

Minutes of a Regular Meeting of  
Council of the District of Katepwa  
Held on April 20, 2015 in the Katepwa Center  
\*\*\*\*\*

**Present:**

Mayor – Fred Weekley  
Councillor Ward 1 – Murray Penny  
Councillor Ward 1 – Dawne Zahorski  
Councillor Ward 2 – Darwin Chatterson  
Councillor Ward 2 – Michael Alport  
Councillor Ward 2 – Dwight Fisher  
Councillor Ward 3 – Dave Thauberger  
Councillor Ward 3 – Bob Burnett

Administrator – Gail E. Sloan  
Assistant Administrator – Mary Lynn Paquette

**CALL TO ORDER**

A quorum being present, Mayor Weekley called the meeting to order at 7:00pm.

**AGENDA**

69/2015

**ALPORT**– THAT the Agenda be approved as presented.

**Carried.**

**OPEN SESSION**

Sharron Blenkin, President of the Trans Canada Trail Association requested that a meeting be arranged between the District and the Trail Association to discuss the bridge and walkway that was destroyed on the trail and clarify who is responsible for the repair of the bridge and walkway

Glen Horvath provided a written report for Council on the maintenance required at the Breese Park Tennis Courts.

Richard Teece, on behalf of the Katepwa and District Lions Club attended the meeting to request permission for the annual adopt a highway program, the Lions are planning on holding the clean up on either May 11 or 13.

Mr. Gary Oliver submitted a letter and stated his disapproval of the District selling any Right-of -Ways.

Donna Brunskill requested Council consider amending the Golf Cart Bylaw to be less restrictive. She stated that in the States they have more permissive Bylaws allowing Golf Carts being used for personal use. Mayor Weekley advised that the Golf Bylaw was approved by the District to permit Golf Carts

to be used on public roads for transportation to and from the golf course. Without approving the Bylaw it would be illegal to operate a golf cart on any public road.

Agnes Salter requested information on the District applying for Postal Service and how that will affect the rate payers.

**DELEGATIONS**

At 7:30 pm Ross Cowan and Jeff Brown from North Valley Waste Management Authority attended the meeting to provide information and costs estimates for Councils consideration. The fees are based on the 2011 census numbers and the joining fee for new members would be \$75/capita, the operational fee for the first year would be based on a minimum of 5% of the current year's budget (\$280,000) and the capital reserve for new members is \$65/capita.

At 7:45 pm Ron Mrychka attended the meeting to discuss the property adjacent to his lot and Councils intention to subdivide and sell a portion of the lands.

**70/2015** **LOT 5, BLK 2, PLAN FH4997 – DISCHARGE OF GREY WATER PENNY** – THAT a time extension be granted until July 15, 2015 for Lot 5, Blk 2, Plan FH4997, Roll # 144 000 to have the grey water connected to the septic tank.

**Carried.**

**71/2015** **MINUTES BURNETT**- THAT the minutes of the regular meeting of council held on March 16, 2015 be approved, as circulated.

**Carried.**

Councillor Zahorski declared a pecuniary interest in the next item of business and stepped down from her seat to sit in the gallery.

**72/2015** **OFFER TO PURCHASE – MUNICIPAL RIGHT OF WAY WEEKLEY** – THAT we do deny the offer received from the owner of 325 Victoria Avenue, Lot 10, Blk 3, Plan 101201229 to purchase a portion of the municipal right of way located on Katepwa Street adjacent to their property.

Mayor Weekley requested a recorded vote.

- Mayor Weekley                      Yay
- Councillor Penny                      Yay
- Councillor Chatterson                      Yay
- Councillor Alport                      Nay
- Councillor Fisher                      Yay

*fw*      *oo*

Councillor Thauberger      Nay  
Councillor Burnett         Yay

Mayor Weekley declared the motion      **Carried.**

Councillor Zahorski returned to her seat.

**ACCOUNTS**

**73/2015**      **CHATTERSON-THAT** cheque No. 2228-2268 plus employee payroll direct deposit totaling \$ 73,017.68 be approved as presented at this meeting.

