

Minutes of a Regular Meeting of
Council of the District of Katepwa
Held on June 8, 2015 in the Katepwa Center

Present:

Acting Mayor – Dwight Fisher
Councillor Ward 1 – Murray Penny
Councillor Ward 1 – Dawne Zahorski
Councillor Ward 2 – Darwin Chatterson
Councillor Ward 2 – Michael Alport
Councillor Ward 3 – Dave Thauberger
Councillor Ward 3 – Vacant

Administrator – Gail E. Sloan
Assistant Administrator – Mary Lynn Paquette

CALL TO ORDER

A quorum being present, Acting Mayor Fisher called the meeting to order at 7:06 pm.

AGENDA

123/2015 CHATTERSON–THAT the Agenda be approved with the following amendments:

1. Foreman Ben Behnke’s Schedule
2. Trees and Grass on District Property

Carried.

OPEN SESSION

At 7:10 pm Mr. Ron Mrycka asked council if it would be in his benefit to request a lease agreement for the Municipal property adjacent to his on which his fence is encroaching. Councillor Alport stated that the District intends to lease back property to the ratepayers that have existing buildings/improvements on Municipal property.

Myrna Gibbens questioned Council decision to permit leasing Municipal property as it is very difficult to sell property that is encroaching on Municipal lands and/or Right of Ways.

Mr. Ben Holden stated that to his knowledge, when he was on Council they passed a resolution to not permit the selling or leasing of any Municipal Property or Right of Ways. Administration advised that they had read all previous minutes and there was never a resolution recorded. Councillor Zahorski advised that regardless of Councils previous decision the current Council is allowed to change the policy.



Myrna Gibbens stated that there should be a letter on file from Community Planning stating that the District would not be permitted to sell any further ROW. She asked that the District request a letter from Community Planning on whether the District is allowed to close and sell/lease Municipal ROW.

MINUTES
124/2015 **CHATTERSON-** THAT the minutes of the regular meeting of council held on May 25, 2015 be approved as circulated with the following amendment Motion 117/2015 by deleting CHATTERSON with ALPORT as the mover of the motion.

Carried.

MINUTES
125/2015 **ALPORT-** THAT the minutes of the public meeting of council held on May 25, 2015 be approved, as circulated.

Carried.

MINUTES
126/2015 **ZAHORSKI-** THAT the minutes of the special meeting of council held on June 1, 2015 be approved, as circulated.

Carried.

ACCOUNTS
127/2015 **CHATTERSON-** THAT cheque No. 2319-2345 and May payroll totaling \$105,335.87 be approved, as presented at this meeting.

Carried.

STATEMENT OF RECEIPTS AND PAYMENTS
128/2015 **THAUBERGER-** THAT the Statement of Financial Activities for the month of May be approved, as circulated.

Carried.

BANK RECONCILIATION
129/2015 **CHATTERSON-** THAT the Bank Reconciliations for the month of May be approved, as circulated.

Carried.

COMMITTEE REPORTS

Acting Mayor Dwight Fisher – No report

Councillor Murray Penny – No Report

Councillor David Thauberger – No Report

Councillor Mike Alport – Written Report regarding the Lebrét Sewage Lagoon and CLPC Update



Councillor Dawne Zahorski –July 1st celebration.
Councillor Darwin Chatterson – No Report

Staff Reports

Administrator – Verbal Report

Assistant Administrator- No Report

Maintenance Foreman Report – No Report

130/2015 CHATTERSON- THAT we do accept the Reports as presented.

Carried.

131/2015 JULY 1, 2015 SECURITY
ALPORT- THAT we do hire Fred Cardinal for Security Services for the July 1, 2015 celebrations and further THAT we do hire three (3) security guards to work from 6:00 pm the 12:00 am.

Carried.

132/2015 LAKE STREET LEASE AGREEMENT - DRAFT
ALPORT – THAT we do table the Lake Street lease agreements until Councillor Alport and Councillor Zahorski meet with the Community Planning Branch of Government Relations and confirm what the District is authorized to permit under a lease agreement on Municipal ROW.

Carried.

133/2015 SOUTH KATEPWA ROAD SLUMP ASSESSMENT
PENNY - THAT the District of Katepwa do approve the proposal submitted by MPE Engineering Ltd to undertake a Visual Slope Assessment and Site Survey Road Repair Design for the South Katepwa Lake Road between lots 156 and 158 at the cost of \$8,500 plus applicable taxes.

Carried.

134/2015 RV BYLAW - DRAFT
ALPORT – THAT we do table further discussion on the Draft RV Bylaw until the next regular meeting to allow council to consider any changes to the Bylaw, and further; THAT we do request the Administration contact the Village of Lebrét to request information on their policy regarding RV Trailers on vacant lots.

Carried.

