

Minutes of a Regular Meeting of
Council of the District Of Katepwa
Held on May 13, 2013 in the Katepwa Center

Present:

Mayor – Fred Weekley
Councillor Ward 1 – Dawne Zahorski
Councillor Ward 1 – Murray Penny
Councillor Ward 2 – Michael Alport
Councillor Ward 2 – Darwin Chatterson
Councillor Ward 2 – Dwight Fisher
Councillor Ward 3 – Bob Burnett
Councillor Ward 3 – Dave Thauberger

Administrator – Glenda Hodson

Regrets

Call to Order

A quorum being present, Mayor Weekley called the meeting to order at 7:01 pm.

Additions to Agenda

Minutes of Previous Meeting

34/2013

Penny: that the minutes of the regular meeting of council held on April 13, 2013 and the Special Meeting held on April 26, 2013 be approved.

Carried

Delegations

D. Pugh – Ice Fishing shack – Verbal

Business Arising

C. Hodson – garbage and recycling issues

35/2013

Burnett/Penny: that the District of Katepwa will only pick up house hold garbage placed in containers accepted by our Garbage Collection Policy. To a Maximum of Three bags, tags for additional bags maybe purchased for \$2.00 a bag at the Landfill or District Office during regular hours of operations. Effective July 1, 2013

Carried



36/2013 **Zahorski:** that the District of Katepwa advises that advises that all acceptable recyclable materials including plastic bags be recycled and these items will no longer be accepted at the Landfill. Effective July 1, 2013

Carried

37/2013 J. Hastie – Lot Amalgamation
Chatterson: that the District of Katepwa accepts the amalgamation of lot 03 and 04; block 07, and Plan EX6316

Carried

38/2013 **Chatterson/Aport:** that the District of Katepwa pays SAMA Requisition of \$15,967.00

Carried

39/2013 Fire Fighting Agreement – Fort Qu'Appelle
Thauberger: that District of Katepwa accepts the Fire Agreement with Balcarres.

Carried

Petitions

Financial Report

Financial Reports – January to March
Budget – defer to end of meeting
Draft Audited Financial Statements 2012 – defer to end of meeting
Bank Loan – defer to end of meeting

Accounts

Cheque listing for April 2013

40/2013 **Penny:** that the cheque listing for April totaling \$49,321.86 attaching to and forming part of the minutes is accepted as ratified.

Carried

Committee Reports:

Mayors – Written

Public Works – Verbal

Environment – Verbal

Recreation – Verbal

Finance and Policy – Verbal

EMO – Written/Verbal

Bylaws/Protective services – Nil

Communications/Newsletter – submit by May 25th

Hospital – Nil



Community Planning – Nil
ED Tax – Nil
Library - Nil

Staff Reports
Administrators – Nil

41/2013 **Alport:** that the reports be adopted as presented.
Carried

Correspondence
PARCS Membership
42/2013 **Fisher:** that the District of Katepwa Administrator attends the PARCS at a cost of \$425.00 for 2013.
Carried

RCMP Rural Policing Costs – Noted and Filed
Qu'Appelle Valley Workshop – Noted and filed
Parkland Valley – AGM – Noted and Filed
SPRA – 2013 Membership
43/2013 **Chatterson:** that the District of Katepwa joins the SPRA for the 2013-2014 year for \$50.00.
Carried

Crime Stopper
44/2013 **Fisher:** that the District of Katepwa pays Crime Stoppers \$200.00 to support their work in 2013.
Carried

E. Anderson – Drainage Lakeside
45/2013 **Zahorski:** that the District of Katepwa hires MPE to review and recommend a solution for the drainage issues on Lakeside subdivision.
Carried

New Business

Other Business
District of Katepwa Zoning Bylaw – Council to review May 21, 2013 at 7:00pm in the Katepwa Center



Announcements

Next Meeting: -

June 17, 2013 at 7:00pm – Katepwa Center

Open Session - Glen Horvath – re: Drainage

Closed Session

Doors were closed to the public at 9:55pm

Doors were reopen to the Public at 10:55pm

46/2013

Zahorski: that bylaw No. 2-13 a bylaw to establish Property Tax Incentives and Penalties be read a first time.

Carried

47/2013

Fisher: that bylaw No. 2-13 a bylaw to establish Property Tax Incentives and Penalties be read a second time.

Carried

48/2013

Chatterson: that bylaw No. 2-13 be giving a third reading at this meeting.

Carried Unanimously

49/2013

Alport: that bylaw No. 2-13 a bylaw to establish Property Tax Incentives and Penalties be read a third time.

Carried

50/2013

Burnett: that bylaw No. 1-13 a bylaw to establish a Minimum Tax be read a first time.

Carried

51/2013

Penny: that bylaw No. 1-13 a bylaw to establish a Minimum Tax be read a Second time.

Carried

52/2013

Thauberger: that bylaw No. 1-13 be giving a third reading at this meeting.

Carried Unanimously

53/2013

Weekley: that bylaw No. 1-13 a bylaw to establish a Minimum Tax be read a third time.