**Carried.**

**COMMITTEE REPORTS**

- Mayor** – Fred Weekley – Written Report
- Public Works** –Bob Burnett – No Report
- Environment** – Mike Alport - Written Report
- Recreation** – Dawne Zahorski - Written Report  
Murray Penny - Glenwood Play structure
- Finance and Policy** – No Report
- EMO** – Dwight Fisher – Corey Hodson will be building the fence at the landfill this week.
- Bylaws/Protective services** – No Report
- Communications/Newsletter** – Councillor Zahorski requested all items for the Summer Newsletter be provided by May 5, 2015.
- Hospital** – No Report
- Community Planning** – No Report
- Education Tax** – No Report
- Library** – No Report
- SAMA** – No Report

**Staff Reports**

- Assistant Administrator**- No Report
- Maintenance Foreman Report** – No Report

**74/2015**      **BURNETT- THAT** we do accept the Reports as presented.

**Carried.**

**LANDING KITS – FIRST RESPONDERS**

**75/2015**      **BURNETT** – THAT we do provide all first responders within the District of Katepwa with a landing kit.

**Carried.**

76/2015

**PUBLIC NOTICE -BYLAW NO. 2015-02**

**WEEKLEY** - THAT in accordance with Section 207 of *The Planning and Development Act* we do instruct Administration to prepare public notice that the District of Katepwa intends to consider adopting a bylaw authorizing the tender for sale a portion of lands legally describe as Parcel MR2 – Plan 00SE07838 Ext 0 As described on certificate of Title 00SE07838, Surface Parcel No. 131855126

**Carried.**

77/2015

**BYLAW 2015-02-SALE OF MR2-Plan 00SE07838**

**BURNETT** -THAT Bylaw No. 2015-02 being a bylaw to provide for the sale of a portion of Municipal Reserve lands on Blk/Par MR2 – Plan 00SE07838 Ext 0 As described on certificate of Title 00SE0783, Surface Parcel No. 131855126 be given 1<sup>st</sup> reading.

**Carried.**

78/2015

**324 KATEWPA STREET – COTTAGE ENCROACHMENT ON ROW**

**BURNETT** – THAT we do extend the date for relocation of the cottage encroaching on the municipal right of way adjacent to 324 Katepwa Street, Sandy Beach, AA-Plan 01SE30033, Surface Parcel # 131915055 and further; THAT we do instruct Administration to send a letter to the property owners and request they provide the District with three (3) letters of opinion from qualified building movers regarding the feasibility of moving the cottage into the property lines as per the Zoning Bylaw Setback requirements by July 15, 2015.

**Carried.**

79/2015

**CRIME STOPPERS 2015 DONATION**

**PENNY** - THAT the District of Katepwa donate to the Crime Stoppers of Saskatchewan for their Voluntary Sponsorship Program the amount of \$200.00 for 2015.

**Carried.**

80/2015

**ROYAL CANADIAN LEGION 2015 DONATION**

**PENNY** - THAT the District of Katepwa do donate to the Royal Canadian Legion for their Military Service Recognition Book for 2015 in the amount of \$195.00 for a Business Card sized advertisement.

**Carried.**

81/2015

**BOUNDARY ALTERATION REQUEST – RM 187**

**BURNETT**- THAT we do instruct the Administration to prepare the public notice of intent that the District of Katepwa intends to apply for annexation of the lands currently within the boundaries of the RM of North Qu'Appelle No.

identified in Appendix A within Katepwa Lake described as follows subject to Ministerial Approval:

- All of Section 4-20-12 W2M
- Part of the West ½ 9 20-12 W2M
- Part of the SW 16-20-12 W2M
- Part of the North ½ 17 20-12 W2M and SE 17 20-12 W2M
- Part of the SW 20- 20-12 W2M

And THAT the Administration requested the adoption of a complimentary resolution in support of the Districts application for alteration of its municipal boundaries from the RM of North Qu'Appelle No. 187; And further, THAT as the property does not have a taxable assessment a tax loss compensation agreement is not required.

**Carried.**

**LANDFILL PROPOSAL MPE ENGINEERING**

**82/2015 FISHER** – THAT we do approve the proposal submitted by MPE Engineering Ltd as per the Ministry of Environments requirements outlined in the Permit to Operate a Waste Disposal Grounds (Approval No. 00054301-00-01), and further; THAT the proposal shall include a Groundwater Monitoring Plan, a Design and Operations Plan and a Long Term Capital Cost plan at a cost of \$45,000 plus applicable taxes.

**Carried.**

**MICHELLE PLACE ROAD DRAINAGE PLAN**

**83/2015 FISHER** - THAT the District of Katepwa do acknowledge Michelle Place Subdivision Road Drainage Plan as submitted by FCL Consulting Ltd and further; THAT as per the Municipal Engineering Firm MPE Consulting we do request the following changes to the proposed plan:

- Provide a registered drainage right-of- way along the north side lot 14
- Note all potential flooding areas on the drainage plan
- Increase the road gravel thickness to 80 mm
- Increase the approach width to 6.0 m.

