

Minutes of a Regular Meeting of
Council of the District Of Katepwa
Held on January 19, 2016 in the Katepwa Center

Present:

Mayor – Rick Pattison
Councillor Ward 1 – Murray Penny
Councillor Ward 1–Dawne Zahorski
Councillor Ward 2 – Darwin Chatterson
Councillor Ward 2 – Michael Alport
Councillor Ward 2 – Dwight Fisher
Councillor Ward 3 – Dave Thauberger (Absent)
Councillor Ward 3 – Nathan Hollick

Administrator – Gail E. Sloan
Assistant Administrator – Mary Lynn Paquette

CALL TO ORDER

A quorum being present, Mayor Pattison called the meeting to order at 7:10pm.

OPEN SESSION

Richard Teece, President of the Katepwa Lions Club to request a donation for the annual Fish Derby.

DONATION FOR KATEPWA LIONS CLUB

1/2016 **PENNY** - THAT we do donate \$200 to the Katepwa Lions Club for their annual Fishing Derby to be held at Katepwa Lake on Saturday March 12, 2016

Carried.

DELEGATIONS

Sergeant Jason Sauve of the Fort Qu'Appelle RCMP Detachment and Staff Sargent Devin Pugh of the Indian Head RCMP Detachment attend the meeting at the request of Council. Sgt. Sauve provided a breakdown of the occurrences within the District over the 2015 year.



MINUTES

2/2016 **CHATTERSON**- THAT the minutes of the regular meeting of council held on December 8, 2015 be approved, as circulated.

Carried.

ACCOUNTS

3/2016 **ALPORT**-THAT cheque No. 2664-2701 and December 2015 payroll in the amount of \$ 81,397.08 be approved and; further THAT cheque No. 2702-2711 in the amount of \$ 17,007.24 be approved as presented at this meeting.

Carried.

4/2016 **STATEMENT OF REVENUE & EXPENDITURES DECEMBER**
CHATTERSON- THAT the Statement of Revenues and Expenditures for the month of December be approved.

Carried.

5/2016 **BANK RECONCILIATION**
CHATTERSON- THAT the Bank Reconciliation for the month of December be approved, as circulated.

Carried.

COMMITTEE REPORTS

Mayor Rick Pattison- Written Report
Councillor Dwight Fisher – Written Report
Councillor Murray Penny – Written Report
Councillor David Thauberger – Written Report
Councillor Mike Alport – Written Report
Councillor Dawne Zahorski – No Report
Councillor Darwin Chatterson – No Report
Councillor Nathan Hollick – Written Report

Staff Reports

Assistant Administrator- No Report
Maintenance Foreman Report – No Report

6/2016 **ALPORT-** THAT we do accept the Committee Report as presented.

Carried.

7/2016 **PUBLIC HEARING – BYLAW NO. 2014-06**
PATTISON - That since it is 8:00 pm we recess for the Public Hearing for the following:

1. Bylaw No. 2014-06 Zoning Bylaw

Carried.

8/2016 **ADJOURNMENT OF PUBLIC MEETING**
PATTISON- THAT we hereby adjourn the public hearing with the time being noted as 8:40pm.

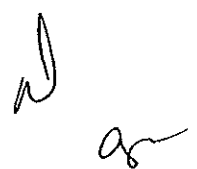
Carried.

9/2016 **BYLAW 2014-06 ZONING BYLAW**
CHATTERSON- THAT Bylaw 2014-06 being a bylaw to adopt a Zoning Bylaw be given second reading at this meeting.

Carried.

10/2016 **ZAHORSKI-** THAT Bylaw 2014-06 being a bylaw to adopt a Zoning Bylaw be given third reading at this meeting.

Carried



- AUDITOR 2016**
11/2016 **ZAHORSKI** - THAT Mintz & Wallace Chartered Accountants LLP be appointed as this municipality's auditor for 2016.
Carried.
- ADMINISTRATOR BOND 2016**
12/2016 **PENNY**- THAT the Administrator's Bond, issued under the provisions of Policy # Z 85003229-1 with Debbie Norton Insurance Ltd., SGI Canada, in the amount of \$10,000 be hereby acknowledged in accordance with Section 113(3) of *The Municipalities Act*.
Carried.
- SOLICITOR 2016**
13/2016 **HOLLICK** - THAT Richard T. Molaro of McKercher LLP Barristers & Solicitors be appointed as this municipality's solicitor for 2016.
Carried.
- SOUTH SASKATCHEWAN VACATION GUIDE 2016/2017**
14/2016 **CHATTERSON** - THAT the District of Katepwa do place a full page advertisement in the 2016/2017 South Saskatchewan Vacation Guide in the amount of \$1,700.00, and further, THAT we do invoice the businesses included on the ad page for the District.
Carried.
- APPOINTMENT- FORT QU'APPELLE LIBRARY BOARD MEMBER**
15/2016 **ZAHORSKI**- THAT we do appoint Darwin Chatterson as this municipalities representative to the Fort Qu'Appelle Library Board for the term of March 31, 2016 to March 31, 2017.
Carried.
- JULY 1 FIREWORKS**
16/2016 **ALPORT**- THAT we do host July 1st Day celebrations in the Katepwa Provincial Park, and further THAT we do confirm Paradise Fireworks for Friday, July 1, 2016 in the Katepwa Point Provincial Park.
Carried.
- FEDERATION OF CANADIAN MUNICIPALITIES- MEMBERSHIP**
17/2016 **HOLLICK** - THAT the District of Katepwa do pay the membership of the Federation of Canadian Municipalities (FCM) in 2016 in the amount of \$176.45.
Carried.
- EMPLOYMENT INSURANCE REDUCED RATE 2016**
18/2016 **FISHER**- THAT the 2016 Employment Insurance reduced premium rates of 1.219 as established by Service Canada, be hereby acknowledged.
Carried.

