

Minutes of a Regular Meeting of
Council of the District Of Katepwa
Held on March 15, 2016 in the Katepwa Center

Present:

Mayor – Rick Pattison
Councillor Ward 1 – Murray Penny
Councillor Ward 1–Dawne Zahorski
Councillor Ward 2 – Darwin Chatterson
Councillor Ward 2 – Michael Alport
Councillor Ward 2 – Dwight Fisher
Councillor Ward 3 – Dave Thauberger
Councillor Ward 3 – Nathan Hollick

Administrator – Gail E. Sloan
Assistant Administrator – Mary Lynn Paquette

CALL TO ORDER

A quorum being present, Mayor Pattison called the meeting to order at 7:02pm.

OPEN SESSION

Auralee MacPherson advised that the Lower Qu'Appelle Watershed Stewards will be applying for a Sustainability Award on behalf of the District through the Regional Centre of Expertise on Education for Sustainable Development for recognition of the work undertaken on the District's sewage survey from 2014.

Ms. MacPherson also provided information on the Love your Lake Program that the District will be working on during the 2016 season.

DELEGATIONS

Sharron Martin from the Valley of Festivals Branding Committee attended the meeting at the request of council to provide an overview of the Branding Committee and how it relates to the District of Katepwa.

MINUTES

51/2016

PENNY- THAT the minutes of the regular meeting of council held on February 9, 2016 be approved, as circulated with the following amendment:
Motion 30/2016 include CHATTERSON as mover of the motion.

Carried.

A handwritten signature in black ink, appearing to be "RH", is located in the bottom right corner of the page.

ACCOUNTS

52/2016 **CHATTERSON-THAT** cheque No. 2744 to 2778 excluding cheque No. 2771 and February 2016 payroll in the amount of \$33,245.69 be approved as presented at this meeting.

Carried.

STATEMENT OF REVENUE & EXPENDITURES FEBRUARY

53/2016 **CHATTERSON- THAT** the Statement of Revenues and Expenditures for the month of February be approved.

Carried.

BANK RECONCILIATION

54/2016 **ALPORT-THAT** the Bank Reconciliation for the month of February be approved, as circulated.

Carried.

COMMITTEE REPORTS

Mayor Rick Pattison- Written Report
Councillor Dwight Fisher – No Report
Councillor Murray Penny – No Report
Councillor David Thauberger – No Report
Councillor Mike Alport – No Report
Councillor Dawne Zahorski – Written Report
Councillor Darwin Chatterson – No Report
Councillor Nathan Hollick – No Report

55/2016 **ALPORT- THAT** we do accept the Committee Report as presented.

Carried.

EDUCATION PROPERTY TAX MILL RATES 2016

56/2016 **ALPORT - THAT** we do acknowledge the 2016 Education Property Tax Mill Rates as follows:

Agricultural Property	2.67 mills
Residential Property	5.03 mills
Commercial/Industrial	8.28 mills
Resource (oil and gas, mines and pipelines)	11.04 mills

Carried.

PROVINCIAL EMERGENCY COMMUNICATIONS CENTRE – FIRE DISPATCH AGREEMENT

57/2016 **PENNY - THAT** we do authorize the Mayor and Administrator to sign an agreement with the Provincial Emergency Communications Centre (PECC) for fire dispatching services, and further **THAT** we do acknowledge the per capita charge of \$1.25 for the 2016 year.

Carried.

58/2016 LAGOON AGREEMENT – RM OF NORTH QU’APPELLE NO. 187
HOLLICK - THAT we do approve the Lagoon Agreement as presented by the RM of North Qu’Appelle No. 187 for the District of Katepwa to provide sewage lagoon capacity, and further; THAT we do authorize the Mayor and CAO to sign the agreement

Carried.

59/2016 NAMING OF KATEPWA ROAD
HOLLICK – THAT we do instruct administration to send letters to all residents along the road known as Katepwa Road in South Katepwa advising that at the next regular meeting of Council on April 19, 2016 Council will consider legally changing the name of the entire road to “Katepwa Road”.

Carried.

60/2016 HIGH SPEED INTERNET SERVICE
ALPORT – THAT we do authorize Councillor Hollick and Mayor Pattison to request a proposal for the service of high-speed of fiber optic cable internet service to the District of Katepwa.

Carried.

61/2016 CORRESPONDENCE
ALPORT – THAT we do acknowledge the following correspondence

- SaskAlert Training- Locations & Dates
- Murdoch MacPherson Re: District of Katepwa Encroachment Policy

Carried.

62/2016 CAO APPOINTMENT
HOLLICK – THAT we appoint Laurie Rudolph as the Municipalities Chief Administrative Officer, Returning Officer, Assessor, and Development Officer and authorize signing authority effective April 1, 2016.

Carried.

63/2016 IN CAMERA
PATTISON- THAT we recess and deliberations continue In Camera at 9:30 pm as per section 120(2) of *The Municipalities Act*, and Part IV section 23 of *The Local Authority of Freedom of Information and Protection of Privacy Act*.

Carried.