Carried



54/2013

Chatterson: that the District of Katepwa accept the 2013 budget showing revenue of \$2,251,159.16 and expenditures of \$2,227,652.00 leaving a surplus of \$23,507.16. The mill rate to be set at 3.7mills for the 2013 tax year, Minimum Tax of \$325.00 on Land and \$600.00 on improvements not combined. The \$300.00 increase be placed on improvements for a term of 3 years and to be used to pay off the debt incurred in the Lagoon Expansion Project from 2012/2013 years and is reflecting on tax increases for the 2013 tax year.

Carried

Permits

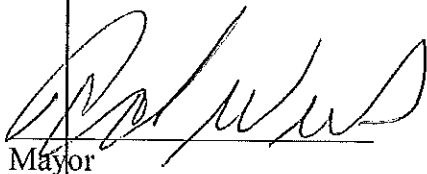
Subdivision Approvals

Adjournment:

55/2013

Burnett: that this meeting adjourns (11.58 pm).

Carried



Mayor

Administrator

Account number	Account description	last year actual	last year budget	Budget amount
410-110-100	General Municipal Levy	\$769,091.72	\$768,837.27	\$898,721.36
410-130-100	Discount on Municipal Tax - Property	-\$109,578.89	-\$115,329.59	-\$134,808.20
410-300-100	Trailer License Fees	\$11,400.00	\$11,400.00	\$11,400.00
410-400-210	Penalty on Mun Taxes Arrears - Property	\$0.00	\$1,000.00	\$1,000.00
420-100-100	F&C - Custom Work	\$643.00	\$0.00	\$0.00
420-100-110	F&C - Custom Work - Snow Removal	\$1,200.00	\$1,200.00	\$1,200.00
420-200-210	F&C - Sale of Supplies - Misc.	\$12.00	\$200.00	\$200.00
420-200-500	F&C - Sale of Supplies - Directory	\$10,055.75	\$9,100.00	\$0.00
420-200-600	F&C - Sale of Supplies - Webpage	\$225.00	\$50.00	\$1,500.00
420-200-700	F&C - Sale of Supplies - waterberms	\$65,081.00	\$64,956.00	\$0.00
420-200-800	F&C - Sale of Supplies - Other #4	\$0.00	\$0.00	\$0.00
420-200-900	F&C - Advertising - Tourism	\$1,780.00	\$1,780.00	\$1,780.00
420-400-300	F&C - Fire Fees	\$700.00	\$0.00	\$0.00
420-530-100	F&C - Library	\$0.00	\$500.00	\$1,000.00
420-530-200	F&C - Katepwa Center	\$2,951.55	\$3,000.00	\$3,000.00
420-710-100	F&C - Permits	\$18,557.08	\$15,000.00	\$18,000.00
420-800-100	F&C - Tax Certificate	\$340.00	\$300.00	\$300.00
420-800-200	F&C - General Office Services Provided	\$83.02	\$0.00	\$0.00
420-800-220	F&C - Appeal Fees	\$50.00	\$0.00	\$500.00
420-850-110	F&C - Landfill Fees	\$18,430.00	\$12,000.00	\$20,000.00
420-850-120	F&C - Waste Collection Fees	\$500.00	\$0.00	\$500.00
450-110-100	Unconditional - (Revenue Sharing)	\$91,200.50	\$82,622.00	\$91,964.00
450-140-100	Unconditional - Gas Tax	\$11,404.90	\$22,809.80	\$22,810.00
450-320-100	Conditional - Prov - Valley Development	\$0.00	\$21,583.42	\$21,583.00
450-350-100	Conditional - Prov - flood donation	\$90,293.86	\$310,000.00	\$50,000.00
450-400-050	Conditional - Local	\$0.00	\$1,500.00	\$0.00
450-430-100	Conditional - Local - CRUP Donations	\$5,040.00	\$0.00	\$0.00
450-650-100	GIL - Prov - Sask Tel	\$0.00	\$625.00	\$925.00
450-800-100	GIL - Other - SPC Surcharge	\$33,970.30	\$37,500.00	\$34,000.00
470-100-100	Bank Interest	\$23,397.13	\$20,000.00	\$300.00
480-100-100	Sask Lotteries	\$10,734.00	\$2,434.00	\$3,784.00
480-130-100	Canada Day Donations	\$1,000.00	\$1,500.00	\$1,500.00
	Bank Loan			\$1,200,000.00
		\$1,058,561.92	\$1,274,567.90	\$2,251,159.16

