote submitted by Pro Av for video surveillance for the office/library, maintenance shed, and maintenance quonset be postponed to the September 18, 2018 Regular meeting.  
**Carried.**
- 239/2018 MICROPHONE**  
**ALPORT** – THAT the quote submitted by Pro Av for a microphone in the library be postponed to the September 18, 2018 Regular meeting.  
**Carried.**
- 240/2018 2018 BUDGET – REALLOCATION OF MONIES**  
**STOLL** – THAT review for the reallocation of monies within the 2018 budget be postponed to the September 18, 2018 Regular meeting.  
**Carried.**
- 241/2018 MCKERCHER LLP BARRISTERS & SOLICITORS - #159 KATEPWA ROAD**  
**ALPORT** – THAT the District retain the services of McKercher LLP Barristers and Solicitors for advice on a caveat registration, enforcement of a geotechnical study and construction of a retaining wall, along with imposing the related costs onto the tax card for the parcel of lands situated at #159 Katepwa Road.  
**Carried.**

- 242/2018 ASSISTANT ADMINISTRATOR**  
**CHATTERSON** - THAT Gail Sloan be hired on a permanent part time basis for the position of Assistant Administrator as of September 1, 2018 at a rate of \$38.46 per hour to a maximum of 1040 hours per year, and be provided the eligible compensation and benefits under SUMA and the Municipal Employees Pension Plan.  
**Carried.**
- 243/2018 #186 KATEPWA ROAD – TAX CANCELLATION**  
**CYCA** - THAT the tax cancellation request in the amount of \$1631.23 for #186 Katepwa Road be denied.  
**Carried.**
- 244/2018 TAX ENFORCEMENT SERVICES**  
**CYCA** - THAT the District retain the services of Taxservice for tax enforcement.  
**Carried.**
- 245/2018 NEWSLETTER/NEWSLETTER EMAIL**  
**ALPORT** - THAT the preparation of the quarterly newsletter and the newsletter email work be completed by office staff.  
**Carried.**
- 246/2018 MAINTENANCE EMPLOYEE WAGE REVIEW**  
**TEMPLE** – THAT discussion of the maintenance employee wage review be postponed to the September 18, 2018 Regular meeting.  
**Carried.**
- 247/2018 COUNCIL MEMBER IPAD AND CASES**  
**ALPORT** – THAT Councillor Cyca be reimbursed for the purchase of the four iPads and cases in the amount of \$2547.36.  
**Carried.**
- 248/2018 SUMA SUMMER SCHOOL**  
**TEMPLE** – THAT Councillor Cyca be reimbursed for supper and mileage from his attendance at the SUMA Summer School held on August 12 to 14, 2018.  
**Carried.**
- 249/2018 MILLER THOMSON – LEGAL COUNSEL/OFFICE WORK**  
**ALPORT** – THAT the District retain the services of Miller Thomson to review and assist with requests related to Section 117 of *The Municipalities Act* and Section 6 of *The Local Authority Freedom of Information and Protection of Privacy Act*.  
**Carried.**



**250/2018**      **ADJOURNMENT**  
**CHATTERSON** - THAT the meeting now be adjourned at 12:10p.m.  
**Carried.**

**Next Meeting:** - September 18, 2018 at 7:00pm – Katepwa Center

---

Mayor

---

Administrator