64/2016 OUT OF CAMERA
PATTISON- THAT we move Out of Camera and reconvene our regular meeting of Council at 10:00 pm.

Carried.

65/2016

SURVEY – ROAD SLUMP AND LANDFILL ENCROACHMENT
PENNY – THAT we do authorize the administration to request a proposal from Midwest Surveys to undertake the survey work for the landfill encroachment land and road survey at the road slump in south Katepwa; and providing further **THAT** the survey costs do not to exceed the verbal estimate of \$7,000

Carried.

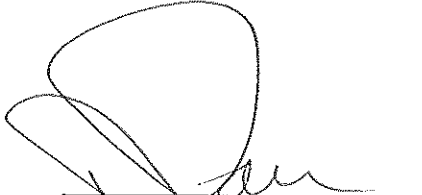
Announcements:

Next Meeting: - April 19, 2016 at 7:00pm – Katepwa Center

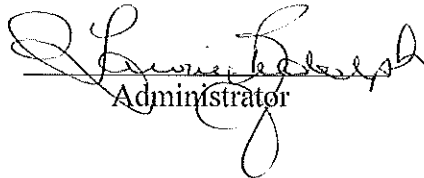
66/2016

ADJOURNMENT
ZAHORSKI- THAT this meeting adjourns at 10:15 pm.

Carried.



Mayor



Administrator

Report Date
14/04/2016 12:58 PM

District of Katepwa
List of Accounts for Approval
As of 14/04/2016
Batch: 2016-00023 to 2016-00028

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
2779	29/03/2016	CANADA REVENUE AGENCY	Payroll Deductions-Mar 2016		
	March 2016	210-200-110 - C.P.P. Payable	Payroll Deductions- Mar	1,028.22	
		210-200-120 - E.I. Payable	Payroll Deductions-Mar	508.08	
		210-200-130 - Income Tax Payabl	Payroll Deductions-Mar	1,985.97	3,522.27
2780	29/03/2016	MEPP	MEPP March 2016		
	March 2016	210-200-140 - MEPP Payable	MEPP March 2016	1,636.10	1,636.10
2781	29/03/2016	MARY LYNN PAQUETTE	March mileage		
	March 16	510-210-170 - GG - Admin. - Train	March mileage 250 @ .50	125.00	125.00
2782	29/03/2016	Gail Sloan	March Expenses		
	March 16	510-210-170 - GG - Admin. - Train	March Expenses	54.60	54.60
2783	29/03/2016	Jerry Stremick	Payroll Mar \$20.x 20hrs		
	March 2016	540-110-110 - EH&W - Salaries- J	Payroll Mar 20 hrs@\$20.	400.00	400.00
2784	29/03/2016	SUMA	Benefits, LTD, STD March		
	March 2016	530-120-120 - TS - Maint. - Benefi	Life Ins-Maint. March	12.94	
		210-200-160 - Disability Insurance	LTD-Maint. March	61.29	
		210-200-160 - Disability Insurance	STD-Maint. March	12.39	
		530-120-120 - TS - Maint. - Benefi	EHB- Maint March	86.81	
		530-120-120 - TS - Maint. - Benefi	Vision- Maint. March	15.66	
		530-120-120 - TS - Maint. - Benefi	Dental- Maint. March	65.71	
		510-130-230 - GG - Benefits - Heε	Life Ins.- ML March	21.86	
		210-200-160 - Disability Insurance	LTD- ML March	103.59	
		210-200-160 - Disability Insurance	STD- ML March	20.94	
		510-130-230 - GG - Benefits - Heε	EHB- ML March	86.81	
		510-130-230 - GG - Benefits - Heε	Vision- ML - March	15.66	
		510-130-230 - GG - Benefits - Heε	Dental ML March	65.71	
		510-130-230 - GG - Benefits - Heε	Life Ins. - G.S. March	32.80	
		210-200-160 - Disability Insurance	LTD GS March	155.43	
		210-200-160 - Disability Insurance	STD GS March	31.42	
		510-130-230 - GG - Benefits - Heε	EHB GS March	126.91	
		510-130-230 - GG - Benefits - Heε	Vision GS March	24.23	
		510-130-230 - GG - Benefits - Heε	Dental - G.S. March	92.74	
		510-130-230 - GG - Benefits - Heε	Admin Fee March	14.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	0.70	
		900-110-110 - GST Paid	GST Tax Code	0.70	1,047.60
2785	31/03/2016	SHELLEY BERGQUIST	Cleaning		
	March 2016	510-220-100 - GG - Cont. - Office	Cleaning	50.00	
		570-270-100 - R&C - Cont. - Conti	Cleaning	50.00	100.00
2786	31/03/2016	CanWan.com Communications	Internet		
	C52883 March 16	510-300-140 - GG - Utility - Telept	internet office March	94.50	