135/2015 MUNICIPAL TAX ABATEMENT REQUEST
CHATTERSON- THAT we do acknowledge the request for a municipal tax abatement on 165 Central Avenue, and further; THAT we do instruct the



Administration to write a letter advising that as per Bylaw 2015-04 the minimum tax on improvements shall be \$925.

Carried.

JULY 1, 2015 BYLAW OFFICERS

136/2015 ALPORT – THAT we do hire additional commissionaires for Bylaw Services for July 1, 2015 and request they work from 2:00 pm to 8:00 pm.

Carried.

BOARD OF REVISIONS 2016 - KRISMER & ASSOCIATES

136/2015 PENNY - THAT the District of Katepwa have authorization to the hiring of Krismer & Associates Ltd. to be used for the Board of Revisions services for the 2016 year. Panel Members: Clinton Krismer (Chair), Gord Krismer (Vice-Chair), Brian Lynch, Reg Skinner, Don Van Beseleare, Jeff Hutton and Board of Revisions Secretary Christina Krismer.

Carried.

BY-ELECTION DATE- TABLED

137/2015 THAUBERGER – THAT we do table setting the date for the Municipal by-election until the next regular meeting of Council, and further; THAT we do instruct Administration to confirm if Prairie Valley School Division # 209 are holding a by-election in the 2015 year.

Carried.

CORRESPONDENCE

138/2015 CHATTERSON – THAT we do acknowledge the following correspondence:

- Mintz & Wallace Auditors Management Letter
- Bob Scott RE: Municipal Right of Way, 164 Lakeside
- Ray Hammond RE: Municipal Right of Way, 165 Lakeside
- Qu'Appelle Valley Sea Cadets Scrap Tire Pick Up
- XGC Environmental Eng. – Landfill Action Plan
- Katepwa Beach Golf Club – Landfill Closure
- M. Parnetta – Lake Quality
- KMP Law, Richard Pattison, Lot 2, Plan EL4290 ROW

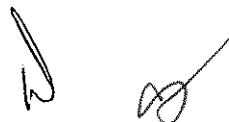
Carried.

DUST SUPPRESSANT

139/2015 THAUBERGER – THAT we do hire Mark Sinclair of By-Proceeds to apply a magnesium chloride dust suppressant at a cost of \$.41cent/litre as a trial on the following roads:

- Osment Drive – Maple Lane (approximately ½ km), and;
- Pine Street through to Katepwa Avenue (Approximately ¼ km)

Carried.



140/2015 **ZONING MAPS FOR BYLAWS NO. 2015-06**
CHATTERSON - THAT we do rescind second and third reading of Zoning Bylaw No. 2014-06 which was given on January 19, 2015 in order to provide consideration for the Zoning Maps that accompany the Zoning Bylaw and further; THAT we do advertise the public hearing to provide public input of the Zoning Maps for July 27, 2015 at 8:00pm

Carried.

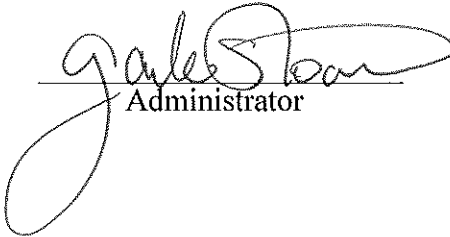
Next Meeting: - June 22, 2015 at 7:00 pm – Katepwa Center

141/2015 **ADJOURNMENT**
ALPORT- THAT this meeting adjourns at 10:15 pm.

Carried.



Mayor



Administrator

Report Date
09/06/2015 2:31 PM

District of Katepwa
List of Accounts for Approval
As of 31/05/2015
Batch: 2015-00035 to 2015-00039

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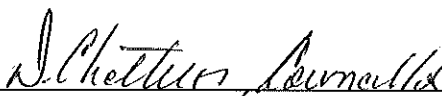
Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
2319	29/05/2015	CANADA REVENUE AGENCY May 2015	Payroll Deductions-May2015	5,297.75	5,297.75
2320	29/05/2015	MEPP May 2015	MEPP May 2015	1,636.10	1,636.10
2321	29/05/2015	DAWNE OBLEMAN May 2015	Office Admin 29 hrs @ \$25/hr	725.00	725.00
2322	29/05/2015	MARY LYNN PAQUETTE May Expenses	May Mileage	100.00	100.00
2323	29/05/2015	Robert Puffalt May 2015	May 48 hrs @ \$17/hr	724.71	724.71
2324	29/05/2015	Gail Sloan May Expense	MayExpenses	96.80	96.80
2325	29/05/2015	Jerry Stremick May 2015	Payroll- May 122 hrs @! \$20/hr	2,440.00	2,440.00
2326	29/05/2015	SUMA May 2015	Benefits, LTD, STD May	1,005.42	1,005.42
2327	03/06/2015	SHELLEY BERGQUIST May 5 & 21	Cleaning office & library	120.00	120.00
2328	03/06/2015	BOB BURNETT May expenses	committe meetings	200.00	200.00
2329	03/06/2015	CanWan.com Communications Inc. C47442 May C47444 May	internet -Library -May internet -Office-May	60.50 71.50	132.00
2330	03/06/2015	Commissionaires South Sask Div 16401 May	bylaws comminsionaire May	369.60	369.60
2331	03/06/2015	COREY'S EXCAVATING May contract	Garbage Contract May	3,190.48	3,190.48
2332	03/06/2015	FAST PRINT PLUS 03769	June Newsletter 1000	1,223.25	1,223.25
2333	03/06/2015	H AND L AUTOMOTIVE 122102	trailer repairs	470.42	470.42
2334	03/06/2015	LORAAS DISPOSAL 7311042	recycle bins April 30 2.16mt	1,734.59	1,734.59
2335	03/06/2015	MCKERCHER LLP 211966	Lake St road allowance	1,505.87	1,505.87
2336	03/06/2015	JAKE MEYER May 2015	May Contract	500.00	500.00
2337	03/06/2015	MINTZ & WALLACE LLP 573-15	2014 Audit	9,350.00	9,350.00
2338	03/06/2015	MUNISOFT MUNICIPAL SOFTWARE			