Account number	Account description	Last year actual	Last year budget	Budget amount
510-110-230	GG - Salaries - Administrator	\$64,883.74	\$93,608.00	\$100,000.00
510-130-230	GG - Benefits - Administrator	\$18,756.77	\$16,000.00	\$18,757.00
510-200-110	GG - Cont. - Legal	\$0.00	\$1,000.00	\$5,000.00
510-200-130	GG - Cont. - Audit/Accounting	\$7,350.00	\$7,500.00	\$7,500.00
510-200-150	GG - Cont. - Assessment - SAMA	\$16,038.00	\$15,967.00	\$16,224.00
510-200-170	GG - Cont. - Advertising	\$2,982.44	\$4,000.00	\$4,000.00
510-200-200	GG - Cont. - Printing Maps	\$0.00	\$1,000.00	\$1,000.00
510-210-100	GG - Council Travel	\$5,944.38	\$5,000.00	\$6,000.00
510-210-120	GG - Council - Meeting	\$11,215.00	\$14,000.00	\$14,000.00
510-210-150	GG - Council - Convention/committee mee	\$8,915.08	\$9,000.00	\$9,000.00
510-210-170	GG - Admin. - Training	\$4,632.24	\$5,500.00	\$5,500.00
510-230-100	GG - Cont. - Insurance - General liability	\$4,450.00	\$5,500.00	\$5,000.00
510-240-100	GG - Cont. - Memberships & Subscriptions	\$2,134.45	\$3,000.00	\$2,500.00
510-250-100	GG - Cont. - Communications	\$1,044.00	\$0.00	\$2,500.00
510-270-150	GG - Cont. - Repairs	\$2,856.28	\$4,000.00	\$4,000.00
510-280-130	GG - Cont. - Other #1	\$1,368.42	\$0.00	\$1,368.00
510-290-100	GG - Cont. - Bank Charges	\$1.52	\$50.00	\$50.00
510-300-120	GG - Utility - Power	\$1,121.39	\$1,500.00	\$1,500.00
510-300-140	GG - Utility - Telephone	\$3,038.37	\$3,000.00	\$3,100.00
510-300-150	GG - Computer Support/upgrad	\$17,174.05	\$20,000.00	\$5,000.00
510-400-110	GG - Maint. - Postage	\$1,749.04	\$2,750.00	\$2,000.00
510-410-140	GG - Maint. - Office Supplies	\$4,533.03	\$3,000.00	\$4,500.00
510-410-160	GG - Maint. - Other #1	\$1,425.17	\$3,500.00	\$2,500.00
510-450-100	GG - Maint. - Election Expense	\$1,987.94	\$2,000.00	\$0.00
510-490-100	GG - Maint. - Office Maintain	\$2,473.45	\$3,000.00	\$3,000.00
510-490-120	GG - Maint. - Repairs	\$3,924.62	\$10,000.00	\$2,500.00
510-500-110	GG - Donation	\$200.00	\$400.00	\$400.00
		\$190,199.38	\$234,275.00	\$226,899.00

Account number	Account description	Last year actual	Last year budget	Budget amount
520-210-100	PS - Police - Justice Requisition	\$13,863.20	\$18,500.00	\$16,000.00
520-210-110	PS - Police - Contracted Services	\$5,487.75	\$6,500.00	\$6,500.00
525-210-110	PS - Fire - Contracted Services	\$9,212.50	\$16,000.00	\$22,000.00
525-230-100	PS - Fire - Insurance	\$4,627.78	\$300.00	\$300.00
525-230-110	PS - Fire - Building Inspection	\$12,956.92	\$10,000.00	\$13,000.00
525-260-100	PS - EMO Facilitator	\$6,075.00	\$6,000.00	\$6,075.00
525-300-150	PS - Fire - Emergency Response Fund	\$98,548.47	\$0.00	\$50,000.00
525-300-160	PS - Flood - Equipment/Materials	\$0.00	\$0.00	\$120,000.00
525-420-100	PS - Water Berms	\$116,650.00	\$116,270.00	\$0.00
525-440-100	PS - Fire - Contingency	\$1,454.25	\$6,000.00	\$6,000.00
525-520-110	PS - Fire - Grants and Contributions	-\$220.20	\$0.00	\$0.00
		\$268,655.67	\$179,570.00	\$239,875.00

Account number	Account description	Last year actual	Last year budget	Budget amount
530-110-120	TS - Maint. - Salaries - Forman	\$20,384.52	\$28,000.00	\$25,000.00
530-210-110	TS - Maint. - Contract - Surfacing	\$36,578.47	\$220,000.00	\$20,000.00
530-210-120	TS - Maint. - Contract - Contract	\$4,089.58	\$8,000.00	\$5,000.00
530-210-130	TS - Maint. - Surveys	\$0.00	\$2,000.00	\$3,200.00
530-210-140	TS - Maint. - Uncompleted Projects	\$0.00	\$550,000.00	\$250,000.00
530-240-100	TS - Maint. - Tree Trimming	\$8,260.00	\$20,000.00	\$10,000.00
530-250-100	TS - Maint. - Road Maintenance Agree	\$2,968.80	\$5,000.00	\$15,000.00
530-260-100	TS - Maint. - Insurance/Vehicle Reg.	\$3,172.00	\$2,500.00	\$3,172.00
530-300-120	TS - Maint. - Utility - Power	\$1,558.59	\$2,000.00	\$2,000.00
530-300-140	TS - Maint. - Utility - Telephone	\$869.19	\$600.00	\$900.00
530-310-100	TS - Maint. - Utility - Street Lights	\$25,830.98	\$32,000.00	\$30,000.00
530-310-200	TS - Utility - Street Lights - Install	\$536.72	\$2,000.00	\$2,000.00
530-400-150	TS - Maint. - Supplies	\$1,933.90	\$2,100.00	\$2,100.00
530-420-101	TS - Maint. - Repair/Parts/Tools - #1	\$9,314.06	\$5,000.00	\$10,000.00
530-425-110	TS - Maint. - Oil & Gas	\$5,255.69	\$6,000.00	\$6,000.00
530-440-100	TS - Maint. - Gravel/Sand	\$11,099.00	\$10,000.00	\$12,000.00
530-470-100	TS - Maint. - Road/Street Signs	\$15,863.29	\$26,000.00	\$10,000.00
530-700-110	TS - Maint. - Interest	\$9.47	\$0.00	\$0.00
535-210-110	TS - Const. - Contract - Surfacing	\$778,449.85	\$0.00	\$0.00
537-210-100	TS - Snow - Removal	\$4,877.00	\$4,000.00	\$5,000.00
		\$931,051.11	\$925,200.00	\$411,372.00