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		570-330-160 - R&C - Utility - Tele	internet library March	47.25	
		110-340-110 - GST Receivable - 1	Both Tax Code	6.75	
		900-110-110 - GST Paid	Both Tax Code	6.75	148.50
2787	31/03/2016	COREY'S EXCAVATING	garbage contract Mar 2016		
Mar Contract-01		540-200-110 - EH&W - Cont. - Wa	garbage contract Mar 2016	4,186.99	
		110-340-110 - GST Receivable - 1	GST Tax Code	209.35	
		900-110-110 - GST Paid	GST Tax Code	209.35	4,396.34
2788	31/03/2016	LORAAS DISPOSAL	Recycle Bins 1.44 MT		
7374539 March		540-210-300 - EH&W - Cont. - Re	Recycle Bins Village	848.00	
		540-210-300 - EH&W - Cont. - Re	Recycle Bins Kat South	463.21	
		540-210-300 - EH&W - Cont. - Re	Recycle Bins Sandy Beach	124.50	
		540-210-300 - EH&W - Cont. - Re	Recycle Bins Kat Hotel	103.49	
		110-340-110 - GST Receivable - 1	GST Tax Code	76.95	
		900-110-110 - GST Paid	GST Tax Code	76.95	1,616.15
2789	31/03/2016	JAKE MEYER	Contract - March 2016		
Mar Contract-01		560-110-110 - P&D - Building Insp	Contract - March 2016	500.00	500.00
2790	31/03/2016	Norton Septic	office & library pumpouts		
07		510-300-130 - GG - Utility - Water	office/library pumpouts	61.75	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.25	
		900-110-110 - GST Paid	GST Tax Code	3.25	65.00
2791	31/03/2016	PRAIRIE VALLEY SCHOOL DIVI	Collections- March 2016		
March 2016		210-210-190 - Due To PV School	Collections-March 2016	1,397.50	1,397.50
2792	31/03/2016	SaskEnergy	41 Elm St Natural Gas		
March 2016		510-300-120 - GG - Utility - Power	41 Elm St Natural Gas	83.06	
		530-300-120 - TS - Maint. - Utility	41 Elm St Natural Gas	83.06	
		570-310-150 - R&C - Utility - Libra	41 Elm St Natural Gas	83.06	
		110-340-110 - GST Receivable - 1	GST Tax Code	12.49	
		900-110-110 - GST Paid	GST Tax Code	12.49	261.67
2793	31/03/2016	SASKPOWER	345 Edwyn St/Sandy Beach Off		
March 2016		530-310-100 - TS - Maint. - Utility	345 Edwyn St/Sandy Mar	30.45	
		110-340-110 - GST Receivable - 1	Both Tax Code	1.38	
		900-110-110 - GST Paid	Both Tax Code	1.38	31.83
SandySt.Lt Mar		530-310-100 - TS - Maint. - Utility	Sandy Beach/St Light Mar	486.38	
		110-340-110 - GST Receivable - 1	GST Tax Code	23.16	
		900-110-110 - GST Paid	GST Tax Code	23.16	509.54
Kat-St.Lt Mar		530-310-100 - TS - Maint. - Utility	Katepwa St Lights Mar	1,233.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	58.71	
		900-110-110 - GST Paid	GST Tax Code	58.71	1,291.71
S.Kat Lite Mar		530-310-100 - TS - Maint. - Utility	Katepwa S St Lights Mar	493.84	
		110-340-110 - GST Receivable - 1	GST Tax Code	23.51	

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		900-110-110 - GST Paid	GST Tax Code	23.51	517.35
Maint Grg Mar		530-300-120 - TS - Maint. - Utility	KTPWA MNTCE-GRG Mar	184.90	
		110-340-110 - GST Receivable - 1	Both Tax Code	8.39	
		900-110-110 - GST Paid	Both Tax Code	8.39	193.29
Quonset-Mar		530-300-120 - TS - Maint. - Utility	Quonset -March	30.71	
		110-340-110 - GST Receivable - 1	Both Tax Code	1.39	
		900-110-110 - GST Paid	Both Tax Code	1.39	32.10
KTPWA-dump Mar		540-300-120 - EH&W - Landfill Sit	Ktpwa Dump Yard Mar	54.91	
		110-340-110 - GST Receivable - 1	Both Tax Code	2.49	
		900-110-110 - GST Paid	Both Tax Code	2.49	57.40
				Payment Total:	2,633.22
2794	31/03/2016	SaskTel	Village Office		
March 2016		510-300-140 - GG - Utility - Telept	Village Office	173.19	
		110-340-110 - GST Receivable - 1	Both Tax Code	8.26	
		900-110-110 - GST Paid	Both Tax Code	8.26	181.45
March cellphone		540-300-140 - EH&W - Utility - Tel Cell	landfill Mar 2016	34.23	
		530-300-140 - TS - Maint. - Utility	Cell Maintenance Mar 8	64.16	
		110-340-110 - GST Receivable - 1	Both Tax Code	4.71	
		900-110-110 - GST Paid	Both Tax Code	4.71	103.10
				Payment Total:	284.55
2795	14/04/2016	CANADA REVENUE AGENCY	Holiday & Bank Time Payout 2016		
Mar Payout		210-200-110 - C.P.P. Payable	Holiday & Bank time Payout	975.54	
		210-200-120 - E.I. Payable	Holiday & Bank Time Payout	470.93	
		210-200-130 - Income Tax Payabl	Holiday & Bank time Payout	2,370.25	3,816.72
2796	14/04/2016	MARY LYNN PAQUETTE	Holiday & Bank Time Payout		
Payout March 16		210-200-190 - Wages Payable	Holiday & Bank time Payout	2,142.81	2,142.81
2797	14/04/2016	Gail Sloan	Holiday & Bank Time Payout		
Payout		210-200-190 - Wages Payable	Holiday & Bank time Payout	5,240.19	5,240.19
2798	14/04/2016	Banbury Plumbing & Heating Inc	toilet repairs mens ladies		
8772		510-490-100 - GG - Maint. - Office	carbon filter plugs valve	106.50	
		110-340-110 - GST Receivable - 1	GST Tax Code	5.33	
		900-110-110 - GST Paid	GST Tax Code	5.33	111.83
2799	14/04/2016	CANADA POST CORP	return postage		
9589598058		510-400-110 - GG - Maint. - Post	returned mail	6.89	
		110-340-110 - GST Receivable - 1	GST Tax Code	0.34	
		900-110-110 - GST Paid	GST Tax Code	0.34	7.23
2800	14/04/2016	CUETS Financial	Budget, Gails goodbye lunches		