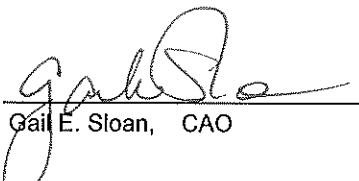


District of Katepwa
List of Accounts for Approval
As of 31/05/2015
Batch: 2015-00035 to 2015-00039

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		1601466	MUNISOFTmaintenance agree	73.78	73.78
2339	03/06/2015	SASKPOWER			
		Dump Yd- May	KTPWA-Dump Yard May	20.85	
		Office-May	345 Edwyn St/Sandy Beach Off	31.75	
		SandySt.Lts May	Sandy Beach/St Lights May	520.00	
		Kat-St.Lts-May	Katepwa St Lights May	1,317.94	
		Quonset - May	Quonset-Maint May	84.14	
		S.Kat LitesMay	Katepwa S. Street Lights May	527.96	
		KTPWA-MN May	KTPWA MNTCE-GRGMay	11.31	2,513.95
2340	03/06/2015	SaskTel			
		April 28/15	office phone	172.19	
		Sask Cell May	Cell landfill May 8 2015	106.35	278.54
2341	03/06/2015	TOWN & COUNTRY BUILDING INS			
		4105	File # 15706	78.75	
		4106	File # 15708 Brooks	78.75	157.50
2342	03/06/2015	FRED WEEKLEY			
		May expenses	May expenses	1,300.78	1,300.78
2343	03/06/2015	CROWN SHRED & RECYCLING			
		219003	Shred Documents 335lbs	226.80	226.80
2344	03/06/2015	FRIES TALLMAN LUMBER			
		26283773	4x4 treated wood	150.38	150.38
2345	31/05/2015	PRAIRIE VALLEY SCHOOL DIVISIOI			
		May 2015	Collections-May	60,536.68	60,536.68
Other:					
52015	31/05/2015	Gail Sloan			
		May -2015	Payroll-May	3,771.90	3,771.90
52015	31/05/2015	BERNARD BEHNKE			
		May 2015	Payroll -May 2015	2,827.32	2,827.32
52015	31/05/2015	MARY LYNN PAQUETTE			
		May 2015	May 2015	2,676.25	2,676.25
				Total for Bank1:	105,335.87

Certified Correct This June 8, 2015


Dwight Fisher, MAYOR


Gail E. Sloan, CAO

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/05/2015

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy	1,317,413.96	1,317,413.96	1,323,100.00	(5,686.04)	0.43-
410-120-100 - Abatements and Adjustments		(551.86)	(3,650.00)	3,098.14	84.88
410-130-100 - Discount on Municipal Tax - Property	(17,110.20)	(18,623.10)	(196,200.00)	177,576.90	90.51
	1,300,303.76	1,298,239.00	1,123,250.00	174,989.00	15.58
Trailer License Fees					
410-300-100 - Trailer License Fees			19,000.00	(19,000.00)	100.00-
410-300-110 - Campground Lagoon Fees			36,450.00	(36,450.00)	100.00-
	0.00	0.00	55,450.00	(55,450.00)	100.00-
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Propert		6,873.21	6,230.00	643.21	10.32
	0.00	6,873.21	6,230.00	643.21	10.32
TOTAL TAXATION:	1,300,303.76	1,305,112.21	1,184,930.00	120,182.21	10.14
FEES AND CHARGES					
Custom Work					
420-100-130 - F&C - Custom Work - Tax Enforcemen		583.00	2,510.00	(1,927.00)	76.77-
420-100-140 - F&C - Custom Work- Rental - Maint St	300.00	1,500.00	3,600.00	(2,100.00)	58.33-
	300.00	2,083.00	6,110.00	(4,027.00)	65.91-
Sale of Supplies and Gravel					
420-200-210 - F&C - Sale of Supplies - Misc.		12.00		12.00	
420-200-600 - F&C - Webpage		550.00	420.00	130.00	30.95
420-200-900 - F&C - Advertising - Tourism		1,700.00		1,700.00	
	0.00	2,262.00	420.00	1,842.00	438.57
Recreation Fees					
Recreation - Other					
420-530-200 - F&C - Katepwa Center	178.00	1,322.75	3,500.00	(2,177.25)	62.21-
	178.00	1,322.75	3,500.00	(2,177.25)	62.21-
	178.00	1,322.75	3,500.00	(2,177.25)	62.21-
Licenses and Permits					
420-710-100 - F&C - Building & Development Permits	3,615.74	6,240.98	16,500.00	(10,259.02)	62.18-
	3,615.74	6,240.98	16,500.00	(10,259.02)	62.18-
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate		50.00	240.00	(190.00)	79.17-
	0.00	50.00	240.00	(190.00)	79.17-
General Office Services Provided					
420-800-200 - F&C - General Office Services Provide		25.00	500.00	(475.00)	95.00-
420-800-220 - F&C - Appeal Fees		100.00		100.00	
	0.00	125.00	500.00	(375.00)	75.00-