A handwritten signature in black ink, appearing to be "J. J.", located at the bottom right of the page.

RESERVE TRANSFERS - BUDGET 2015

19/2016

FISHER- THAT we do allocate the following amounts from the 2015 Budget to the respect reserve accounts:

Recreation – Capital Reserve	\$ 5,000.00
Road Construction – Reserve Acct	\$ 25,000.00
Landfill – Reserve	\$ 32,000.00

Carried.**RESERVE TRANSFERS – DEVELOPMENT LEVIES**

20/2016

CHATTERSON- THAT we do allocate the following amounts from the 2015 Development Levies to the respective reserve accounts:

Lagoon – Reserve	\$15,000
Landfill – Reserve	\$15,000
Drainage – Reserve	\$15,000

Carried.**CORRESPONDENCE**

21/2016

ALPORT – THAT we do acknowledge the following correspondence

- Eco Museum Update
- RCMP Report October – December 2015
- John Moore Re: Article in Fort Time
- Hwy 56 Alternate Truck Route, Meeting Minutes January 15, 2016
- Friends of Katipwa Park AGM, Meeting Minutes

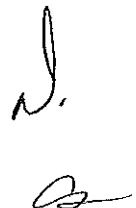
Carried.**GSB DEVELOPMENTS – SERVICING AGREEMENT LOT 9, BLOCK 3, PLAN 101732622 & PARCEL C, PLAN 101477987**

22/2016

HOLLICK- THAT the Mayor and CAO be authorized to sign a Servicing Agreement with GSB Developments for the multi parcel subdivision on Lot 9, Block 3, Plan No. 101732622 and all of Parcel C, Plan No. 101477987 NW ¼ 34-19-12 W2M and further;

THAT the Community Planning Department of the Ministry of Government Relations be advised that we are not aware of any land uses in the vicinity that would be incompatible with the proposed development nor do we have any facilities that could be affected by the development, and further;

THAT we do hereby recommend the issuance of final subdivision approval.

Carried.A handwritten signature in black ink, appearing to be a stylized 'J' or 'L' followed by a flourish.

BERRY HILLS ESTATES- SERVCING AGREEMENT PARCEL B, PLAN 101478179 AND PART NE 29-19-12 W2M AND PAR OF NW 28-19-12-W2M.

23/2016

ALPORT - THAT the Mayor and CAO be authorized to sign a Servicing Agreement with 101105097 Ltd for the multi parcel subdivision on parcel B, Plan No. 101478179 and part of the NE ¼ 29-19-12 W2M and part of the NW 28-19-12 W2M, and further;

THAT the Community Planning Department of the Ministry of Government Relations be advised that we are not aware of any land uses in the vicinity that would be incompatible with the proposed development nor do we have any facilities that could be affected by the development, and further;

THAT we do hereby recommend the issuance of final subdivision approval.

Carried.

IN CAMERA

24/2016

PATTISON- THAT we recess and deliberations continue In Camera at 10:05 pm as per section 120(1)(2) of *The Municipalities Act*, and Part IV section 23 of *The Local Authority of Freedom of Information and Protection of Privacy Act*.

Carried.

OUT OF CAMERA

25/2016

PATTISON- THAT we move Out of Camera and reconvene our regular meeting of Council at 11:05 pm.

Carried.

CHIEF ADMINISTRATIVE OFFICER

26/2016

HOLLICK –THAT an offer of Employment be forwarded to Laurie Rudolph for the position of Chief Administrative Officer based on a Salary of \$74,000, a 37.5 hour work week, 20 days of annual vacation days, and THAT upon acceptance of the offer an employment contract be drafted.

Carried.

Announcements:

Next Meeting: - February 9, 2016 at 7:00pm – Katepwa Center

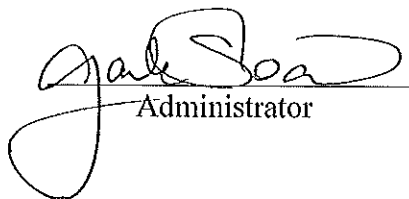
ADJOURNMENT

27/2016

ZAHORSKI- THAT this meeting adjourns at 11:20 pm.

Carried.


Mayor


Administrator

Minutes of the Public Meeting of
The Council of the District of Katepwa
Held on January 19, 2016 in the Katepwa Center commencing at 8:15 pm to hear
written and verbal submissions regarding the adoption of the Zoning Maps to
Zoning Bylaw No. 2014-06

Present:

Mayor – Rick Pattison
Councillor Ward 1 – Murray Penny
Councillor Ward 1–Dawne Zahorski
Councillor Ward 2 – Darwin Chatterson
Councillor Ward 2 – Michael Alport
Councillor Ward 2 – Dwight Fisher
Councillor Ward 3 – Dave Thauberger (Absent)
Councillor Ward 3 – Nathan Hollick

Administrator – Gail E. Sloan
Assistant Administrator – Mary Lynn Paquette

CALL TO ORDER

A quorum being present, Mayor Pattison called the public meeting to order at 8:15pm.

Members of the public in attendance were:

Sharron Myers, Karen Serson, Larry Myers, Gerald Serson Janet Hammond,
Ray Hammond, Jake Meyer, Richard Teece, Tom Brittner and Carson Leib

Opening Remarks:

The CAO provided an overview of the Public Hearing order of Business as follows:

1. Zoning Maps for Zoning Bylaw No. 2014-06

Oral and Written Submission:

Mayor Pattison asked for any written presentations regarding the Zoning Bylaw Maps.

CAO, Gail E. Sloan noted there were no written submissions received.