Account number	Account description	Last year actual	Last year budget	Budget amount
540-210-100	EH&W - Cont. - Pest Control	\$686.40	\$114.39	\$700.00
540-300-120	EH&W - Landfill Site	\$15,757.10	\$20,000.00	\$18,000.00
540-440-100	EH&W - Maint.- Waste Collection Supplies	\$35,605.64	\$35,000.00	\$35,606.00
540-440-110	EH&W - Maint. - Recycling Expenses	\$17,255.00	\$13,200.00	\$17,000.00
540-600-699	EH&W - Infrastructure - Lagoon	\$1,235,144.86	\$0.00	\$750,000.00
		\$1,304,449.00	\$68,314.39	\$821,306.00

Account number	Account description	Last year actual	Last year budget	Budget amount
560-110-110	P&D - Zoning Contract	\$4,500.00	\$6,000.00	\$6,000.00
560-200-110	P&D - Cont. - Valley Development	\$3,976.06	\$7,500.00	\$0.00
560-200-140	P&D - Cont. - Consulation	\$0.00	\$1,000.00	\$0.00
560-200-150	P&D - Cont. - Fishing Lakes Planning	\$1,938.74	\$1,100.00	\$2,000.00
560-220-100	P&D - Cont. - Recreation Development	\$5,043.76	\$42,000.00	\$0.00
		\$15,458.56	\$57,600.00	\$8,000.00

Account number	Account description	Last year actual	Last year budget	Budget amount
570-110-110	R&C - Programs	\$1,355.33	\$2,800.00	\$2,800.00
570-200-110	R&C - Cont. - Directory	\$11,103.75	\$12,000.00	\$0.00
570-210-100	R&C - Cont. - Newsletter	\$4,082.49	\$5,000.00	\$4,200.00
570-220-100	R&C - Cont. - Website	\$1,039.50	\$1,500.00	\$2,500.00
570-420-150	R&C - Supplies - Katepwa Center	\$2,617.32	\$4,500.00	\$3,000.00
570-420-190	R&C - Other Supplies	\$7,086.74	\$8,000.00	\$8,000.00
570-420-200	R&C - Library Requisition	\$0.00	\$0.00	\$5,200.00
570-430-110	R&C - Bldg Mat/Supply - Shed	\$0.00	\$1,000.00	\$0.00
570-430-160	R&C - Bldg Mat/Supply - Library	\$1,803.86	\$3,000.00	\$2,000.00
570-430-170	R&C - Bldg Mat/Supply - Other	\$33,803.56	\$32,326.37	\$0.00
570-430-190	R&C - Small Tools & Equipment	\$51,920.73	\$40,000.00	\$6,000.00
570-900-110	R&C - Canada	\$6,641.68	\$6,000.00	\$15,000.00
		\$121,454.96	\$116,126.37	\$48,700.00

Account number	Account description	Last year actual	Last year budget	Budget amount
585-430-130	UT - Sewer - Lagoon	\$529.50	\$10,000.00	\$1,000.00
		\$529.50	\$10,000.00	\$1,000.00

Account number	Account description	Last year actual	Last year budget	Budget amount
	Line of Credit			\$12,000.00
	Loan Payment - Must Pay			\$108,500.00
	Loan Payment - Lump Sum			\$350,000.00
				\$470,500.00

Totals	Last year actual	Last year budget	budget amount
Total Revenue	\$1,058,561.92	\$1,274,567.90	\$2,251,159.16
Total Expenditures	\$2,831,798.18	\$1,591,085.76	\$2,227,652.00
Total	-\$1,773,236.26	-\$316,517.86	\$23,507.16

Report Date
5/09/2013 5:18 PM

District of Katepwa
List of Accounts for Approval
As of 4/30/2013
Batch: 2013-00013 to 2013-00017