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Mar stmt 2016-		530-250-110 - TS - Maint. - Trainir	Gail leaving Staff Lunch	100.52	
		510-210-100 - GG - Council Trave	Mar 13 Budget Meeting	119.50	
		570-220-100 - R&C - Cont. - Web;	Katepwa Domain Name	15.63	
		110-340-110 - GST Receivable - 1	GST Tax Code	5.47	
		900-110-110 - GST Paid	GST Tax Code	5.47	241.12
2801 19271	14/04/2016	Grasslands News Group	advertise assess roll 2016		
		510-200-170 - GG - Cont. - Advert	assessment roll Mar 23/16	55.44	
		110-340-110 - GST Receivable - 1	GST Tax Code	2.77	
		900-110-110 - GST Paid	GST Tax Code	2.77	58.21
2802 126454	14/04/2016	H AND L AUTOMOTIVE	supplies for landfill catdozer		
		530-420-101 - TS - Maint. - Repair	supplies landfill catdoze	210.13	
		110-340-110 - GST Receivable - 1	Both Tax Code	10.01	
		900-110-110 - GST Paid	Both Tax Code	10.01	220.14
2803 7673	14/04/2016	INDIAN HEAD TECHNOLOGY	print driver not working		
		510-300-150 - GG - Utiillies - Othe	print driver not working	42.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	2.00	
		900-110-110 - GST Paid	GST Tax Code	2.00	44.00
2804 26624	14/04/2016	INDIAN HEAD WOLSELEY NEW:	2016 Assess Roll		
		510-200-170 - GG - Cont. - Advert	2016 Assess Roll Ad	80.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	4.00	
		900-110-110 - GST Paid	GST Tax Code	4.00	84.00
2805 33 Feb 2016	14/04/2016	JACKSON BROS BOBCAT SER\	Sand Salt 12 yds		
		537-210-100 - TS - Snow - Remov	12 yds s/s village rds	300.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	15.00	
		900-110-110 - GST Paid	GST Tax Code	15.00	315.00
2806 2016-07	14/04/2016	LOWER QU'APPELLE WATERSI	Membership LQWS		
		510-240-100 - GG - Cont. - Memb;	Membership LQWS	285.71	
		110-340-110 - GST Receivable - 1	GST Tax Code	14.29	
		900-110-110 - GST Paid	GST Tax Code	14.29	300.00
2807 076054	14/04/2016	Norton Septic	haul water landfill wood fire		
		510-300-130 - GG - Utility - Water,	5hrs \$120 cleanwood fire	600.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	30.00	
		900-110-110 - GST Paid	GST Tax Code	30.00	630.00
2808 100963	14/04/2016	O K Marking Devices Ltd.	Corporate rubber stamp		
		510-410-140 - GG - Maint. - Office	Corporate rubber stamp	37.80	
		110-340-110 - GST Receivable - 1	Both Tax Code	1.83	
		900-110-110 - GST Paid	Both Tax Code	1.83	39.63
2809 DK016001	14/04/2016	THE PRINT CONNECTION	1500 envelopes & bus cards		
		510-410-140 - GG - Maint. - Office	1500 envelope 100 buscard	376.43	
		110-340-110 - GST Receivable - 1	Both Tax Code	17.93	