Mayor Pattison asked if there were any verbal submissions. Verbal Submissions were presented as follows:

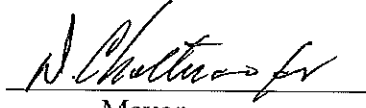
- Jake Meyer request that a policy or inclusion to the Zoning Bylaw should be drafted for all RV Parks within the District.


A handwritten signature in black ink, appearing to be "J. A." or similar, located in the bottom right corner of the page.

- Tom Brittner asked for clarification on the zoning of a lake shore property and how this relates to the assessment. He identified a property that should be zoned as lake shore residential.

2016-01-01 BYLAW NO. 2014-06 ZONING BYLAW (Zoning Maps)
ALPORT - THAT we do acknowledge there were no written and two verbal submission regarding Zoning Bylaw No. 2014-06.

Carried.


Mayor


Administrator

Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: Bank1 - Main Demand

Computer Cheques:

2664	23/12/2015	MIKE ALPORT	Cncl mtgs July-Dec 8 mtgs	2,800.00
2665	23/12/2015	DARWIN CHATTERSON	Cncl mtgs July-Dec 8mtgs	2,145.00
2666	23/12/2015	DWIGHT FISHER	Cncl mtg July-Dec 6 mtgs	2,306.00
2667	23/12/2015	Waived Indemnity		0.00
2668	23/12/2015	Waived indemnity for 2015/2016		0.00
2669	23/12/2015	MURRAY PENNY	Cncl mtgs July-Dec 7 mtgs	2,760.00
2670	23/12/2015	DAVID THAUBERGER	Cncl mtgs July-Dec 8 mtgs	2,400.00
2671	23/12/2015	DAWNE ZAHORSKI	Cncl mtgs July-Dec 6mtgs	1,800.00
2672	31/12/2015	BERNARD BEHNKE	Repairs to chlorinator	77.39
2673	31/12/2015	CANADA REVENUE AGENCY	Payroll Deductions-Dec 2015	2,682.10
2674	31/12/2015	MEPP	MEPP December	1,636.10
2675	31/12/2015	DAWNE OBLEMAN	Dec Pay 9 hrs @25.00	225.00
2676	31/12/2015	MARY LYNN PAQUETTE	December Expenses	152.50
2677	31/12/2015	Gail Sloan	December Expenses	18.80
2678	31/12/2015	Jerry Stremick	Payroll Dec \$20.x 16hrs	320.00
2679	31/12/2015	SUMA	Benefits, LTD, STD December	1,005.42
2680	31/12/2015	SHELLEY BERGQUIST	Cleaning Office & Library	80.00
2681	31/12/2015	CORRLINE SERVICES LTD	Sandbags pallets hauled	1,575.00
2682	31/12/2015	CUETS Financial	Queens printer & norton securi	1,887.18
2683	31/12/2015	Grasslands News Group	CAO ad Nov 20 2015	458.64
2684	31/12/2015	H AND L AUTOMOTIVE	Oil change 2012 truck	140.99
2685	31/12/2015	INDIAN HEAD WOLSELEY NEWS	Public notice Nov26,Dec3	976.50
2686	31/12/2015	JACKSON BROS BOBCAT SERVICE	12 yds salt sand delivered	315.00
2687	31/12/2015	Katepwa Lake Trans Canada Trai	Donation - Dorothy Chatterson	30.00
2688	31/12/2015	LORAAS DISPOSAL	recycle bins 2.50 MT Dec	2,087.80
2689	31/12/2015	MPE ENGINEERING LTD	Landfill design16 hrs	15,600.38
2690	31/12/2015	MUNISOFT MUNICIPAL SOFTWARE	Webinar Year End	88.00
2691	31/12/2015	Norton Septic	office & library pumpouts	57.00
2692	31/12/2015	PRAIRIE VALLEY SCHOOL DIVISION	Collections- December 2015	22,182.01
2693	31/12/2015	PRAIRIE MAPPING INDUSTRIES LTD	Urban updates zoning maps	811.43
2694	31/12/2015	RM OF NORTH QU'APPELLE	Katepwa xmas dinner	595.20
2695	31/12/2015	SaskEnergy	41 Elm St Natural Gas	131.89
2696	31/12/2015	SASKPOWER	KTPWA - Dumpyard Nov 23	2,698.62
2697	31/12/2015	SaskTel	Village office landline Nov28	289.41
2698	31/12/2015	SUCCESS OFFICE SYSTEMS	copier maint agreement	170.20
2699	31/12/2015	SUMA	Office supplies	1,296.49
2700	31/12/2015	TOWN & COUNTRY BUILDING INS	File # 15720 Englot	110.25
2701	31/12/2015	WHITING VENTURES LTD.	District Christmas Lights	367.50

Other:

20153112	31/12/2015	BERNARD BEHNKE	Payroll December 2015	919.34
20153112	31/12/2015	MARY LYNN PAQUETTE	Payroll - December	2,676.25
20153112	31/12/2015	Gail Sloan	Payroll-December	4,173.69

Total for Bank1:	80,047.08
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Report Date
11/02/2016 10:33 AM

District of Katepwa
List of Accounts for Approval
As of 11/02/2016
Batch: 2015-00090 to 2015-00093

Page 2

Payment #	Date	Vendor Name	Reference	Payment Amount
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Certified Correct This January 19, 2016

Rick Pattison, MAYOR

Gail E. Sloan, CAO

Report Date
11/02/2016 10:36 AM

District of Katepwa
List of Accounts for Approval
As of 11/02/2016
Batch: 2016-00002

Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: Bank1 - Main Demand

Computer Cheques:

2702	15/01/2016	DEBBIE NORTON INSURANCE	renewal commercial insurance	5,828.00
2703	15/01/2016	Grasslands News Group	CAO Ad	903.17
2704	15/01/2016	H AND L AUTOMOTIVE	Diesel antifreeze Indfill cat	108.90
2705	15/01/2016	MUNISOFT MUNICIPAL SOFTWARE	MUNISOFT- Annual Support	3,608.00
2706	15/01/2016	PRAIRIE MAPPING INDUSTRIES LTI	Zoning map/shipping	15.23
2707	15/01/2016	SaskTel	Village office	184.59
2708	15/01/2016	SOUTHEAST REGIONAL LIBRARY	Jan 1/16 fees \$10.90/person	2,672.85
2709	15/01/2016	SUMA	SUMA membership 2016	1,386.85
2710	15/01/2016	TAXervice	Landtitle Searches Roll 663	509.40
2711	15/01/2016	TOWN & COUNTRY BUILDING INS	File # 13707 Beck	1,790.25

Total for Bank1:	17,007.24
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Certified Correct This January 19, 2016

Rick Pattison, MAYOR

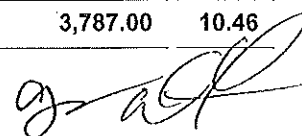
Gail E. Sloan, CAO

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/12/2015

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy		1,316,468.76	1,323,100.00	(6,631.24)	0.50-
410-120-100 - Abatements and Adjustments		(1,453.04)	(3,650.00)	2,196.96	60.19
410-130-100 - Discount on Municipal Tax - Property		(186,824.49)	(196,200.00)	9,375.51	4.78
	0.00	1,128,191.23	1,123,250.00	4,941.23	0.44
Trailer License Fees					
410-300-100 - Trailer License Fees		18,225.00	19,000.00	(775.00)	4.08-
	0.00	18,225.00	19,000.00	(775.00)	4.08-
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Proper		6,873.21	6,230.00	643.21	10.32
	0.00	6,873.21	6,230.00	643.21	10.32
TOTAL TAXATION:	0.00	1,153,289.44	1,148,480.00	4,809.44	0.42
FEES AND CHARGES					
Custom Work					
420-100-115 - F&C - Custom Work - Rental - Maint SI	600.00	3,600.00	3,600.00		
420-100-130 - F&C - Custom Work - Tax Enforcemen		1,544.69	2,510.00	(965.31)	38.46-
	600.00	5,144.69	6,110.00	(965.31)	15.80-
Sale of Supplies and Gravel					
420-200-210 - F&C - Sale of Supplies - Misc.		796.89		796.89	
420-200-600 - F&C - Webpage		500.00	420.00	80.00	19.05
420-200-900 - F&C - Advertising - Tourism		1,700.00		1,700.00	
	0.00	2,996.89	420.00	2,576.89	613.55
Policing and Fire Fees					
420-400-110 - F&C - Policing Fees - Fines (Bylaw)		25.00		25.00	
	0.00	25.00	0.00	25.00	0.00
Recreation Fees					
Recreation - Other					
420-530-200 - F&C - Katepwa Center	127.00	2,832.90	3,500.00	(667.10)	19.06-
	127.00	2,832.90	3,500.00	(667.10)	19.06-
	127.00	2,832.90	3,500.00	(667.10)	19.06-
Licenses and Permits					
420-710-100 - F&C - Building & Development Permit	13.85	17,034.20	16,500.00	534.20	3.24
	13.85	17,034.20	16,500.00	534.20	3.24
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate	10.00	300.00	240.00	60.00	25.00
	10.00	300.00	240.00	60.00	25.00
General Office Services Provided					
420-800-200 - F&C - General Office Services Provide	117.07	162.08	500.00	(337.92)	67.58-
420-800-220 - F&C - Appeal Fees		150.00		150.00	

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/12/2015

	Current	Year To Date	Budget	Variance	%
	117.07	312.08	500.00	(187.92)	37.58-
Landfill/Waste Collection Fees					
420-850-110 - F&C - Landfill Fees	55.00	13,290.30	12,000.00	1,290.30	10.75
420-850-130 - F&C - Household Tags		100.00	200.00	(100.00)	50.00-
	55.00	13,390.30	12,200.00	1,190.30	9.76
	182.07	14,002.38	12,940.00	1,062.38	8.21
TOTAL FEES AND CHARGES:	922.92	42,036.06	39,470.00	2,566.06	6.50
MAINTENANCE AND DEVELOPMENT CHARGES					
Development Charges					
430-200-100 - M&D - Development Charges		45,000.00	39,000.00	6,000.00	15.38
	0.00	45,000.00	39,000.00	6,000.00	15.38
TOTAL MAINTENANCE AND DEVELOPMENT	0.00	45,000.00	39,000.00	6,000.00	15.38
UTILITIES					
Sewer					
40-220-100 - Sewer - Charges- Campground Lagoos		36,450.00	36,450.00		
	0.00	36,450.00	36,450.00	0.00	0.00
TOTAL UTILITIES:	0.00	36,450.00	36,450.00	0.00	0.00
UNCONDITIONAL TRANSFERS					
Unconditional Transfers					
450-110-100 - Unconditional - (Revenue Sharing)		92,338.00	89,440.00	2,898.00	3.24
	0.00	92,338.00	89,440.00	2,898.00	3.24
TOTAL UNCONDITIONAL TRANSFERS:	0.00	92,338.00	89,440.00	2,898.00	3.24
CONDITIONAL GRANTS					
Federal					
450-230-100 - Conditional - Federal - Student Emp		1,005.00		1,005.00	
450-240-100 - Conditional - Federal - Other		22,890.40	22,850.00	40.40	0.18
	0.00	23,895.40	22,850.00	1,045.40	4.58
Local					
450-430-150 - Conditional - Local - Equipment		6,041.42		6,041.42	
	0.00	6,041.42	0.00	6,041.42	0.00
TOTAL CONDITIONAL GRANTS:	0.00	29,936.82	22,850.00	7,086.82	31.01
GRANTS IN LIEU OF TAXES					
Provincial					
50-650-100 - GIL - Prov - Sask Tel		1,250.00	1,230.00	20.00	1.63
	0.00	1,250.00	1,230.00	20.00	1.63
Other					
450-800-100 - GIL - Other - SPC Surcharge	6,706.00	39,987.00	36,200.00	3,787.00	10.46
	6,706.00	39,987.00	36,200.00	3,787.00	10.46