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: Bank1 - Main Demand					
Computer Cheques:					
1091	4/08/2013	CENTURY MANUFACTURING C	diesel		
520971	diesel	530-425-110 - TS - Maint. - Oil & C	diesel	354.91	354.91
1092	4/08/2013	Corey Hodson	snow grading roads		
grading		537-210-100 - TS - Snow - Remov	grading pushback etc	2,175.00	2,175.00
1093	4/08/2013	COREY'S EXCAVATING	push snow open ditches		
grading etc		537-210-100 - TS - Snow - Remov	push snow open ditches	1,275.01	
		110-340-110 - GST Receivable - 1	GST Tax Code	63.75	
		900-110-110 - GST Paid	GST Tax Code	63.75	1,338.76
1094	4/08/2013	DWIGHT FISHER	reflect stick signs carport		
flood supplies		525-300-150 - PS - Fire - Utility - F	reflect stick signs carpo	11.00	
		525-300-150 - PS - Fire - Utility - F	reflect stick signs carpo	219.99	
		525-300-150 - PS - Fire - Utility - F	reflect stick signs carpo	372.80	
		110-340-110 - GST Receivable - 1	GST Tax Code	28.75	
		900-110-110 - GST Paid	GST Tax Code	28.75	632.54
1095	4/08/2013	FORT QU'APPELLE TIMES	lagoon loan 2013		
lagoon loan		510-200-170 - GG - Cont. - Advert	lagoon loan 2013	54.88	
		110-340-110 - GST Receivable - 1	GST Tax Code	2.74	
		900-110-110 - GST Paid	GST Tax Code	2.74	57.62
1096	4/08/2013	INDIAN HEAD WOLSELEY NEW	public notice asses roll		
public notice		510-200-170 - GG - Cont. - Advert	public notice asses roll	157.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	7.85	
		900-110-110 - GST Paid	GST Tax Code	7.85	164.85
1097	4/08/2013	SHELLEY BERGQUIST	half		
lib off clean		510-490-100 - GG - Maint. - Office	half	15.00	
		570-420-150 - R&C - Supplies - K	half	15.00	30.00
1098	4/08/2013	SUMA	base fee advocacy fees 2013		
member fees		510-240-100 - GG - Cont. - Memb	base fee advocacy fees 13	999.83	
		110-340-110 - GST Receivable - 1	GST Tax Code	49.99	
		900-110-110 - GST Paid	GST Tax Code	49.99	1,049.82
1099	4/08/2013	TOWN & COUNTRY BUILDING II	building inspections		
3706 toupin		525-230-110 - PS - Fire - Building	building inspections	125.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	6.25	
		900-110-110 - GST Paid	GST Tax Code	6.25	131.25
3705 heisler		525-230-110 - PS - Fire - Building	building inspections	75.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.75	
		900-110-110 - GST Paid	GST Tax Code	3.75	78.75

Report Date
5/09/2013 5:18 PM

District of Katepwa
List of Accounts for Approval
As of 4/30/2013
Batch: 2013-00013 to 2013-00017

Page 2

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
3708	mayo	525-230-110 - PS - Fire - Building	building inspections	75.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	3.75	
		900-110-110 - GST Paid	GST Tax Code	3.75	78.75
3710	bullivant	525-230-110 - PS - Fire - Building	building inspections	250.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	12.50	
		900-110-110 - GST Paid	GST Tax Code	12.50	262.50
				Payment Total:	551.25
1100	4/08/2013	TERRY'S MAINTENANCE	jan feb mar apr #0012		
0012	pumpout	510-490-100 - GG - Maint. - Office	jan feb mar apr #0012	104.00	
		570-420-150 - R&C - Supplies - Ki	jan feb mar apr #0012	96.56	
		110-340-110 - GST Receivable - 1	GST Tax Code	7.44	
		900-110-110 - GST Paid	GST Tax Code	7.44	208.00
1101	4/08/2013	WILKINS MEDIA	webpage		
web page		570-220-100 - R&C - Cont. - Web	webpage	1,323.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	63.00	
		900-110-110 - GST Paid	GST Tax Code	63.00	1,386.00
1102	4/16/2013	ALARM FORCE	yearly alarm contract		
yearly contract		510-490-100 - GG - Maint. - Office	yearly alarm contract	283.50	
		110-340-110 - GST Receivable - 1	GST Tax Code	13.50	
		900-110-110 - GST Paid	GST Tax Code	13.50	297.00
1103	4/16/2013	COREY'S EXCAVATING	April garbage contract		
apr grbge contr		540-440-100 - EH&W - Maint. - W	April garbage contract	3,365.40	
		110-340-110 - GST Receivable - 1	GST Tax Code	168.27	
		900-110-110 - GST Paid	GST Tax Code	168.27	3,533.67
1104	4/16/2013	FORT GARRY INDUSTRIES	sander truck repairs		
mar 28 repairs		530-420-101 - TS - Maint. - Repair	sander truck repairs	3,132.58	3,132.58
1105	4/16/2013	FAST PRINT PLUS	900 nwsletters April		
apr newsltter		570-210-100 - R&C - Cont. - News	900 nwsletters April	849.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	42.45	
		900-110-110 - GST Paid	GST Tax Code	42.45	891.45
1106	4/16/2013	JAKE MEYER	building inspections		
contract Apr		560-110-110 - P&D - Zoning Contr	building inspections	500.00	500.00
1107	4/16/2013	MAZENC FUELS LTD	fuel gas diesel		
Mar 5 diesel		530-425-110 - TS - Maint. - Oil & C	fuel gas diesel	2,499.31	
		110-340-110 - GST Receivable - 1	GST Tax Code	124.97	
		900-110-110 - GST Paid	GST Tax Code	124.97	2,624.28
1108	4/16/2013	MCKERCHER LLP	# 544954.8 servicing agree		
fees GSB		510-200-110 - GG - Cont. - Legal	# 544954.8 servicing agr	984.80	

Report Date
5/09/2013 5:18 PM

District of Katepwa
List of Accounts for Approval
As of 4/30/2013
Batch: 2013-00013 to 2013-00017