Report Date
14/04/2016 12:58 PM

District of Katepwa
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		900-110-110 - GST Paid	Both Tax Code	17.93	394.36
2810 227118	14/04/2016	SASK QUEEN'S PRINTER	Notice tax assessment 2016		
		510-200-170 - GG - Cont. - Advert Mar 24 tax assessment2016		30.00	30.00
2811 2016197	14/04/2016	SASK ASSESSMENT MGMT	Muni Operations Premium		
		510-200-150 - GG - Cont. - Asses: Municipal Base Fee		17,778.00	
		510-200-150 - GG - Cont. - Asses: muni operations premium		533.00	
		510-200-150 - GG - Cont. - Asses: muni capital premium		1,689.00	
		510-200-150 - GG - Cont. - Asses: maintenance service fee		2,300.00	22,300.00
2812 70931	14/04/2016	SUMA	office supplies		
		510-410-140 - GG - Maint. - Office copy paper supplies		146.97	
		110-340-110 - GST Receivable - 1 Both Tax Code		4.46	
		900-110-110 - GST Paid	Both Tax Code	4.46	151.43
2813 4216	14/04/2016	TOWN & COUNTRY BUILDING II File # 14726 Pringle			
		560-110-120 - P&D - Building Insp File # 14726 Pringle		95.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		4.75	
		900-110-110 - GST Paid	GST Tax Code	4.75	99.75
4217		560-110-120 - P&D - Building Insp File #15718 Carteri		347.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		17.35	
		900-110-110 - GST Paid	GST Tax Code	17.35	364.35
4218		560-110-120 - P&D - Building Insp File #16702 Verhelst		75.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		3.75	
		900-110-110 - GST Paid	GST Tax Code	3.75	78.75
4243		560-110-120 - P&D - Building Insp File #16705 King		150.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		7.50	
		900-110-110 - GST Paid	GST Tax Code	7.50	157.50
4242		560-110-120 - P&D - Building Insp File #16701 lottery home		250.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		12.50	
		900-110-110 - GST Paid	GST Tax Code	12.50	262.50
4244		560-110-120 - P&D - Building Insp File #15715 Barnsley		75.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		3.75	
		900-110-110 - GST Paid	GST Tax Code	3.75	78.75
4245		560-110-120 - P&D - Building Insp File #14725		315.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		15.75	
		900-110-110 - GST Paid	GST Tax Code	15.75	330.75
4246		560-110-120 - P&D - Building Insp File #15727 Davies		210.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		10.50	
		900-110-110 - GST Paid	GST Tax Code	10.50	220.50
4248		560-110-120 - P&D - Building Insp File #10727 Pattison		230.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		11.50	

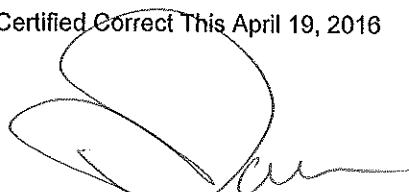
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	GST Tax Code	11.50	241.50
4249		560-110-120 - P&D - Building Insp File # 16706 Wanner		350.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		17.50	
		900-110-110 - GST Paid	GST Tax Code	17.50	367.50
				Payment Total:	2,201.85
2814	14/04/2016	WORKERS COMPENSATION BR	workers comp contractors		
	April 1 2016	510-130-234 - GG - Benefits - Wo workers comp contractors		749.32	749.32
Other:					
3312016	31/03/2016	Gail Sloan	Payroll-March 2016		
	March 2016	210-200-190 - Wages Payable	Payroll -March 2016	3,760.77	3,760.77
3312016	31/03/2016	BERNARD BEHNKE	Payroll March 2016		
	March 2016	210-200-190 - Wages Payable	Payroll March 40hrs	915.36	915.36
3312016	31/03/2016	MARY LYNN PAQUETTE	Payroll - March 2016		
	March 2016	210-200-190 - Wages Payable	Payroll-Assist- Mar 2016	2,670.08	2,670.08
				Total for Bank1:	64,612.55

Certified Correct This April 19, 2016


Rick Pattison, MAYOR


Laurie Rudolph, CAO

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending April-30-16

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-130-100 - Discount on Municipal Tax - Property		(398.09)		(398.09)	
	0.00	(398.09)	0.00	(398.09)	0.00
Trailer License Fees					
410-300-100 - Trailer License Fees	18,225.00	18,225.00		18,225.00	
410-300-110 - Campground Lagoon Fees	36,450.00	36,450.00		36,450.00	
	54,675.00	54,675.00	0.00	54,675.00	0.00
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Proper		7,239.19		7,239.19	
	0.00	7,239.19	0.00	7,239.19	0.00
TOTAL TAXATION:	54,675.00	61,516.10	0.00	61,516.10	0.00
FEES AND CHARGES					
Custom Work					
420-100-115 - F&C - Custom Work - Rental - Maint S		600.00		600.00	
420-100-130 - F&C - Custom Work - Tax Enforcemen		1,876.17		1,876.17	
	0.00	2,476.17	0.00	2,476.17	0.00
Sale of Supplies and Gravel					
420-200-210 - F&C - Sale of Supplies - Misc.		12.00		12.00	
420-200-500 - F&C - Sale of Supplies - Directory		5,490.00		5,490.00	
420-200-600 - F&C - Webpage		450.00		450.00	
420-200-900 - F&C - Advertising - Tourism		1,700.00		1,700.00	
	0.00	7,652.00	0.00	7,652.00	0.00
Recreation Fees					
Recreation - Other					
420-530-200 - F&C - Katepwa Center		990.80		990.80	
	0.00	990.80	0.00	990.80	0.00
	0.00	990.80	0.00	990.80	0.00
Licenses and Permits					
420-710-100 - F&C - Building & Development Permit:	1,054.50	5,070.20		5,070.20	
	1,054.50	5,070.20	0.00	5,070.20	0.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate		100.00		100.00	
	0.00	100.00	0.00	100.00	0.00
General Office Services Provided					
420-800-200 - F&C - General Office Services Provide		1,229.80		1,229.80	
	0.00	1,229.80	0.00	1,229.80	0.00
Landfill/Waste Collection Fees					
420-850-110 - F&C - Landfill Fees		235.00		235.00	