District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/12/2015

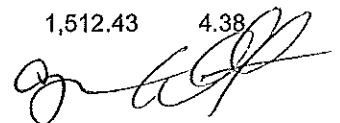
	Current	Year To Date	Budget	Variance	%
TOTAL GRANTS IN LIEU OF TAXES:	6,706.00	41,237.00	37,430.00	3,807.00	10.17
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	1,194.29	14,849.05	10,710.00	4,139.05	38.65
	1,194.29	14,849.05	10,710.00	4,139.05	38.65
TOTAL INVESTMENT INCOME AND COMMIS	1,194.29	14,849.05	10,710.00	4,139.05	38.65
OTHER REVENUES					
Other Revenue					
480-100-100 - Sask Lotteries		3,784.00	3,800.00	(16.00)	0.42-
480-130-100 - Canada Day Donations		3,815.00		3,815.00	
	0.00	7,599.00	3,800.00	3,799.00	99.97
TOTAL OTHER REVENUES:	0.00	7,599.00	3,800.00	3,799.00	99.97
TOTAL REVENUES:	8,823.21	1,462,735.37	1,427,630.00	35,105.37	2.46

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/12/2015

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity	11,500.00	24,735.00	32,500.00	7,765.00	23.89
	11,500.00	24,735.00	32,500.00	7,765.00	23.89
510-110-140 - GG - Council - Indemnity Committee	1,452.00	6,382.00	4,800.00	(1,582.00)	32.96-
510-110-230 - GG - Salaries - Administrator	6,094.17	72,775.04	73,000.00	224.96	0.31
510-110-330 - GG - Salaries - Assistant	3,943.34	48,388.44	49,000.00	611.56	1.25
510-110-530 - GG - Salaries - Other		3,323.20		(3,323.20)	
	22,989.51	155,603.68	159,300.00	3,696.32	2.32
Benefits					
510-130-230 - GG - Benefits - Health & Dental	472.27	5,563.24	9,500.00	3,936.76	41.44
510-130-231 - GG - Benefits - CPP	180.76	4,896.93	3,300.00	(1,596.93)	48.39-
510-130-232 - GG - Benefits - EI	103.78	2,744.93	1,830.00	(914.93)	50.00-
510-130-233 - GG - Benefits - MEPP	818.05	9,787.68	10,080.00	292.32	2.90
510-130-234 - GG - Benefits - Worker Compensation		(219.62)	1,070.00	1,289.62	120.53
510-130-235 - GG - Benefits - LTD & STD		645.96	690.00	44.04	6.38
	1,574.86	23,419.12	26,470.00	3,050.88	11.53
	24,564.37	179,022.80	185,770.00	6,747.20	3.63
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		7,585.05	10,000.00	2,414.95	24.15
510-200-120 - GG - Cont. - Admin(Office Staff)	225.00	4,624.50	6,000.00	1,375.50	22.93
510-200-130 - GG - Cont. - Audit/Accounting		8,925.00	8,400.00	(525.00)	6.25-
510-200-150 - GG - Cont. - Assessment - SAMA		19,497.00	19,500.00	3.00	0.02
510-200-170 - GG - Cont. - Advertising	1,366.80	7,104.12	2,000.00	(5,104.12)	255.21-
510-200-200 - GG - Cont. - Printing Maps	774.50	774.50	2,000.00	1,225.50	61.28
510-210-100 - GG - Council Travel	3,609.00	9,301.08	9,710.00	408.92	4.21
510-210-150 - GG - Council - SUMA Convention	1,140.00	6,637.15	4,300.00	(2,337.15)	54.35-
510-210-170 - GG - Admin. - Training, Travel & Meals	621.30	5,107.26	5,500.00	392.74	7.14
510-220-100 - GG - Cont. - Office Caretaking	40.00	575.82	500.00	(75.82)	15.16-
510-230-100 - GG - Cont. - Insurance - General & Boi		5,746.00	6,000.00	254.00	4.23
510-240-100 - GG - Cont. - Memberships & Subscript		2,388.71	2,500.00	111.29	4.45
510-240-150 - GG - Cont. - Computer Software	241.49	4,129.84	4,000.00	(129.84)	3.25-
510-250-100 - GG - Cont. - Web Design		3,974.51	5,000.00	1,025.49	20.51
510-260-100 - GG - Cont. - Tax Enforcement/Collecti		1,394.70	1,470.00	75.30	5.12
510-260-150 - GG - Cont. - Elections		1,398.94		(1,398.94)	
510-270-150 - GG - Cont. - Photocopier	162.46	3,089.50	4,000.00	910.50	22.76
510-280-130 - GG - Cont. - Land Surveys & Assessm		1,000.00	1,500.00	500.00	33.33
510-280-150 - GG - Cont. - ISC Fees		3,000.00	3,000.00		
510-290-100 - GG - Cont. - Bank Charges	65.73	1,090.81	3,000.00	1,909.19	63.64
	8,246.28	97,344.49	98,380.00	1,035.51	1.05
Utilities					
510-300-120 - GG - Utility - Power/Gas	41.86	562.95	1,300.00	737.05	56.70
510-300-130 - GG - Utility - Water/Sewer	54.29	597.05	650.00	52.95	8.15
510-300-140 - GG - Utility - Telephone	247.06	2,964.80	4,300.00	1,335.20	31.05
510-300-150 - GG - Utilities - Other	240.00	240.00	3,500.00	3,260.00	93.14