Page 3

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		110-340-110 - GST Receivable - 1 GST Tax Code		46.90	
		900-110-110 - GST Paid	GST Tax Code	46.90	1,031.70
1109	4/16/2013	PRINCESS AUTO	flood supplies d fisher		
2041144 flood		525-300-150 - PS - Fire - Utility - F flood supplies d fisher		657.87	
		110-340-110 - GST Receivable - 1 GST Tax Code		31.33	
		900-110-110 - GST Paid	GST Tax Code	31.33	689.20
1110	4/16/2013	SHELLEY BERGQUIST	half		
office library		510-490-100 - GG - Maint. - Office half		15.00	
		570-420-150 - R&C - Supplies - Kt half		15.00	30.00
1111	4/16/2013	SASK QUEEN'S PRINTER	notice of tax assess		
apr 5 assess		510-200-170 - GG - Cont. - Advert notice of tax assess		30.00	30.00
1112	4/16/2013	DESJARDINS CARD SERVICES	office supplies		
office supplies		510-410-140 - GG - Maint. - Office office supplies		201.82	
		110-340-110 - GST Receivable - 1 GST Tax Code		9.61	
		900-110-110 - GST Paid	GST Tax Code	9.61	211.43
1113	4/16/2013	Sysco Food Services	paper products flood food		
flood paper prd		525-300-150 - PS - Fire - Utility - F paper products flood food		1,097.41	
		110-340-110 - GST Receivable - 1 GST Tax Code		46.40	
		900-110-110 - GST Paid	GST Tax Code	46.40	1,143.81
1114	4/16/2013	CANADA POST CORP	payment for Apr nwsltter		
nwsletter pymnt		510-400-110 - GG - Maint. - Post payment for Apr nwsltter		410.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		20.50	
		900-110-110 - GST Paid	GST Tax Code	20.50	430.50
1115	4/30/2013	BAILLIE BOYS TOWING	TOW TRUCK		
tow shacks		520-210-110 - PS - Police - Contr TOW TRUCK		750.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		37.50	
		900-110-110 - GST Paid	GST Tax Code	37.50	787.50
1116	4/30/2013	BERNARD BEHNKE	payroll for April		
payroll april		530-110-120 - TS - Maint. - Salarie payroll for April		1,812.49	1,812.49
1117	4/30/2013	FORT QU'APPELLE TIMES	assessment ad April		
asses ad apr		510-200-170 - GG - Cont. - Advert assessment ad April		50.96	
		110-340-110 - GST Receivable - 1 GST Tax Code		2.55	
		900-110-110 - GST Paid	GST Tax Code	2.55	53.51
1118	4/30/2013	GLACIER GLASS	replace office glass door		
1083607 door		510-490-100 - GG - Maint. - Office replace office glass door		1,473.36	
		110-340-110 - GST Receivable - 1 GST Tax Code		72.49	
		900-110-110 - GST Paid	GST Tax Code	72.49	1,545.85

Report Date
5/09/2013 5:18 PM

District of Katepwa
List of Accounts for Approval
As of 4/30/2013
Batch: 2013-00013 to 2013-00017

Page 4

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
1119	4/30/2013	GLENDA HODSON	mileage for April		
mileage april		510-210-170 - GG - Admin. - Train mileage for April		51.75	51.75
April payroll		510-110-230 - GG - Salaries - Adn April payroll		3,211.25	3,211.25
Payment Total:					3,263.00
1120	4/30/2013	JACKSON BROS BOBCAT SER	sand for bags breese sandy		
apr 1 459190		525-300-150 - PS - Fire - Utility - F sand for bags breese sand		3,300.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		165.00	
		900-110-110 - GST Paid GST Tax Code		165.00	3,465.00
1121	4/30/2013	KEMSOL PRODUCTS LTD.	grbg bags toilet paper		
209260		570-420-150 - R&C - Supplies - K grbg bags toilet paper		49.23	
		510-490-100 - GG - Maint. - Office grbg bags toilet paper		54.15	
		110-340-110 - GST Receivable - 1 GST Tax Code		4.92	
		900-110-110 - GST Paid GST Tax Code		4.92	108.30
1122	4/30/2013	MCKERCHER LLP	emerg measures issues		
apr 15 em issue		525-300-150 - PS - Fire - Utility - F emerg measures issues		315.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		15.00	
		900-110-110 - GST Paid GST Tax Code		15.00	330.00
1123	4/30/2013	MEPP	pension plan april		
April deduction		510-130-230 - GG - Benefits - Adn pension plan april		618.87	
		510-110-230 - GG - Salaries - Adn pension plan april		618.87	1,237.74
1124	4/30/2013	MARY LYNN PAQUETTE	tax assess returns		
postoffice		510-400-110 - GG - Maint. - Post tax assess returns		1.10	
		110-340-110 - GST Receivable - 1 GST Tax Code		0.06	
		900-110-110 - GST Paid GST Tax Code		0.06	1.16
diritory lebre		510-400-110 - GG - Maint. - Post directory business ad leb		3.50	
		110-340-110 - GST Receivable - 1 GST Tax Code		0.18	
		900-110-110 - GST Paid GST Tax Code		0.18	3.68
Apr mileage		510-210-170 - GG - Admin. - Train mileage for april		130.50	130.50
April payroll		510-110-230 - GG - Salaries - Adn OFFICE WAGES		1,642.33	1,642.33
Payment Total:					1,777.67
1125	4/30/2013	NATIONAL CRANE SERVICES	haul sandbag machine etc		
apr 10sandbagm		525-300-150 - PS - Fire - Utility - F haul sandbag machine etc		593.60	
		110-340-110 - GST Receivable - 1 GST Tax Code		29.68	
		900-110-110 - GST Paid GST Tax Code		29.68	623.28
1126	4/30/2013	PRAIRIE CO-OP FT QU'APPELLI	flood food		
apr 24 food		525-300-150 - PS - Fire - Utility - F flood food		83.96	83.96