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending April-30-16

	Current	Year To Date	Budget	Variance	%
	0.00	235.00	0.00	235.00	0.00
	0.00	1,564.80	0.00	1,564.80	0.00
TOTAL FEES AND CHARGES:	1,054.50	17,753.97	0.00	17,753.97	0.00
MAINTENANCE AND DEVELOPMENT CHARGES					
Development Charges					
430-200-100 - M&D - Development Charges		21,000.00		21,000.00	
	0.00	21,000.00	0.00	21,000.00	0.00
TOTAL MAINTENANCE AND DEVELOPMENT	0.00	21,000.00	0.00	21,000.00	0.00
CONDITIONAL GRANTS					
Federal					
450-240-100 - Conditional - Federal - Other		11,445.20		11,445.20	
	0.00	11,445.20	0.00	11,445.20	0.00
TOTAL CONDITIONAL GRANTS:	0.00	11,445.20	0.00	11,445.20	0.00
GRANTS IN LIEU OF TAXES					
Other					
450-800-100 - GIL - Other - SPC Surcharge		6,893.24		6,893.24	
	0.00	6,893.24	0.00	6,893.24	0.00
TOTAL GRANTS IN LIEU OF TAXES:	0.00	6,893.24	0.00	6,893.24	0.00
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue		1,959.43		1,959.43	
	0.00	1,959.43	0.00	1,959.43	0.00
TOTAL INVESTMENT INCOME AND COMMIS	0.00	1,959.43	0.00	1,959.43	0.00
TOTAL REVENUES:	55,729.50	120,567.94	0.00	120,567.94	0.00

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending April-30-16

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity		(1,200.00)		1,200.00	
	0.00	(1,200.00)	0.00	1,200.00	0.00
510-110-230 - GG - Salaries - Administrator	7,784.21	26,066.72		(26,066.72)	
510-110-330 - GG - Salaries - Assistant	2,653.03	14,483.05		(14,483.05)	
	10,437.24	39,349.77	0.00	(39,349.77)	0.00
Benefits					
510-130-230 - GG - Benefits - Health & Dental		1,450.61		(1,450.61)	
510-130-231 - GG - Benefits - CPP	487.77	1,891.71		(1,891.71)	
510-130-232 - GG - Benefits - EI	274.71	1,067.25		(1,067.25)	
510-130-233 - GG - Benefits - MEPP		2,454.15		(2,454.15)	
510-130-234 - GG - Benefits - Worker Compensation	749.32	834.71		(834.71)	
	1,511.80	7,698.43	0.00	(7,698.43)	0.00
	11,949.04	47,048.20	0.00	(47,048.20)	0.00
Professional/Contract Services					
510-200-120 - GG - Cont - Admin(Office Staff)		300.00		(300.00)	
510-200-150 - GG - Cont. - Assessment - SAMA	22,300.00	22,300.00		(22,300.00)	
510-200-170 - GG - Cont. - Advertising	165.44	2,133.44		(2,133.44)	
510-200-200 - GG - Cont. - Printing Maps		60.50		(60.50)	
510-210-100 - GG - Council Travel (mileage)	119.50	(480.50)		480.50	
510-210-150 - GG - Council - SUMA Convention		2,392.02		(2,392.02)	
510-210-170 - GG - Admin. - Training, Travel & Meals		529.70		(529.70)	
510-220-100 - GG - Cont. - Office Caretaking		90.00		(90.00)	
510-230-100 - GG - Cont. - Insurance - General & Boi		5,925.00		(5,925.00)	
510-240-100 - GG - Cont. - Memberships & Subscript	285.71	1,654.55		(1,654.55)	
510-240-150 - GG - Cont. - Computer Software		3,444.00		(3,444.00)	
510-260-100 - GG - Cont. - Tax Enforcement/Collectio		1,876.17		(1,876.17)	
510-270-150 - GG - Cont. - Photocopier		544.50		(544.50)	
510-290-100 - GG - Cont. - Bank Charges		203.73		(203.73)	
	22,870.65	40,973.11	0.00	(40,973.11)	0.00
Utilities					
510-300-120 - GG - Utility - Power/Gas		287.33		(287.33)	
510-300-130 - GG - Utility - Water/Sewer	600.00	770.33		(770.33)	
510-300-140 - GG - Utility - Telephone		633.03		(633.03)	
510-300-150 - GG - Utillies - Other	42.00	42.00		(42.00)	
	642.00	1,732.69	0.00	(1,732.69)	0.00
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage	6.89	6.89		(6.89)	
510-410-140 - GG - Maint. - Office Supplies	561.20	990.77		(990.77)	
510-410-160 - GG - Maint. - Meals & Events		125.00		(125.00)	
510-490-100 - GG - Maint. - Office Maintain	106.50	457.05		(457.05)	
	674.59	1,579.71	0.00	(1,579.71)	0.00
Grants and Contributions					
510-500-110 - GG - Donation		200.00		(200.00)	