Landfill/Waste Collection Fees

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/05/2015

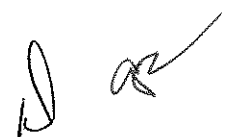
	Current	Year To Date	Budget	Variance	%
420-850-110 - F&C - Landfill Fees	1,894.00	2,724.00	12,000.00	(9,276.00)	77.30-
420-850-130 - F&C - Household Tags	40.00	50.00	200.00	(150.00)	75.00-
	1,934.00	2,774.00	12,200.00	(9,426.00)	77.26-
	1,934.00	2,949.00	12,940.00	(9,991.00)	77.21-
TOTAL FEES AND CHARGES:	6,027.74	14,857.73	39,470.00	(24,612.27)	62.36-
MAINTENANCE AND DEVELOPMENT CHARGES					
Development Charges					
430-200-100 - M&D - Development Charges	(6,000.00)	99,000.00	39,000.00	60,000.00	153.85
	(6,000.00)	99,000.00	39,000.00	60,000.00	153.85
TOTAL MAINTENANCE AND DEVELOPMENT	(6,000.00)	99,000.00	39,000.00	60,000.00	153.85
UNCONDITIONAL TRANSFERS					
Unconditional Transfers					
450-110-100 - Unconditional - (Revenue Sharing)			89,440.00	(89,440.00)	100.00-
	0.00	0.00	89,440.00	(89,440.00)	100.00-
TOTAL UNCONDITIONAL TRANSFERS:	0.00	0.00	89,440.00	(89,440.00)	100.00-
CONDITIONAL GRANTS					
Federal					
450-200-070 - Conditional - Federal-Gas Tax		11,445.20	22,850.00	(11,404.80)	49.91-
	0.00	11,445.20	22,850.00	(11,404.80)	49.91-
TOTAL CONDITIONAL GRANTS:	0.00	11,445.20	22,850.00	(11,404.80)	49.91-
GRANTS IN LIEU OF TAXES					
Provincial					
450-650-100 - GIL - Prov - Sask Tel			1,230.00	(1,230.00)	100.00-
	0.00	0.00	1,230.00	(1,230.00)	100.00-
Other					
450-800-100 - GIL - Other - SPC Surcharge	2,765.03	13,107.20	36,200.00	(23,092.80)	63.79-
	2,765.03	13,107.20	36,200.00	(23,092.80)	63.79-
TOTAL GRANTS IN LIEU OF TAXES:	2,765.03	13,107.20	37,430.00	(24,322.80)	64.98-
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	739.23	4,004.59	10,710.00	(6,705.41)	62.61-
	739.23	4,004.59	10,710.00	(6,705.41)	62.61-
TOTAL INVESTMENT INCOME AND COMMIS	739.23	4,004.59	10,710.00	(6,705.41)	62.61-
OTHER REVENUES					
Other Revenue					
480-100-100 - Sask Lotteries			3,800.00	(3,800.00)	100.00-
480-130-100 - Canada Day Donations	450.00	3,815.00		3,815.00	
	450.00	3,815.00	3,800.00	15.00	0.39

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District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/05/2015

	Current	Year To Date	Budget	Variance	%
TOTAL OTHER REVENUES:	450.00	3,815.00	3,800.00	15.00	0.39
TOTAL REVENUES:	1,304,285.76	1,451,341.93	1,427,630.00	23,711.93	1.66