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/12/2015

	Current	Year To Date	Budget	Variance	%
	583.21	4,364.80	9,750.00	5,385.20	55.23
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage	1,445.00	3,097.22	5,000.00	1,902.78	38.06
510-410-140 - GG - Maint. - Office Supplies	111.28	4,710.91	6,000.00	1,289.09	21.48
510-410-160 - GG - Maint. - meals/events/appeals	595.20	2,329.19	3,700.00	1,370.81	37.05
510-490-100 - GG - Maint. - Office Maintain	73.87	1,896.31	3,000.00	1,103.69	36.79
	2,225.35	12,033.63	17,700.00	5,666.37	32.01
Grants and Contributions					
510-500-110 - GG - Donation		400.00	640.00	240.00	37.50
	0.00	400.00	640.00	240.00	37.50
Interest					
510-710-110 - GG - Long Term Debt Interest	4,376.21	72,750.73	84,400.00	11,649.27	13.80
	4,376.21	72,750.73	84,400.00	11,649.27	13.80
TOTAL GENERAL GOVERNMENT SERVICES	39,995.42	365,916.45	396,640.00	30,723.55	7.75
PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
20-210-100 - PS - Police - Justice Requisition		17,091.60	16,000.00	(1,091.60)	6.82-
20-210-110 - PS - Police - Contracted Services Byla		9,689.40	15,000.00	5,310.60	35.40
	0.00	26,781.00	31,000.00	4,219.00	13.61
TOTAL POLICE PROTECTION:	0.00	26,781.00	31,000.00	4,219.00	13.61
FIRE PROTECTION					
Professional/Contractual Services					
525-210-110 - PS - Fire - Contracted Services		15,000.00	15,000.00		
525-230-100 - PS - Fire - Insurance		335.50	350.00	14.50	4.14
	0.00	15,335.50	15,350.00	14.50	0.09
Maintenance, Materials and Supplies					
525-420-100 - PS - Emergency Fund Purchases			1,000.00	1,000.00	100.00
525-430-100 - PS - Vehicle/Equip. Repair/Parts/Tools		137.00		(137.00)	
	0.00	137.00	1,000.00	863.00	86.30
Capital Expenditures					
525-600-140 - PS - Fire - Pur of Cap Assets - Equip		19,519.52	12,000.00	(7,519.52)	62.66-
	0.00	19,519.52	12,000.00	(7,519.52)	62.66-
Other					
525-920-110 - PS - Shield Program			400.00	400.00	100.00
	0.00	0.00	400.00	400.00	100.00
TOTAL FIRE PROTECTION:	0.00	34,992.02	28,750.00	(6,242.02)	21.71-
TOTAL PROTECTIVE SERVICES:	0.00	61,773.02	59,750.00	(2,023.02)	3.39-
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Forman	1,223.56	32,987.57	34,500.00	1,512.43	4.38



District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/12/2015

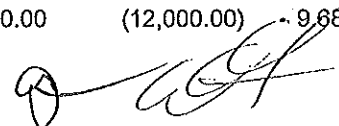
	Current	Year To Date	Budget	Variance	%
530-110-130 - TS - Maint. - Salaries - Labourers		3,005.08	10,000.00	6,994.92	69.95
530-110-140 - TS - Maint. - Salaries - Casual Help		8,771.20	7,680.00	(1,091.20)	14.21-
	1,223.56	44,763.85	52,180.00	7,416.15	14.21
Benefits					
530-120-120 - TS - Maint. - Benefits - Foreman	177.94	2,091.59	1,500.00	(591.59)	39.44-
530-120-121 - TS - Maint. - Benefits - CPP	46.13	1,699.48	1,570.00	(129.48)	8.25-
530-120-122 - TS - Maint. - Benefits - EI	32.20	1,138.99	940.00	(198.99)	21.17-
530-120-125 - TS - Maint. - Benefits -LTD & STD		161.40	160.00	(1.40)	0.88-
	256.27	5,091.46	4,170.00	(921.46)	22.10-
	1,479.83	49,855.31	56,350.00	6,494.69	11.53
Professional/Contractual Services					
530-210-110 - TS - Maint. - Contract - Surfacing	3,894.36	44,400.25	35,000.00	(9,400.25)	26.86-
530-210-130 - TS - Maint. - Surveys Land		2,340.00	4,000.00	1,660.00	41.50
530-210-140 - TS - Maint. - Uncompleted Projects Ro			25,000.00	25,000.00	100.00
530-240-100 - TS - Maint. - Tree Trimming	350.00	987.14	5,100.00	4,112.86	80.64
530-250-100 - TS - Maint. - Road Maintenance Agree		16,659.73	20,000.00	3,340.27	16.70
530-250-110 - TS - Maint. - Travel & Meals		242.50		(242.50)	
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		3,861.00	4,500.00	639.00	14.20
	4,244.36	68,490.62	93,600.00	25,109.38	26.83
Utilities					
530-300-120 - TS - Maint. - Utility - Power/Gas	269.38	2,887.72	2,800.00	(87.72)	3.13-
530-300-140 - TS - Maint. - Utility - Telephone	63.21	1,161.50	1,200.00	38.50	3.21
530-310-100 - TS - Maint. - Utility - Street Lights	2,243.67	27,918.40	31,000.00	3,081.60	9.94
530-310-200 - TS - Utility - Street Lights - Install			2,000.00	2,000.00	100.00
	2,576.26	31,967.62	37,000.00	5,032.38	13.60
Maintenance, Materials & Supplies					
530-400-150 - TS - Maint. - Supplies	17.56	1,739.41	2,500.00	760.59	30.42
530-420-101 - TS - Maint. - Repair/Parts/Tools - #1	1,500.00	8,203.49	20,000.00	11,796.51	58.98
530-425-110 - TS - Maint. - Oil & Gas	260.17	5,071.55	11,000.00	5,928.45	53.90
530-440-100 - TS - Maint. - Gravel/Sand	300.00	7,210.74	17,000.00	9,789.26	57.58
530-450-100 - TS - Maint. - Culverts/Drainage		7,095.64	2,500.00	(4,595.64)	183.83-
530-460-110 - TS - Maint. - Dust Control		1,765.47		(1,765.47)	
530-470-100 - TS - Maint. - Road/Street Signs		5,082.41	5,500.00	417.59	7.59
	2,077.73	36,168.71	58,500.00	22,331.29	38.17
Capital Expenditures					
530-600-140 - TS - Purchase of Cap Assets-truck&plc		9,523.81	10,000.00	476.19	4.76
	0.00	9,523.81	10,000.00	476.19	4.76
TOTAL MAINTENANCE:	10,378.18	196,006.07	255,450.00	59,443.93	23.27
SNOW REMOVAL					
Professional/Contractual Services					
37-210-100 - TS - Snow - Removal		5,770.00	8,000.00	2,230.00	27.88
	0.00	5,770.00	8,000.00	2,230.00	27.88
TOTAL SNOW REMOVAL:	0.00	5,770.00	8,000.00	2,230.00	27.88
TOTAL TRANSPORTATION SERVICES:	10,378.18	201,776.07	263,450.00	61,673.93	23.41