**Carried.**

**ROAD CONSTRUCTION CONCERNS-UNIT 17, MICHELLE PLACE**

**84/2015 WEEKLEY** – THAT we do instruct Administration to write a letter to the owners of Unit 17 Poplar Drive, Michelle Place Subdivision advising that as per the Servicing Agreement the Developer is required to construct the undeveloped road, and further: THAT they forward their concerns to the Developer and the Condo Association.

**Carried.**

**CORRESPONDENCE**

85/2015

**CHATTERSON** – THAT we do acknowledge the following correspondence:

- Brand Development, Monday April 27, 2015 Treaty Four 3:00pm
- Smith-Windsor (Taxes) – Hand delivered to Mayor Weekley
- FCL Consulting, Michelle Place Road Drainage Design
- MPE Engineering Michelle Place Review of Road Drainage Plan
- Farthing, Lot 17 Poplar Drive Michelle Place RE: Concerns Road Drainage Design

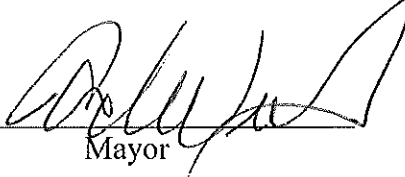
**Carried.**

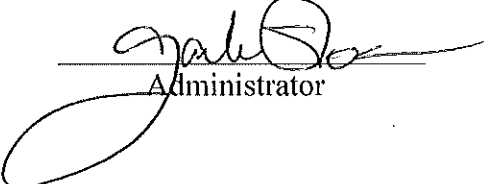
**Next Meeting:** - May 11, 2015 at 7:00 pm – Katepwa Center

**ADJOURNMENT**

86/2015

**ALPORT-** THAT this meeting adjourns at 11:45pm.

  
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Mayor

**Carried.**  
  
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Administrator

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
<b>Bank Code: Bank1 - Main Demand</b>					
Computer Cheques:					
2228	10/03/2015	Regina Honda 2011 GMC truck	2011 GMC 1/2 ton truck	10,000.00	10,000.00
2229	31/03/2015	CANADA REVENUE AGENCY March- 2015	Payroll Deductions-March 2015	3,823.61	3,823.61
2230	31/03/2015	MEPP March 2015	MEPP March 2015	1,636.10	1,636.10
2231	31/03/2015	MARY LYNN PAQUETTE Mar - Expenses- 2013 Holidays	Mail, mileage 2013 Vacation Payout	86.18 378.31	464.49
2232	31/03/2015	Gail Sloan March Expense	March Expenses	80.60	80.60
2233	31/03/2015	Jerry Stremick Mar.2015	Payroll- March 16 hours	320.00	320.00
2234	31/03/2015	SUMA March 2015	Benefits, LTD, STD April	1,153.11	1,153.11
2235	31/03/2015	Banbury Plumbing & Heating Inc 8084	Heating & Duct problems	158.55	158.55
2236	31/03/2015	CanWan.com Communications Inc. C47142 March C47144 March	internet -Library - March internet -Office-March	60.50 71.50	132.00
2237	31/03/2015	CANADA REVENUE AGENCY 2014 review	Payroll Deductions	168.19	168.19
2238	31/03/2015	Commissionaires South Sask Div 16011 March	bylaws comminsionaire March	352.00	352.00
2239	31/03/2015	COREY'S EXCAVATING March 2015	Garbage Contract March	3,190.48	3,190.48
2240	31/03/2015	LORAAS DISPOSAL 7299705	recycle bins Feb 28	1,337.02	1,337.02
2241	31/03/2015	MACLEAN'S MAGAZINE 2	Macleans magazine library	69.34	69.34
2242	31/03/2015	MCKERCHER LLP MHappyTRUST	M. Happy In Trust - File # 270	1,600.00	1,600.00
2243	31/03/2015	JAKE MEYER March 2015	March Contract	500.00	500.00
2244	31/03/2015	Norton Septic 6 March	office & library pumpouts	57.00	57.00
2245	31/03/2015	PRAIRIE VALLEY SCHOOL DIVISIOI March 2015	Collections-March	2,189.20	2,189.20
2246	31/03/2015	PRAIRIE WILD CONSULTING 14036	Community Engagement Fee	5,250.00	5,250.00

District of Katepwa  
List of Accounts for Approval  
As of 13/04/2015  
Batch: 2015-00019 to 2015-00023