District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/05/2015

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity		35.00	32,500.00	32,465.00	99.89
	0.00	35.00	32,500.00	32,465.00	99.89
510-110-140 - GG - Council - Indemnity Committee		2,355.00	4,800.00	2,445.00	50.94
510-110-230 - GG - Salaries - Administrator	6,094.17	30,115.85	73,000.00	42,884.15	58.75
510-110-330 - GG - Salaries - Assistant	3,943.34	20,339.86	49,000.00	28,660.14	58.49
	10,037.51	52,845.71	159,300.00	106,454.29	66.83
Benefits					
510-130-230 - GG - Benefits - Health & Dental	472.27	2,257.35	9,500.00	7,242.65	76.24
510-130-231 - GG - Benefits - CPP	467.98	2,435.64	3,300.00	864.36	26.19
510-130-232 - GG - Benefits - EI	264.18	1,413.68	1,830.00	416.32	22.75
510-130-233 - GG - Benefits - MEPP	818.05	4,061.33	10,080.00	6,018.67	59.71
510-130-234 - GG - Benefits - Worker Compensation		175.30	1,070.00	894.70	83.62
510-130-235 - GG - Benefits - LTD & STD			690.00	690.00	100.00
	2,022.48	10,343.30	26,470.00	16,126.70	60.92
	12,059.99	63,189.01	185,770.00	122,580.99	65.99
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		1,218.15	10,000.00	8,781.85	87.82
510-200-120 - GG - Cont - Admin(Office Staff)	725.00	725.00	6,000.00	5,275.00	87.92
510-200-130 - GG - Cont. - Audit/Accounting			8,400.00	8,400.00	100.00
510-200-150 - GG - Cont. - Assessment - SAMA		19,497.00	19,500.00	3.00	0.02
510-200-170 - GG - Cont. - Advertising	840.25	3,025.95	2,000.00	(1,025.95)	51.30-
510-200-200 - GG - Cont. - Printing Maps			2,000.00	2,000.00	100.00
510-210-100 - GG - Council Travel		1,347.08	9,710.00	8,362.92	86.13
510-210-150 - GG - Council - SUMA Convention		5,267.15	4,300.00	(967.15)	22.49-
510-210-170 - GG - Admin. - Training, Travel & Meals	196.80	1,715.54	5,500.00	3,784.46	68.81
510-220-100 - GG - Cont. - Office Caretaking		130.00	500.00	370.00	74.00
510-230-100 - GG - Cont. - Insurance - General & Boi		5,746.00	6,000.00	254.00	4.23
510-240-100 - GG - Cont. - Memberships & Subscript	571.43	2,388.71	2,500.00	111.29	4.45
510-250-100 - GG - Cont. - Web Design		614.25	5,000.00	4,385.75	87.72
510-260-100 - GG - Cont. - Tax Enforcement/Collectic		342.55	1,470.00	1,127.45	76.70
510-270-150 - GG - Cont. - Photocopier	544.50	1,264.87	4,000.00	2,735.13	68.38
510-280-130 - GG - Cont. - Land Surveys & Assessm		1,000.00	1,500.00	500.00	33.33
510-280-150 - GG - Cont. - ISC Fees		3,000.00	3,000.00		
510-290-100 - GG - Cont. - Bank Charges		375.00	3,000.00	2,625.00	87.50
	2,877.98	47,657.25	94,380.00	46,722.75	49.50
Utilities					
510-300-120 - GG - Utility - Power/Gas		436.43	1,300.00	863.57	66.43
510-300-130 - GG - Utility - Water/Sewer	54.29	162.73	650.00	487.27	74.96
510-300-140 - GG - Utility - Telephone		826.70	4,300.00	3,473.30	80.77
510-300-150 - GG - Computer Support/upgrad		3,038.28	7,500.00	4,461.72	59.49
	54.29	4,464.14	13,750.00	9,285.86	67.53
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage	12.55	27.06	5,000.00	4,972.94	99.46