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/12/2015

	Current	Year To Date	Budget	Variance	%
ENVIRONMENTAL SERVICES					
Wages and Benefits					
540-110-110 - EH&W - Salaries- Jerry Stremick	320.00	15,800.00	15,000.00	(800.00)	5.33-
	320.00	15,800.00	15,000.00	(800.00)	5.33-
Professional/Contractual Services					
540-200-110 - EH&W - Cont. - Waste Collection/Disp	3,038.55	38,049.06	39,500.00	1,450.94	3.67
540-210-100 - EH&W - Cont. - Pest Control		171.09	1,500.00	1,328.91	88.59
540-210-200 - EH&W - Cont. - Weed Control		251.50		(251.50)	
540-210-300 - EH&W - Cont. - Recycling Services	3,230.62	22,691.90	25,000.00	2,308.10	9.23
	6,269.17	61,163.55	66,000.00	4,836.45	7.33
Utilities					
540-300-120 - EH&W - Landfill Site - Power	105.60	602.27	3,000.00	2,397.73	79.92
540-300-140 - EH&W - Utility - Telephone	36.99	455.68		(455.68)	
	142.59	1,057.95	3,000.00	1,942.05	64.74
Maintenance, Materials and Supplies					
540-410-100 - EH&W - Maint. - Landfill Fire	19,014.27	47,914.41	80,000.00	32,085.59	40.11
540-420-100 - EH&W - Maint. - Pest Control Supplies		18.78	40.00	21.22	53.05
540-440-100 - EH&W - Maint.- Waste Collection Supp		913.14	1,500.00	586.86	39.12
	19,014.27	48,846.33	81,540.00	32,693.67	40.10
TOTAL ENVIRONMENTAL SERVICES:	25,746.03	126,867.83	165,540.00	38,672.17	23.36
PLANNING AND DEVELOPMENT SERVICES					
Wages and Benefits					
560-110-110 - P&D - Building Inspector Contract	500.00	6,000.00	6,000.00		
560-110-120 - P&D - Building Inspector	315.00	12,181.80	14,240.00	2,058.20	14.45
	815.00	18,181.80	20,240.00	2,058.20	10.17
Maintenance, Materials and Supplies					
560-430-100 - P&D - Other		21,648.75	20,000.00	(1,648.75)	8.24-
	0.00	21,648.75	20,000.00	(1,648.75)	8.24-
TOTAL PLANNING AND DEVELOPMENT SERVICES:	815.00	39,830.55	40,240.00	409.45	1.02
RECREATION AND CULTURAL SERVICES					
Wages					
570-110-110 - R&C - Summer Program		5,175.51	5,000.00	(175.51)	3.51-
	0.00	5,175.51	5,000.00	(175.51)	3.51-
Professional/Contractual Services					
570-210-100 - R&C - Cont. - Newsletter		4,290.91	4,300.00	9.09	0.21
570-270-100 - R&C - Cont. - Contracted - Cleaning	40.00	500.00	800.00	300.00	37.50
570-290-100 - R&C - Cont. - Library Requisition		5,244.07	5,340.00	95.93	1.80
	40.00	10,034.98	10,440.00	405.02	3.88
Utilities - Power					
570-310-150 - R&C - Utility - Library Power/Gas	41.86	558.57	800.00	241.43	30.18
	41.86	558.57	800.00	241.43	30.18
Utilities - Water					
570-320-150 - R&C - Utility - Pumpouts		29.38	650.00	620.62	95.48
	0.00	29.38	650.00	620.62	95.48
Utilities - Telephone					