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2247	31/03/2015	SaskEnergy 41 Elm-GAS-Mar	41 Elm St-Natural Gas March	340.98	340.98
2248	31/03/2015	SASKPOWER Dump Yd- March Office-March SandySt.Lts Mar Kat-St.Lts-Marc Quonset - March S.Kat Lites Mar KTPWA-MN March	KTPWA-Dump Yard March 345 Edwyn St/Sandy Beach Off Sandy Beach/St Lights March Katepwa St LightsMarch Quonset-Maint March Katepwa S. Street Lights March KTPWA MNTCE-GRG March	70.12 31.75 520.00 1,317.94 98.58 527.96 247.50	2,813.85
2249	31/03/2015	SaskTel Feb 28 March Sask Cell March	phone-office March Cell landfill March 8 2015	227.07 105.85	332.92
2250	31/03/2015	SASK QUEEN'S PRINTER 223109	Tax Assessment Roll 2015	30.00	30.00
2251	31/03/2015	Sherwood Co-op Home Centre 87072	Repairs library door, ex cord	34.51	34.51
2252	31/03/2015	TOWN & COUNTRY BUILDING INS 4086	File # 14725 Harvard Dev	787.50	787.50
253	31/03/2015	UMMAS 2015 convention	2015 Convention June 2-5	189.00	189.00
2254	31/03/2015	WHITING VENTURES LTD. 1182	Take down Xmas Lights	294.00	294.00
2255	07/04/2015	HAPPY AD SIGN & DESIGN Final 2015	Final Payment	1,600.00	1,600.00
2256	13/04/2015	BALCARRES & DISTRICT FIRE ASSI 2015 Fire Agree	Balcarres Rural Fire Protect	7,500.00	7,500.00
2257	13/04/2015	COREY'S EXCAVATING 353	Snow Removal Jan to March	6,058.50	6,058.50
2258	13/04/2015	CUETS Financial Mar 31 MC stmt	Mastercard March Expenses	1,428.36	1,428.36
2259	13/04/2015	FAST PRINT PLUS 03442	50 newsletters Feb 2015	67.20	67.20
2260	13/04/2015	Grasslands News Group 10522 00010700	assessment roll 2015 Help Wanted Ads 2 issues	58.21 183.54	241.75
2261	13/04/2015	INDIAN HEAD WOLSELEY NEWS 25493	Assessment Roll 2015	73.24	73.24
2262	13/04/2015	LOWER QU'APPELLE WATERSHED 0172015	Membership Apr 1/15toMar31/16	315.00	315.00
2263	13/04/2015	MAZENC FUELS LTD 282018	gas @ .7350cents/ltr	88.12	88.12
2264	13/04/2015	MIDWEST SURVEYS INC 28176RC	MR2&LotB Blk5 PL 00SE07838	2,457.00	2,457.00

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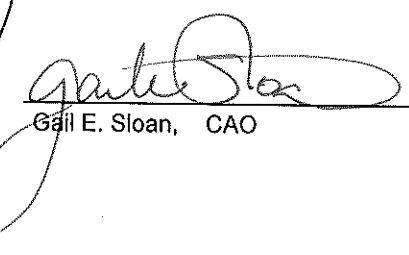
Report Date  
13/04/2015 3:35 PM

District of Katepwa  
List of Accounts for Approval  
As of 13/04/2015  
Batch: 2015-00019 to 2015-00023

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
2265	13/04/2015	SUCCESS OFFICE SYSTEMS 82715	copier maint agrmt Jan-march	184.25	184.25
2266	13/04/2015	TOWN & COUNTRY BUILDING INS 4090	File # 4707 Soanes	189.00	189.00
2267	13/04/2015	TOWN OF BALCARRES 2015 Fire Agree	Town of Balcarres 2015	7,500.00	7,500.00
2268	13/04/2015	WILKINS MEDIA 3619	webpage Jan1 to Mar 31 2015	643.50	643.50
Other:					
32015	31/03/2015	MARY LYNN PAQUETTE March 2015	March 2015	2,676.25	2,676.25
32015	31/03/2015	Gail Sloan March -2015	Payroll-March 15	3,771.90	3,771.90
32015	31/03/2015	BERNARD BEHNKE March- 2015	Payroll -March 2015	919.34	919.34
				Total for Bank1:	73,017.86

Certified Correct This April 20, 2015

  
Fred Weekley, MAYOR

  
Gail E. Sloan, CAO