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/05/2015

	Current	Year To Date	Budget	Variance	%
510-410-140 - GG - Maint. - Office Supplies	109.17	917.20	6,000.00	5,082.80	84.71
510-410-160 - GG - Maint. - meals/events/appeals			3,700.00	3,700.00	100.00
510-490-100 - GG - Maint. - Office Maintain		639.97	3,000.00	2,360.03	78.67
	121.72	1,584.23	17,700.00	16,115.77	91.05
Grants and Contributions					
510-500-110 - GG - Donation		400.00	640.00	240.00	37.50
	0.00	400.00	640.00	240.00	37.50
Interest					
510-710-110 - GG - Long Term Debt Interest	7,112.59	36,127.11	84,400.00	48,272.89	57.20
	7,112.59	36,127.11	84,400.00	48,272.89	57.20
TOTAL GENERAL GOVERNMENT SERVICES	22,226.57	153,421.74	396,640.00	243,218.26	61.32
PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
520-210-100 - PS - Police - Justice Requisition			16,000.00	16,000.00	100.00
520-210-110 - PS - Police - Contracted Services Byla		924.00	15,000.00	14,076.00	93.84
	0.00	924.00	31,000.00	30,076.00	97.02
TOTAL POLICE PROTECTION:	0.00	924.00	31,000.00	30,076.00	97.02
FIRE PROTECTION					
Professional/Contractual Services					
525-210-110 - PS - Fire - Contracted Services		15,000.00	15,000.00		
525-230-100 - PS - Fire - Insurance		335.50	350.00	14.50	4.14
	0.00	15,335.50	15,350.00	14.50	0.09
Maintenance, Materials and Supplies					
525-420-100 - PS - Emergency Fund Purchases			1,000.00	1,000.00	100.00
	0.00	0.00	1,000.00	1,000.00	100.00
Capital Expenditures					
525-600-140 - PS - Fire - Pur of Cap Assets - Equip			12,000.00	12,000.00	100.00
	0.00	0.00	12,000.00	12,000.00	100.00
Other					
525-920-110 - PS - Shield Program			400.00	400.00	100.00
	0.00	0.00	400.00	400.00	100.00
TOTAL FIRE PROTECTION:	0.00	15,335.50	28,750.00	13,414.50	46.66
TOTAL PROTECTIVE SERVICES:	0.00	16,259.50	59,750.00	43,490.50	72.79
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint. - Salaries - Forman	5,325.88	10,607.46	34,500.00	23,892.54	69.25
530-110-130 - TS - Maint. - Salaries - Labourers	724.71	724.71	10,000.00	9,275.29	92.75
530-110-140 - TS - Maint. - Salaries - Casual Help			7,680.00	7,680.00	100.00
	6,050.59	11,332.17	52,180.00	40,847.83	78.28

District of Katepwa

Statement of Financial Activities - Detailed

For the Period Ending 31/05/2015

Report Date
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	Current	Year To Date	Budget	Variance	%
Benefits					
530-120-120 - TS - Maint. - Benefits - Foreman	177.94	846.01	1,500.00	653.99	43.60
530-120-121 - TS - Maint. - Benefits - CPP	234.75	438.45	1,570.00	1,131.55	72.07
530-120-122 - TS - Maint. - Benefits - EI	140.19	279.18	940.00	660.82	70.30
530-120-125 - TS - Maint. - Benefits -LTD & STD			160.00	160.00	100.00
	552.88	1,563.64	4,170.00	2,606.36	62.50
	6,603.47	12,895.81	56,350.00	43,454.19	77.11
Professional/Contractual Services					
530-210-110 - TS - Maint. - Contract - Surfacing	1,801.60	1,801.60	35,000.00	33,198.40	94.85
530-210-130 - TS - Maint. - Surveys Land		2,340.00	4,000.00	1,660.00	41.50
530-210-140 - TS - Maint. - Uncompleted Projects Ro			25,000.00	25,000.00	100.00
530-240-100 - TS - Maint. - Tree Trimming		280.00	5,100.00	4,820.00	94.51
530-250-100 - TS - Maint. - Road Maintenance Agree	13,659.73	13,659.73	20,000.00	6,340.27	31.70
530-250-110 - TS - Maint. - Travel & Meals		75.00		(75.00)	
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		716.00	4,500.00	3,784.00	84.09
	15,461.33	18,872.33	93,600.00	74,727.67	79.84
Utilities					
530-300-120 - TS - Maint. - Utility - Power/Gas		1,421.01	2,800.00	1,378.99	49.25
530-300-140 - TS - Maint. - Utility - Telephone		624.19	1,200.00	575.81	47.98
530-310-100 - TS - Maint. - Utility - Street Lights		9,178.72	31,000.00	21,821.28	70.39
J-310-200 - TS - Utility - Street Lights - Install			2,000.00	2,000.00	100.00
	0.00	11,223.92	37,000.00	25,776.08	69.67
Maintenance, Materials & Supplies					
530-400-150 - TS - Maint. - Supplies	260.32	470.30	2,500.00	2,029.70	81.19
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	530.93	530.93		(530.93)	
530-420-101 - TS - Maint. - Repair/Parts/Tools - #1	667.80	851.31	20,000.00	19,148.69	95.74
530-425-110 - TS - Maint. - Oil & Gas	94.48	238.93	11,000.00	10,761.07	97.83
530-440-100 - TS - Maint. - Gravel/Sand			17,000.00	17,000.00	100.00
530-450-100 - TS - Maint. - Culverts/Drainage			2,500.00	2,500.00	100.00
530-470-100 - TS - Maint. - Road/Street Signs		2,618.82	5,500.00	2,881.18	52.39
	1,553.53	4,710.29	58,500.00	53,789.71	91.95
Capital Expenditures					
530-600-140 - TS - Purchase of Cap Assets-truck&pic		9,523.81	10,000.00	476.19	4.76
	0.00	9,523.81	10,000.00	476.19	4.76
TOTAL MAINTENANCE:	23,618.33	57,226.16	255,450.00	198,223.84	77.60
SNOW REMOVAL					
Professional/Contractual Services					
537-210-100 - TS - Snow - Removal		5,770.00	8,000.00	2,230.00	27.88
	0.00	5,770.00	8,000.00	2,230.00	27.88
TOTAL SNOW REMOVAL:	0.00	5,770.00	8,000.00	2,230.00	27.88
TOTAL TRANSPORTATION SERVICES:	23,618.33	62,996.16	263,450.00	200,453.84	76.09
ENVIRONMENTAL SERVICES					
Wages and Benefits					
540-110-110 - EH&W - Salaries- Jerry Stremick	2,440.00	3,580.00	15,000.00	11,420.00	76.13
	2,440.00	3,580.00	15,000.00	11,420.00	76.13