Report Date
5/09/2013 5:18 PM

District of Katepwa
List of Accounts for Approval
As of 4/30/2013
Batch: 2013-00013 to 2013-00017

Page 5

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
1127	4/30/2013	PLATINUM ONE ENTERPRISES EMO			
apr 20 468211		525-300-150 - PS - Fire - Utility - F EMO		5,985.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		299.25	
		900-110-110 - GST Paid GST Tax Code		299.25	6,284.25
contract Apr		525-260-100 - PS - EMO Facilitate EMO		500.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		25.00	
		900-110-110 - GST Paid GST Tax Code		25.00	525.00
				Payment Total:	6,809.25
1128	4/30/2013	PRINCESS AUTO	flood supplies hard hats		
apr 18 hardhats		525-300-150 - PS - Fire - Utility - F flood supplies hard hats		115.43	
		110-340-110 - GST Receivable - 1 GST Tax Code		5.50	
		900-110-110 - GST Paid GST Tax Code		5.50	120.93
1129	4/30/2013	SHELLEY BERGQUIST	half		
apr 29 cleaning		510-490-100 - GG - Maint. - Office half		15.00	
		570-420-150 - R&C - Supplies - K half		15.00	30.00
1130	4/30/2013	SUCCESS OFFICE SYSTEMS	copier maint agreement		
contract copier		510-410-140 - GG - Maint. - Office copier maint agreement		251.30	
		110-340-110 - GST Receivable - 1 GST Tax Code		11.97	
		900-110-110 - GST Paid GST Tax Code		11.97	263.27
1131	4/30/2013	SUMA	medical benefits		
may stmt		510-110-230 - GG - Salaries - Adm medical benefits		197.87	
		510-130-230 - GG - Benefits - Adm medical benefits		359.89	
		110-340-110 - GST Receivable - 1 GST Tax Code		0.65	
		900-110-110 - GST Paid GST Tax Code		0.65	558.41
1132	4/30/2013	TOWN & COUNTRY BUILDING II	building inspections		
3716 nistor		525-230-110 - PS - Fire - Building building inspections		50.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		2.50	
		900-110-110 - GST Paid GST Tax Code		2.50	52.50
1133	4/30/2013	TERRY'S MAINTENANCE	snowplow blade weld mar16		
plow weld inv10		530-420-101 - TS - Maint. - Repair snowplow blade weld mar16		70.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		3.50	
		900-110-110 - GST Paid GST Tax Code		3.50	73.50
apr26pumpout		510-490-100 - GG - Maint. - Office office library pumpout		26.00	
		570-420-150 - R&C - Supplies - K office library pumpout		23.52	
		110-340-110 - GST Receivable - 1 GST Tax Code		2.48	
		900-110-110 - GST Paid GST Tax Code		2.48	52.00
				Payment Total:	125.50

Report Date
5/09/2013 5:18 PM

District of Katepwa
List of Accounts for Approval
As of 4/30/2013
Batch: 2013-00013 to 2013-00017

Page 6

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Other:					
4513 penalty CRA	4/08/2013	CANADA REVENUE AGENCY 210-200-100 - Payroll Deductions	Payroll Deductions Payroll Deductions	38.32	38.32
360839 phone office	4/08/2013	PLAINSVIEW CREDIT UNION 510-300-140 - GG - Utility - Teleph 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	office phone bill office phone bill GST Tax Code GST Tax Code	293.61 13.99 13.99	307.60
361319 Mar 31 stmnt	4/09/2013	PLAINSVIEW CREDIT UNION 510-210-150 - GG - Council - Con 510-270-150 - GG - Cont. - Repair 510-210-150 - GG - Council - Con	mastercard stmnt Mar 31 mastercard stmnt Mar 31 mastercard stmnt Mar 31	208.25 21.00 117.50	346.75
364388 cell bill apr 8	4/18/2013	PLAINSVIEW CREDIT UNION 530-300-140 - TS - Maint. - Utility 520-210-110 - PS - Police - Contr 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	maint bylaw cell bill apr8 maint bylaw cell bill apr maint bylaw cell bill apr GST Tax Code GST Tax Code	54.46 49.52 4.95 4.95	108.93
366511 apr energy	4/24/2013	PLAINSVIEW CREDIT UNION 510-300-120 - GG - Utility - Power 570-420-150 - R&C - Supplies - K 530-300-120 - TS - Maint. - Utility 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	sk energy apr bill sk energy apr bill sk energy apr bill GST Tax Code GST Tax Code	52.32 52.32 44.86 7.48 7.48	156.98
366512 st lite skpower	4/24/2013	PLAINSVIEW CREDIT UNION 530-310-100 - TS - Maint. - Utility 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	st lites ktpwa sth st lites ktpwa sth GST Tax Code GST Tax Code	545.71 25.98 25.98	571.69
366513 quonst skpwr	4/24/2013	PLAINSVIEW CREDIT UNION 530-300-120 - TS - Maint. - Utility 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	quonset maint quonset maint GST Tax Code GST Tax Code	29.63 1.34 1.34	30.97
366514 kat stlites skp	4/24/2013	PLAINSVIEW CREDIT UNION 530-310-100 - TS - Maint. - Utility 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	katepwa street lights katepwa street lights GST Tax Code GST Tax Code	1,362.70 64.89 64.89	1,427.59
366515 k mntce grg skp	4/24/2013	PLAINSVIEW CREDIT UNION 510-300-120 - GG - Utility - Power 570-420-150 - R&C - Supplies - K 530-300-120 - TS - Maint. - Utility 110-340-110 - GST Receivable - 1 900-110-110 - GST Paid	ktpwa mntce garage ktpwa mntce garage ktpwa mntce garage GST Tax Code GST Tax Code	55.08 55.08 47.92 7.17 7.17	165.25