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending April-30-16

	Current	Year To Date	Budget	Variance	%
Interest	0.00	200.00	0.00	(200.00)	0.00
510-710-110 - GG - Long Term Debt Interest		10,601.87		(10,601.87)	
	0.00	10,601.87	0.00	(10,601.87)	0.00
TOTAL GENERAL GOVERNMENT SERVICES	36,136.28	102,135.58	0.00	(102,135.58)	0.00
PROTECTIVE SERVICES					
FIRE PROTECTION					
Professional/Contractual Services					
525-210-110 - PS - Fire - Contracted Services		662.00		(662.00)	
525-230-100 - PS - Fire - Insurance		337.03		(337.03)	
	0.00	999.03	0.00	(999.03)	0.00
TOTAL FIRE PROTECTION:	0.00	999.03	0.00	(999.03)	0.00
TOTAL PROTECTIVE SERVICES:	0.00	999.03	0.00	(999.03)	0.00
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Foreman		3,670.80		(3,670.80)	
	0.00	3,670.80	0.00	(3,670.80)	0.00
Benefits					
530-120-120 - TS - Maint. - Benefits - Foreman		546.54		(546.54)	
530-120-121 - TS - Maint. - Benefits - CPP		138.39		(138.39)	
530-120-122 - TS - Maint. - Benefits - EI		96.60		(96.60)	
	0.00	781.53	0.00	(781.53)	0.00
	0.00	4,452.33	0.00	(4,452.33)	0.00
Professional/Contractual Services					
530-250-110 - TS - Maint. - Training, Travel & Meals	100.52	288.24		(288.24)	
	100.52	288.24	0.00	(288.24)	0.00
Utilities					
530-300-120 - TS - Maint. - Utility - Power/Gas		926.53		(926.53)	
530-300-140 - TS - Maint. - Utility - Telephone		192.67		(192.67)	
530-310-100 - TS - Maint. - Utility - Street Lights		6,731.01		(6,731.01)	
530-320-100 - TS - Maint. - Decorative Lighting		350.80		(350.80)	
	0.00	8,201.01	0.00	(8,201.01)	0.00
Maintenance, Materials & Supplies					
530-420-101 - TS - Maint. - Repair/Parts/Tools - #1	210.13	210.13		(210.13)	
530-425-110 - TS - Maint. - Oil & Gas		122.40		(122.40)	
530-470-100 - TS - Maint. - Road/Street Signs		78.68		(78.68)	
	210.13	411.21	0.00	(411.21)	0.00
TOTAL MAINTENANCE:	310.65	13,352.79	0.00	(13,352.79)	0.00
SNOW REMOVAL					

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending April-30-16

	Current	Year To Date	Budget	Variance	%
Professional/Contractual Services					
537-210-100 - TS - Snow - Removal	300.00	600.00		(600.00)	
	300.00	600.00	0.00	(600.00)	0.00
TOTAL SNOW REMOVAL:	300.00	600.00	0.00	(600.00)	0.00
TOTAL TRANSPORTATION SERVICES:	610.65	13,952.79	0.00	(13,952.79)	0.00
ENVIRONMENTAL SERVICES					
Wages and Benefits					
540-110-110 - EH&W - Salaries- Jerry Stremick		1,210.00		(1,210.00)	
	0.00	1,210.00	0.00	(1,210.00)	0.00
Professional/Contractual Services					
540-200-110 - EH&W - Cont. - Waste Collection/Disp		11,165.31		(11,165.31)	
540-210-300 - EH&W - Cont. - Recycling Services		4,308.89		(4,308.89)	
	0.00	15,474.20	0.00	(15,474.20)	0.00
Utilities					
540-300-120 - EH&W - Landfill Site - Power		132.80		(132.80)	
540-300-140 - EH&W - Utility - Telephone		104.37		(104.37)	
	0.00	237.17	0.00	(237.17)	0.00
Maintenance, Materials and Supplies					
540-400-110 - EH&W - Vehicle Equip. Repair/Parts/T.		103.95		(103.95)	
540-410-100 - EH&W - Maint. - Landfill Fire		6,848.00		(6,848.00)	
	0.00	6,951.95	0.00	(6,951.95)	0.00
TOTAL ENVIRONMENTAL SERVICES:	0.00	23,873.32	0.00	(23,873.32)	0.00
PLANNING AND DEVELOPMENT SERVICES					
Wages and Benefits					
560-110-110 - P&D - Building Inspector Contract		1,500.00		(1,500.00)	
560-110-120 - P&D - Building Inspector	2,097.00	5,482.00		(5,482.00)	
	2,097.00	6,982.00	0.00	(6,982.00)	0.00
TOTAL PLANNING AND DEVELOPMENT SER	2,097.00	6,982.00	0.00	(6,982.00)	0.00
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-210-100 - R&C - Cont. - Newsletter		249.00		(249.00)	
570-220-100 - R&C - Cont. - Website	15.63	15.63		(15.63)	
570-270-100 - R&C - Cont. - Contracted - Cleaning		90.00		(90.00)	
570-290-100 - R&C - Cont. - Library Requisition		2,672.85		(2,672.85)	
	15.63	3,027.48	0.00	(3,027.48)	0.00
Utilities - Power					
570-310-150 - R&C - Utility - Library Power/Gas		287.38		(287.38)	
	0.00	287.38	0.00	(287.38)	0.00
Utilities - Telephone					
570-330-160 - R&C - Utility - Telephone - Library		141.75		(141.75)	
	0.00	141.75	0.00	(141.75)	0.00
Maintenance, Materials and Supplies					
570-420-150 - R&C - Supplies - Katepwa Center		289.77		(289.77)	
570-430-160 - R&C - Bldg Mat/Supply - Library		468.37		(468.37)	