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/05/2015

	Current	Year To Date	Budget	Variance	%
Professional/Contractual Services					
540-200-110 - EH&W - Cont. - Waste Collection/Disp		12,221.38	39,500.00	27,278.62	69.06
540-210-100 - EH&W - Cont. - Pest Control	36.74	171.09	1,500.00	1,328.91	88.59
540-210-300 - EH&W - Cont. - Other Services	389.33	913.14	1,500.00	586.86	39.12
	426.07	13,305.61	42,500.00	29,194.39	68.69
Utilities					
540-300-120 - EH&W - Landfill Site - Power		263.41	3,000.00	2,736.59	91.22
540-300-140 - EH&W - Utility - Telephone		145.40		(145.40)	
	0.00	408.81	3,000.00	2,591.19	86.37
Maintenance, Materials and Supplies					
540-410-100 - EH&W - Maint. - Landfill Fire	2,554.44	2,554.44	80,000.00	77,445.56	96.81
540-420-100 - EH&W - Maint. - Pest Control Supplies			40.00	40.00	100.00
540-440-110 - EH&W - Maint. - Recycling Expenses		3,786.66	25,000.00	21,213.34	84.85
	2,554.44	6,341.10	105,040.00	98,698.90	93.96
TOTAL ENVIRONMENTAL SERVICES:	5,420.51	23,635.52	165,540.00	141,904.48	85.72
PLANNING AND DEVELOPMENT SERVICES					
Wages and Benefits					
560-110-110 - P&D - Building Inspector Contract			6,000.00	6,000.00	100.00
560-110-120 - P&D - Building Inspector	707.80	7,937.80	14,240.00	6,302.20	44.26
	707.80	7,937.80	20,240.00	12,302.20	60.78
Maintenance, Materials and Supplies					
560-430-100 - P&D - Other	1,049.00	21,274.00	20,000.00	(1,274.00)	6.37-
	1,049.00	21,274.00	20,000.00	(1,274.00)	6.37-
TOTAL PLANNING AND DEVELOPMENT SERVICES:	1,756.80	29,211.80	40,240.00	11,028.20	27.41
RECREATION AND CULTURAL SERVICES					
Wages					
570-110-110 - R&C - Programs			5,000.00	5,000.00	100.00
	0.00	0.00	5,000.00	5,000.00	100.00
Professional/Contractual Services					
570-210-100 - R&C - Cont. - Newsletter		1,676.31	4,300.00	2,623.69	61.02
570-220-100 - R&C - Cont. - Website		104.96		(104.96)	
570-270-100 - R&C - Cont. - Contracted - Cleaning		50.00	800.00	750.00	93.75
	0.00	1,831.27	5,100.00	3,268.73	64.09
Utilities - Power					
570-310-150 - R&C - Utility - Library Power/Gas		436.48	800.00	363.52	45.44
	0.00	436.48	800.00	363.52	45.44
Utilities - Water					
570-320-150 - R&C - Utility - Pumpouts			650.00	650.00	100.00
	0.00	0.00	650.00	650.00	100.00
Utilities - Telephone					
570-330-160 - R&C - Utility - Telephone - Library		231.00	260.00	29.00	11.15
	0.00	231.00	260.00	29.00	11.15
Maintenance, Materials and Supplies					
570-420-150 - R&C - Supplies - Katepwa Center		372.27	1,500.00	1,127.73	75.18
570-420-190 - R&C - Other Supplies/garbage cans/sig			1,500.00	1,500.00	100.00