Report Date
5/09/2013 5:18 PM

District of Katepwa
List of Accounts for Approval
As of 4/30/2013
Batch: 2013-00013 to 2013-00017

Page 7

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
366516	4/24/2013	PLAINSVIEW CREDIT UNION	ktpwa dump yard		
kt dump skpower		540-300-120 - EH&W - Landfill Sit	540300120	31.38	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.42	
		900-110-110 - GST Paid	GST Tax Code	1.42	32.80
366517	4/24/2013	PLAINSVIEW CREDIT UNION	street lites Sandy beach		
sandy skpower		530-310-100 - TS - Maint. - Utility	street lites Sandy beach	537.45	
		110-340-110 - GST Receivable - 1	GST Tax Code	25.59	
		900-110-110 - GST Paid	GST Tax Code	25.59	563.04
366518	4/24/2013	PLAINSVIEW CREDIT UNION	village office power		
skpwr office		530-310-100 - TS - Maint. - Utility	village office power	28.13	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.28	
		900-110-110 - GST Paid	GST Tax Code	1.28	29.41
Total for Bank1:					49,321.86

Certified Correct This April 30, 2013

MAYOR

Administrator

District of Katepwa Council

Mayor's Report

May 13, 2013

Just a couple of items:

1. Financing; Financing has been arranged (so far with the Royal Bank) for the 1.8mill. Unfortunately the terms of a 10 year fixed loan don't allow for a repayment of annual lump sums greater than 10% of the original loan. This means our loan hangs around our neck for 7.25 years.
 - a. The interest savings would be about \$230,000 paying \$18,280 per month and a lump sum annually of \$180,000.
 - b. Our 3 year plan saves us another \$47,000 +
 - c. Our plan over the 10 year fixed with no lump sum payments saves the district \$277,000. This is the approach I will use in the information letter that goes out with the tax notice so ratepayers understand or have a better chance of understanding.
 - d. If we go with the RBCs limited payback plan all that happens is we pay an additional \$47,000 in interest but:
 - i. The reserve will be back in place in the 2014-2015 year
 - ii. The recommended reserve will be in place in the 2015-2016 year
 - iii. We will have \$400,000+ for development primarily the landfill as our next project.
2. Flood confrontations:
 - a. I had a detailed discussion with Mr. Englot of Sandy Beach regarding neighbours trespassing on his property. It eventually ironed out ok.
 - b. Harley Toupin and the other neighbours were trying to protect their property and had, inadvertently and without permission, started to build a berm up Englot's side of the property line over which Mr. Englot was, you might say, highly upset and extremely verbal.
 - c. Discussion with Mr. toupin ended up with (or may have) the berm up the property line being rebuilt to stay off Mr. Englot's property.
 - d. The whole issue arose due to an issue in 2011 when Mr. Englot was promised that someone would remove the bags on his property and it never happened.
 - i. It was explained to me that access to the Englot property and his volatile nature prevented folks from fulfilling the promise.
3. Lagoon: Bob will have an update on this.

There is nothing further to this report.

Fred Weekley Mayor

Glenda Hodson

From: Dawne Zahorski <dzahorski@sasktel.net>
Sent: Thursday, May 09, 2013 12:54 PM
To: Weekley, Fred; katepwaadministrator@sasktel.net; burnettbob@hotmail.com; dar.elaine@sasktel.net; David Thauberger, Dwight Fisher, Mike Alport, Murray Penny
Subject: Re: Mayor's report 13 05 13.doc

Fred,

Unfortunately some of what Mr. Englot said is not correct information. Mr. Englot was contacted by Al Snell (who is a lawyer) and permission was obtained.

Dawne

From: Weekley, Fred
Sent: Thursday, May 09, 2013 12:41 PM
To: katepwaadministrator@sasktel.net ; burnettbob@hotmail.com ; dar.elaine@sasktel.net ; David Thauberger ; Dawne Zahorski ; Dwight Fisher ; Mike Alport ; Murray Penny
Subject: Mayor's report 13 05 13.doc