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending April-30-16

	Current	Year To Date	Budget	Variance	%
	0.00	758.14	0.00	(758.14)	0.00
TOTAL RECREATION AND CULTURAL SERV	15.63	4,214.75	0.00	(4,214.75)	0.00
UTILITIES					
WATER					
Professional/Contractual Services					
580-250-100 - UT - Water - Memberships/Subscriptio		150.00		(150.00)	
	0.00	150.00	0.00	(150.00)	0.00
TOTAL WATER:	0.00	150.00	0.00	(150.00)	0.00
TOTAL UTILITIES:	0.00	150.00	0.00	(150.00)	0.00
TOTAL EXPENDITURES:	38,859.56	152,307.47	0.00	(152,307.47)	0.00
CHANGE IN NET-FINANCIAL ASSETS					
Revenues	55,729.50	120,567.94	0.00	120,567.94	0.00
Expenditures	38,859.56	152,307.47	0.00	(152,307.47)	0.00
CHANGE IN NET FINANCIAL ASSETS	16,869.94	(31,739.53)	0.00	(31,739.53)	0.00
OPERATING SURPLUS/DEFICIT (Chg in Net Asst)	16,869.94	(31,739.53)	0.00	(31,739.53)	0.00
Transfers					
Transfers Out		(548,002.35)		(548,002.35)	
Total Transfers:	0.00	(548,002.35)	0.00	(548,002.35)	0.00
CHANGE IN GENERAL SURPLUS	16,869.94	(579,741.88)	0.00	(579,741.88)	0.00

ACCOUNT BALANCES

Cash and Investments

	Current	Year to Date	Balance
110-110-110 - Cash - On Hand - Petty Cash			500.00
110-110-120 - Cash - Bank - Balance	(33,057.33)	(637,417.50)	261,715.23
Total Cash and Investments:	(33,057.33)	(637,417.50)	262,215.23

Municipal Taxes Receivable

110-200-100 - Municipal - Tax Receivable - Current		(2,654.00)	20,623.51
110-200-110 - Municipal - Tax Receivable - Arrears	(4,464.37)	(4,279.96)	10,765.49
Total Municipal Taxes Receivable:	(4,464.37)	(6,933.96)	31,389.00

Other Receivables


110-210-100 - PVSD Tax - Receivable-Current & Arre	(999.71)	(2,809.89)	12,716.30
110-320-100 - Accounts Receivable	55,771.75	56,605.98	61,297.30
110-320-170 - Tax Title Costs Receivable	(556.43)	181.52	527.97
110-340-110 - GST Receivable - 100% Rebate	218.28	2,527.72	16,126.40
110-360-100 - Overpayment Of Taxes To Schools			35,764.09

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending April-30-16

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Total Other Receivables:	54,433.89	56,505.33	126,432.06		

Certified correct and in accordance with the records

Presented to council on



Laurie Rudolph
CAO

April 19, 2016

Rick Pattison
Mayor

Date Printed
08/04/2016 2:50 PM

District of Katepwa
Bank Reconciliation - Summary

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General Cash Account
For Ending Date 31/03/2016

110-110-120 - Cash - Bank - Balance

GL Balance to 31/03/2016

294,454.56

Service Charges:

-65.75

Interest Charges:

0.00

Interest Revenue:

383.75

Adjusted Book Balance

294,772.56

Bank Statement Balance:

306,296.94

Deposits in Transit: 25,170.45

Outstanding Payments: -36,694.83

Total Uncleared: -11,524.38

-11,524.38

Adjusted Bank Balance

294,772.56

Notes