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/05/2015

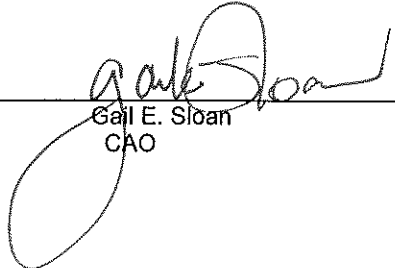
	Current	Year To Date	Budget	Variance	%
570-420-200 - R&C Library Requisition		2,622.04	5,340.00	2,717.96	50.90
570-430-110 - R&C - Bldg Mat/Supply - Breeze Park	391.65	727.65	14,000.00	13,272.35	94.80
570-430-130 - R&C - Bldg Mat/Supply - Sandy Beach			1,600.00	1,600.00	100.00
570-430-160 - R&C - Bldg Mat/Supply - Library	(403.00)	777.73	2,000.00	1,222.27	61.11
570-430-190 - R&C - Small Tools & Equipment			2,500.00	2,500.00	100.00
	(11.35)	4,499.69	28,440.00	23,940.31	84.18
Grants and Contributions					
570-500-120 - R&C - Grants - Breese Park			5,000.00	5,000.00	100.00
	0.00	0.00	5,000.00	5,000.00	100.00
Other					
570-900-110 - R&C - Canada Day			3,000.00	3,000.00	100.00
570-900-200 - R & C - FireWorks			5,000.00	5,000.00	100.00
	0.00	0.00	8,000.00	8,000.00	100.00
TOTAL RECREATION AND CULTURAL SERV	(11.35)	6,998.44	53,250.00	46,251.56	86.86
UTILITIES					
WATER					
Professional/Contractual Services					
580-250-100 - UT - Water - Memberships/Subscriptio			500.00	500.00	100.00
580-290-100 - UT - Water - Laboratory Testing		26.25	120.00	93.75	78.13
	0.00	26.25	620.00	593.75	95.77
TOTAL WATER:	0.00	26.25	620.00	593.75	95.77
SEWER					
Maintenance, Materials and Supplies					
585-430-130 - UT - Sewer - Lagoon			5,000.00	5,000.00	100.00
	0.00	0.00	5,000.00	5,000.00	100.00
TOTAL SEWER:	0.00	0.00	5,000.00	5,000.00	100.00
TOTAL UTILITIES:	0.00	26.25	5,620.00	5,593.75	99.53
TOTAL EXPENDITURES:	53,010.86	292,549.41	984,490.00	691,940.59	70.28
CHANGE IN NET-FINANCIAL ASSETS					
Revenues	1,304,285.76	1,451,341.93	1,427,630.00	23,711.93	1.66
Expenditures	53,010.86	292,549.41	984,490.00	691,940.59	70.28
CHANGE IN NET FINANCIAL ASSETS	1,251,274.90	1,158,792.52	443,140.00	715,652.52	161.50
OPERATING SURPLUS/DEFICIT (Chg in Net Asst)	1,251,274.90	1,158,792.52	443,140.00	715,652.52	161.50
Transfers					
Transfers In			124,000.00	(124,000.00)	100.00-
Transfers Out	(12,422.15)	(161,546.59)	(555,550.00)	394,003.41	70.92
Total Transfers:	(12,422.15)	(161,546.59)	(431,550.00)	270,003.41	62.57
CHANGE IN GENERAL SURPLUS	1,238,852.75	997,245.93	11,590.00	985,655.93	3504.37

District of Katepwa
Statement of Financial Activities - Detailed
For the Period Ending 31/05/2015

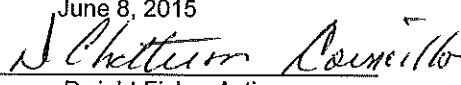
	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
ACCOUNT BALANCES					
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash			500.00		
110-110-120 - Cash - Bank - Balance	137,088.39	(94,688.72)		698,095.98	
Total Cash and Investments:	137,088.39	(94,688.72)		698,595.98	
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	1,202,985.19	1,197,851.21		1,192,546.93	
110-200-110 - Municipal - Tax Receivable - Arrears	(2,971.89)	(7,805.29)		36,473.52	
Total Municipal Taxes Receivable:	1,200,013.30	1,190,045.92		1,229,020.45	
Other Receivables					
110-210-100 - PVSD Tax - Receivable-Current & Arre	668,513.25	661,190.15		686,653.72	
110-320-100 - Accounts Receivable	(46,525.00)	(54,084.91)		60,946.00	
110-320-170 - Tax Title Costs Receivable	(195.15)	(461.18)		1,081.68	
110-340-110 - GST Receivable - 100% Rebate	(51,679.43)	(47,040.16)		4,794.25	
Total Other Receivables:	570,113.67	559,603.90		753,475.65	

Certified correct and in accordance with the records

Presented to council on



 Gail E. Sloan
 CAO

June 8, 2015


 Dwight Fisher Acting
 Mayor

District of Katepwa
Bank Reconciliation - Summary

General Cash Account
For Ending Date 31/05/2015

110-110-120 - Cash - Bank - Balance

GL Balance to 31/05/2015 **697,406.75**

Service Charges: -50.00

Interest Charges: 0.00

Interest Revenue: 739.23

Adjusted Book Balance **698,095.98**

Bank Statement Balance: **625,025.11**

Deposits in Transit: 176,080.76

Outstanding Payments: -103,009.89

Total Uncleared: 73,070.87 73,070.87

Adjusted Bank Balance **698,095.98**

Notes