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/12/2015

	Current	Year To Date	Budget	Variance	%
570-330-160 - R&C - Utility - Telephone - Library	70.86	729.74	260.00	(469.74)	180.67-
	70.86	729.74	260.00	(469.74)	180.67-
Maintenance, Materials and Supplies					
570-420-150 - R&C - Supplies - Katepwa Center		851.32	1,500.00	648.68	43.25
570-420-190 - R&C - Other Supplies/garbage cans/si		601.97	1,500.00	898.03	59.87
570-430-110 - R&C - Bldg Mat/Supply - Breeze Park		6,018.18	14,000.00	7,981.82	57.01
570-430-120 - R&C - Bldg Mat/Supply - Glenwood Pa		6,634.43		(6,634.43)	
570-430-130 - R&C - Bldg Mat/Supply - Sandy Beach		783.65	1,600.00	816.35	51.02
570-430-160 - R&C - Bldg Mat/Supply - Library		3,562.81	2,000.00	(1,562.81)	78.14-
570-430-190 - R&C - Small Tools & Equipment			2,500.00	2,500.00	100.00
	0.00	18,452.36	23,100.00	4,647.64	20.12
Grants and Contributions					
570-500-120 - R&C - Grants -Recreation Capital Res			5,000.00	5,000.00	100.00
	0.00	0.00	5,000.00	5,000.00	100.00
Other					
570-900-110 - R&C - Canada Day		2,004.60	3,000.00	995.40	33.18
570-900-200 - R & C - FireWorks		7,000.00	5,000.00	(2,000.00)	40.00-
	0.00	9,004.60	8,000.00	(1,004.60)	12.56-
TOTAL RECREATION AND CULTURAL SERV	152.72	43,985.14	53,250.00	9,264.86	17.40
UTILITIES					
WATER					
Professional/Contractual Services					
580-250-100 - UT - Water - Memberships/Subscription			500.00	500.00	100.00
580-290-100 - UT - Water - Laboratory Testing	25.00	128.75	120.00	(8.75)	7.29-
	25.00	128.75	620.00	491.25	79.23
TOTAL WATER:	25.00	128.75	620.00	491.25	79.23
SEWER					
Maintenance, Materials and Supplies					
585-430-130 - UT - Sewer - Lagoon			5,000.00	5,000.00	100.00
	0.00	0.00	5,000.00	5,000.00	100.00
TOTAL SEWER:	0.00	0.00	5,000.00	5,000.00	100.00
TOTAL UTILITIES:	25.00	128.75	5,620.00	5,491.25	97.71
TOTAL EXPENDITURES:	77,112.35	840,277.81	984,490.00	144,212.19	14.65
CHANGE IN NET-FINANCIAL ASSETS					
Revenues	8,823.21	1,462,735.37	1,427,630.00	35,105.37	2.46
Expenditures	77,112.35	840,277.81	984,490.00	144,212.19	14.65
CHANGE IN NET FINANCIAL ASSETS	(68,289.14)	622,457.56	443,140.00	179,317.56	40.47
OPERATING SURPLUS/DEFICIT (Chg in Net Asst)	(68,289.14)	622,457.56	443,140.00	179,317.56	40.47
Transfers					
Transfers In	112,000.00	112,000.00	124,000.00	(12,000.00)	9.68-



District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/12/2015

	Current	Year To Date	Budget	Variance	%
Transfers Out	(15,158.53)	(661,666.15)	(555,550.00)	(106,116.15)	19.10-
Total Transfers:	96,841.47	(549,666.15)	(431,550.00)	(118,116.15)	27.37-
CHANGE IN GENERAL SURPLUS	28,552.33	72,791.41	11,590.00	61,201.41	528.05

ACCOUNT BALANCES

Cash and Investments

110-110-110 - Cash - On Hand - Petty Cash
110-110-120 - Cash - Bank - Balance

Current	Year to Date	Balance
		500.00
(50,576.99)	102,198.03	894,982.73
(50,576.99)	102,198.03	895,482.73

Total Cash and Investments:

Municipal Taxes Receivable

110-200-100 - Municipal - Tax Receivable - Current
110-200-110 - Municipal - Tax Receivable - Arrears

(27,296.55)	28,581.79	23,277.51
(7,587.15)	(29,233.36)	15,045.45
(34,883.70)	(651.57)	38,322.96

Total Municipal Taxes Receivable:

Other Receivables

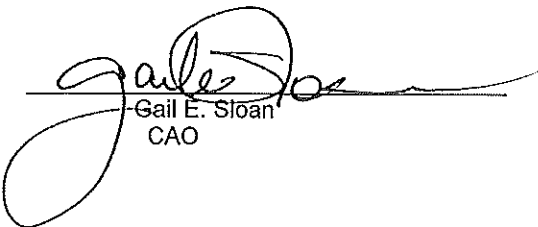
110-210-100 - PVSD Tax - Receivable-Current & Arre
110-320-100 - Accounts Receivable
110-320-170 - Tax Title Costs Receivable
110-340-110 - GST Receivable - 100% Rebate

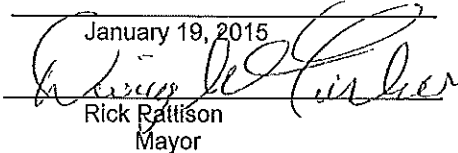
(22,182.01)	(9,937.38)	15,526.19
854.80	(110,339.59)	4,691.32
(834.75)	(1,196.41)	346.45
(3,331.19)	(38,362.54)	13,471.87
(25,493.15)	(159,835.92)	34,035.83

Total Other Receivables:

Certified correct and in accordance with the records

Presented to council on


Gail E. Sloan
CAO

January 19, 2015

Rick Rattison
Mayor

Date Printed
15/01/2016 2:30 PM

District of Katepwa
Bank Reconciliation - Summary

Page 1

General Cash Account
For Ending Date 31/12/2015

110-110-120 - Cash - Bank - Balance

GL Balance to 31/12/2015

894,854.19

Service Charges:

-65.75

Interest Charges:

0.00

Interest Revenue:

1,194.29

Adjusted Book Balance

895,982.73

Bank Statement Balance:

952,934.41

Deposits in Transit: 23,600.05

Outstanding Payments: -80,551.73

Total Uncleared: -56,951.68

-56,951.68

Adjusted Bank Balance

895,982.73

Notes

